

22nd Judicial District of Arkansas
Administrative Case Allocation Plan
Effective 2016

I. Circuit Judges

1st Division – Judge Bobby McCallister

2nd Division – Judge Gary Arnold

3rd Division – Judge Grisham Phillips

4th Division – Judge Robert Herzfeld

II. District Judges

The Saline County District Court plan is attached hereto and is hereby unanimously approved.

Benton District Judge Mike Robinson

Bryant District Judge Stephanie Casady

A. District Court Authority for certain Circuit Court cases

1. The Saline County District Courts shall have all authority permitted under the Arkansas Supreme Court's Administrative Rule 18.
2. The Bryant Division shall be the primary point of contact for Temporary Order of Protection Petitions and shall hear all Final Order of Protection cases. The Bryant Division shall also be the primary point of contact for uncontested agency adoptions.
3. The Benton Division shall conduct first appearance hearings in felony criminal cases. The Benton Division shall continue to operate a misdemeanor DWI court.
4. As described more fully in Administrative Rule 18, the District Courts shall have authority to hear emergency or uncontested matters pending in civil, domestic relations, or probate court. Any orders which result from said actions shall be copied for review to the appropriate Circuit Judge immediately via paper, fax, or electronic mail.

III. Circuit Court Administrative Plan

A. Division of Cases

1. 1st Division
 - a. Domestic Relations 35%
 - b. Juvenile/FINS 100%
 - c. Criminal 20%
 - d. Adult Drug Court
2. 2nd Division
 - a. Criminal 50%
 - b. Civil 40%
 - c. DHS Dependency/Neglect
 - d. Hope Court (primary judge)
3. 3rd Division
 - a. Criminal 30%
 - b. Civil 50%
 - c. Domestic Relations 15%
 - c. Child Support Enforcement
4. 4th Division
 - a. Domestic Relations 50%
 - b. Probate 100%
 - d. Civil Cases 10%
 - e. Hope Court (secondary judge)
 - f. Administrative Judge
5. Each judge shall be available for exchange of cases with the other judges, and no judge shall refuse assignment of a case solely on the grounds that he is not responsible for that type of case.
6. The judges within this district have unanimously agreed upon the herein division of duties and further agree that this plan shall not be altered except upon unanimous agreement. The judges shall meet from time to

time, and in any event, no less than once every six months to review this plan and ensure the effective administration of justice.

B. Case Assignment and Allocation

1. Juvenile, DHS, Child Support Enforcement, Hope Court, and Adult Drug Court shall be assigned to the specific Division indicated above. All other cases shall be assigned by the Clerks randomly pursuant to the above percentages.
2. The Circuit and County Clerks shall assign cases according to this plan. In the event the Clerk is unable to determine in which category a particular case belongs, the Clerk shall follow the direction of the Administrative Judge.
3. Probation revocations shall be assigned to the division of the originating case and any new cases involving the same defendant shall be assigned to the original division as well.

C. Circuit Court Caseload Estimate by Annual Filings

1. 1st Division –1250 cases
2. 2nd Division –1000 cases
3. 3rd Division –1100 cases
4. 4th Division –1300 cases

The Circuit Judges agree that the above division of cases is substantially equal based upon the varying degrees of complexity and time required for the varying types of cases and accompanying procedural and administrative duties.

IV. Recusal Procedures

In the event recusal is necessary, the Circuit Judge shall personally inquire as to whether the other judges are available to handle the case beginning with other judges who typically hear that subject matter. In the event all four circuit judges must recuse, the original recusing Judge shall ask the two District judges if they are available (except that the Bryant Division shall not hear any cases prosecuted by the Saline County Prosecutor's Office).

The original judges Trial Court Assistant shall prepare the order transferring the case and inform counsel or *pro se* parties of the transfer.

In the event the District Judges are unable to handle the case, then the original Circuit Judge shall make the proper request to the Chief Justice of the Arkansas Supreme Court in a timely manner. The original Judge's Trial Court Assistant shall coordinate with the Administrative Office of the Courts and the Appointed Special Judge and counsel/*pro se* parties regarding courtroom scheduling and any special needs.

V. Specialty Dockets

The 22nd Judicial District has four Specialty Dockets all authorized by statute and previously approved by the Arkansas Supreme Court. The respective presiding judges by their signatures below hereby certify that their programs conform to all applicable sentencing laws.

1. Saline County Adult Drug Court—Circuit Judge Bobby McCallister
2. Saline County Juvenile Drug Court—Circuit Judge Bobby McCallister
3. Saline County Hope Court—Circuit Judge Gary Arnold/Judge Robert Herzfeld
4. Saline County DWI Court—Circuit District Judge Mike Robinson

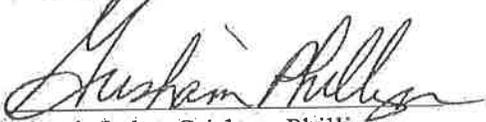
APPROVED ON THIS ____TH DAY OF May, 2015.



District Judge Stephanie Casady
Bryant Division



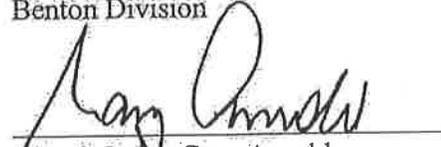
Circuit Judge Bobby McCallister
1st Division



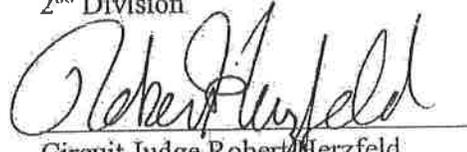
Circuit Judge Grisham Phillips
3rd Division



District Judge Mike Robinson
Benton Division



Circuit Judge Gary Arnold
2nd Division



Circuit Judge Robert Herzfeld
4th Division
Administrative Judge