

District Court Administrative Plans 2014

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Circuit	District Court
1	Cross County
	Monroe County
	Phillips County
	St. Francis County
	Woodruff County
2	Clay County
	Craighead County
	Crittenden County
	Greene County
	Mississippi County
	Poinsett County
3	Jackson County
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4	Springdale
	Prairie Grove
	West Fork
5	Pope County
6	Little Rock
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	Pulaski County
	Sherwood
	Maumelle
	Jacksonville
	Wrightsville/Cammack Village
	Perry County
8S	Lafayette County
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9E	Clark County
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11W	Lincoln County
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12	Fort Smith
	Greenwood
13	Calhoun/Cleveland/Dallas Counties
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14	Baxter County
	Boone County
	Marion County
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	Yell North County
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16	Cleburne County
	Fulton County
	Independence County
	Izard County
17	Prairie County
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18E	Garland County
19E	Carroll County
19W	Benton County
20	9th (Van Buren/Faulkner Counties)

21	Crawford County
22	Saline County
23	North Lonoke County
	Lonoke County

1st Circuit

District Court

Administrative

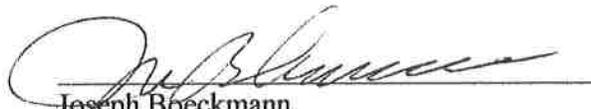
Plans

IN THE DISTRICT COURT OF CROSS COUNTY, ARKANSAS

ADMINISTRATIVE PLAN

The Administrative Plan of the Cross County District Court shall be as follows:

1. Each Monday, court will convene in Wynne for a morning session beginning at 9:00 A.M., arraignments, traffic and misdemeanors; and an afternoon session for additional arraignments, but primarily for bench trials for traffic and misdemeanors, beginning at 1:00 P.M.
2. Each Thursday at 9:00 A.M., the court will convene in Wynne for both arraignments and bench trials, traffic and misdemeanors as well as Rule 8 hearings for persons charged with felonies.
3. The 1st and 3rd Thursday afternoons, the court will convene in Parkin, AR, for both arraignments and bench trials.
4. The 4th Thursday afternoon, the court will convene in Cherry Valley, AR, for both arraignments and bench trials.
5. On the 2nd Thursday of each month, at 1:30 P.M., the court will convene in Wynne, AR for the purpose of hearing small claims cases.
6. On the 2nd Monday of each month, in the afternoon, the Honorable Steve Routon, District Judge of St. Francis County, Arkansas, exchanges to Wynne and I exchange to Forrest City, for both arraignments and bench trials and cases where there may possibly be a conflict of interest.
7. The court makes itself available to local law enforcement each day, for the purpose Rule 8 hearings.


Joseph Boeckmann
District Judge

**DISTRICT COURT ADMINISTRATIVE PLAN
MONROE COUNTY DISTRICT COURT
CLARENDON DIVISION**

1. JUDGES: The Monroe District Court, Clarendon Division is served by one local district judge. The judge serve in the designated departments of the court as follows:

T. David Carruth	Clarendon Division, Clarendon Department	Clarendon
T. David Carruth	Clarendon Division, Holly Grove Department	Holly Grove

2. COURT: Sessions of court are generally scheduled on:

<u>Clarendon Division</u>	<u>city</u>	<u>days</u>	<u>time</u>
Clarendon Department Arraignment: 9:00 a.m.	Clarendon	1 st and 3 rd Thursdays	Trials: 1:00 p.m.
<u>Clarendon Division</u>	<u>city</u>	<u>days</u>	<u>time</u>
Holly Grove Department	Holly Grove	4 th Tuesdays	5:30 p.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Clarendon Department:	Clarendon	traffic, ordinance violations, criminal, Game and Fish Commission violations, civil and small claims
Holly Grove Department	Holly Grove	traffic, criminal, ordinance violations.

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

None

DATE: November 6, 2013

/s/ T. David Carruth
T. David Carruth

**ST. FRANCIS COUNTY
DISTRICT COURT ADMINISTRATIVE PLAN**

DISTRICT COURT, ST. FRANCIS COUNTY, ARKANSAS

- 1. JUDGES:** The St. Francis County District Court is served by one state district judge. The judge serve(s) in the designated departments of the court as follows:

<u>Department</u>	<u>Location:</u>
Forrest City/St. Francis County	Forrest City, AR
Madison	Forrest City, AR
Palestine	Palestine, AR

- 2. COURT:** Sessions of court are generally scheduled on:

<u>Department</u>	<u>Time/Day of Court</u>
Forrest City	Mondays 9:00 a.m. 2 nd /4 th - Tuesdays 9:00a.m. Wednesday 9:00 a.m. Thursdays 1:00 p.m.
Madison	Third Tuesday 9:00a.m.
Palestine	First Tuesday 9:00 a.m.

- 3. TYPES OF CASES:** the following cases are heard at these locations:

<u>Department</u>	<u>Type of Cases</u>
Forrest City	Criminal/Civil/Traffic
Madison	Criminal/ Traffic
Palestine	Criminal/ Traffic

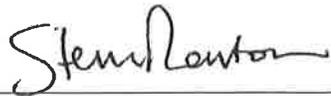
- 4. SPECIALTY PROGRAMS:** The following specialty programs are provided:

N/A , at N/A (location(s)).

For each program, provide, the following information:)

- a. Type of program and description: N/A
- b. Statutory or legal authority on which it is based: N/A
-
- c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments; N/A
- d. Use of court resources: [Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.] N/A
- e. Sources of funding: N/A

DATE: JUN 21 2013



Steve Routon
District Judge

STEVE ROUTON
DISTRICT JUDGE
ST. FRANCIS COUNTY DISTRICT COURT
STATE OF MISSOURI

IN THE DISTRICT COURT OF PHILLIPS, COUNTY ARKANSAS

Pursuant to the Supreme Court's Administrative Order No. 18

DISTRICT COURT ADMINISTRATIVE PLAN

Phillips County District Court, Phillips County, Arkansas

1. JUDGE: The Phillips County District Court is served by two part time district judges. The judges serve in the designated departments of the court as follows:

Jesse E Porter Position One (1)
Durwood W. King Position Two (2)

Judges alternate Dockets and Departments on a Three month, Quarterly, Schedule

2. COURT: Sessions of court are generally scheduled on:

Phillips County Department Friday Plea Day

Position One 2nd and 4th Fridays 1st and 3rd Quarter
1st, 3rd and 5th Fridays 2nd and 4th Quarter
Position Two 1st, 3rd and 5th Fridays 1st and 3rd Quarter
2nd and 4th Fridays 2nd and 4th Quarter
Thursday Trial Day

Traffic Docket 9:00
Position One 1st and 3rd Quarter
Position Two 2nd and 4th Quarter

Misdemeanor Docket 1:30p.m.
Position One 2nd and 4th Quarter
Position Two 1st and 3rd Quarter

Civil Docket
1st and 3rd Wednesday 9:00
Position One 1st and 3rd Quarter
Position Two 2nd and 4th Quarter

Helena- West Helena Department Same as Phillips County Department.

Marvell Department 2nd and 4th Wednesday 9:30

Lakeview Department 2nd Monday of Odd numbered Months 9:30

Elaine Department 1st Tuesday of each Month 9:30

3. TYPES OF CASES: The following cases are heard at these locations:

Phillips County Department and
Helena-West Helena Department traffic offenses, criminal offenses, small claims
cases, and civil cases.

Marvell Department traffic offenses and criminal offenses that occur
within Marvell.

Lakeview Department traffic offenses and criminal offenses that occur
within Lakeview

Elaine Department traffic offenses and criminal offenses that occur
within Lakeview

4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

Date: _____

Jesse E. Porter District Court Judge
Position One

Date: _____

Durwood W. King
Position Two

DISTRICT COURT ADMINISTRATIVE PLAN

WOODRUFF COUNTY, ARKANSAS DISTRICT COURT

1. JUDGES: The Woodruff County District Court is served by one District Judge, John D. Eldridge III, who presides in all of the following departments:

Augusta Department	Augusta, Arkansas
McCrary Department	McCrary, Arkansas
Cotton Plant Department	Cotton Plant, Arkansas
Patterson Department	Augusta, Arkansas
Woodruff County Department	Augusta, Arkansas

2. COURT:

Augusta Department	Augusta, AR	3 rd Tuesday at 9:00 AM and 1:30 PM
McCrary Department	McCrary, AR	1 st Tuesday at 1:30 PM
Cotton Plant Department	Cotton Plant, AR	1 st Tuesday at 9:00 AM
Patterson Department	Augusta, AR	3 rd Tuesday at 11:00 AM
Woodruff Co. Department	Augusta, AR	3 rd Tuesday at 9:00 AM and 1:30 PM

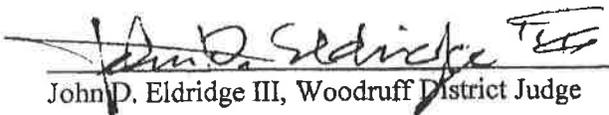
(Note: The Woodruff County District Judge also holds hearings pursuant to Rule 8 of the Arkansas Rules of Criminal Procedure for first judicial appearances, if needed, at 9:30 A.M. on Mondays and Thursdays of each week in Augusta.)

3. TYPES OF CASES:

Augusta Department:	Civil, Small Claims, Traffic and Criminal
McCrary Department:	Civil, Small Claims, Traffic and Criminal
Cotton Plant Department:	Traffic and Criminal
Patterson Department:	Traffic and Criminal
Woodruff Department:	Civil, Small Claims, Traffic and Criminal

4. SPECIALTY PROGRAMS: None

DATE: 10/3/13



John D. Eldridge III, Woodruff District Judge

2nd Circuit

District Court

Administrative

Plans

DISTRICT COURT ADMINISTRATIVE PLAN

Clay County District Court, Clay County, Arkansas

1. JUDGES: The Clay County District Court is served by one local district judge. The Clay County District Judge has Court in the towns of Piggott, Rector, and Corning, Arkansas.

Name: Clay County District Court Division: Piggott city: Piggott

Name: Clay County District Court Division: Corning city: Corning

Name: Clay County District Court Division: Rector city: Rector

2. COURT: Sessions of court are generally scheduled on: _____

Piggott District Court in Piggott, Arkansas on the 1st and 3rd Tuesdays of each month at 12:00 p.m.

Rector District Court in Rector, Arkansas on the 1st and 3rd Tuesdays of each month at 9:00 a.m.

Corning District Court in Corning, Arkansas on 2nd and 4th Tuesdays of each month at 9:00 a.m.

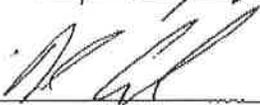
3. TYPES OF CASES: The following cases are heard at these locations:

Misdemeanor criminal cases and traffic cases, probable cause hearings on felonies, and civil cases with a jurisdictional limit of \$5,000.00, small claims cases where Attorneys are not present.

4. SPECIALTY PROGRAMS: There are no specialty programs.

DATE: _____

May 23, 2013



Judge David Copelin

ADMINISTRATIVE PLAN OF CRAIGHEAD COUNTY DISTRICT COURT
Judges Keith Blackman and Curt Huckaby presiding

I. Introduction

The District Judges of the Craighead County District Court of the State Arkansas, Acting in compliance with Administrative Order No. 14 of the Supreme Court of Arkansas Adopted April 6, 2001, as amended, hereby adopt this Plan for submission to the Supreme Court for the effective administration of justice in the Craighead County District Court.

This county's jurisdiction boundaries include all of the area contained in Craighead County Arkansas.

Keith Blackman and Curt Huckaby are the regularly elected state court judges of the Court.

The Court is divided into four divisions, namely: criminal, traffic, civil and small claims. Keith Blackman administers a DWI Court and an addendum is attached.

II. Case assignment, allocation and administration

Regular court days are held on Monday through Friday each week at Jonesboro, Arkansas, and each Thursday at Lake City, Arkansas.

The judges also handle felony probable cause cases daily, along with warrants and other similar matters on an "as-needed" basis. The judges normally hold court for the Circuit Court in Jonesboro each Monday morning to handle uncontested matters and orders, which allows the Circuit Judges to expedite contested cases. The judge's alternate court days and court assignments to equalize the caseload as nearly as possible.

The case management and administrative procedure to be used within the Craighead County District Court to administer this plan and any subsequent plan will be determined by consensus of the judges of the court.

This Plan, if approved by the Supreme Court, will take effect January 1, 2014, and be effective until replaced by any subsequently approved plan.

III. Caseload Estimates

The total case number for 2012 exceeded 70,000 cases. Each judge will handle approximately one-half of all cases filed as circumstances may require.

IV. Other Provisions

- A. Recusals.** Consistent with the requirements of Administrative Order No. 16 the District judges for the Craighead County Court will notify the District Court Clerk and he/she shall seek a district judge from another court , a special judge election, or shall request the assignment of a judge by the Supreme Court as may be deemed appropriate.

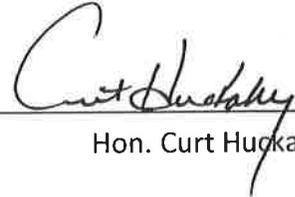
V. Conclusion

The Craighead County District Court covers all of Craighead County. Prior to 2013 it was served by only one judge. Now two judges serve the court. Previously it had the greatest caseload per judge in the state. Now, although the caseload is cut in half, it is believed that the judges of the court are still the district judges in the state with the heaviest caseloads. However, the second judge has greatly alleviated the problems which the single judge had in attempting to maintain such a huge docket. The plan now in place has greatly enhanced the ability of the court to provide better and timelier justice, and has allowed the Court to expand and provide greater service to the legal system in Craighead County.

Dated this 25th day of June, 2013



Hon. Keith Blackman



Hon. Curt Huckaby

fees. Participants are provided with intensive outpatient supervision. Referrals are made as necessary for short term and long term facilities for drug treatment.

d. Court is conducted after regular juvenile court one day a month on Wednesday. Court resources are fully utilized: Circuit Court courtroom used; prosecutors/defendant attorneys/public defenders attend sessions where dispositive action occurs-sentencing out, primarily, but other occasions as well.

e. No charge to court for courtroom or for services of prosecutors or defense attorneys

6. Craighead County DWI Court, Judge Keith Blackman

a. Potential participants are Craighead County District Court defendants who face DWI III charges. If it is determined that the person has an alcohol or a drug addiction or dependency that is treatable, then he/she will enter a plea in district court to the misdemeanors. Upon the entry of the plea, treatment begins immediately. There are intensive and daily group and/or individual counseling sessions. The participants must meet with their probation officers and submit to alcohol/drug screening as well. The team members assist with arranging benefits, acquiring housing, budgeting, employment, etc. The program is normally for one year. It could be longer or shorter depending on the progress of the participant. There are four (4) phases that must be completed before the person is eligible for graduation. The must remain drug free and alcohol free, pay fines, court costs and treatment costs (unless they have been waived), keep a curfew and call in regularly to their probation officer. Those who decide not to complete the program, or who are removed because of serious or repeated violations will be sentenced. They may be sentenced to jail, probation or suspended imposition of sentence.

b. I find the statutory authority for this program at Arkansas Code Annotated Sections 5-4-303 (a), (c), (d), (e), (f), and (j).

c. I certify that the program conforms to all applicable sentencing laws, including fines, court costs, and probation assessments to the very best of my knowledge and belief.

d. We have staffing sessions at 5:15 p.m. on Thursdays in the Jonesboro District Courtroom. These are held with the team members present,

which might consist of the mental health counselors, a prosecutor, defense counsel, a clerk, a probation officer, law enforcement officers, and the district judge. We discuss the progress of the participants, whether the court needs to address any infractions of the rules, or to give reminders as to what the rules require of them. We also discuss other referrals. Court begins immediately following staffing.

e. The program training was initially funded by a grant from the National Center for DWI Courts. We proceed now with the resources available to us.

C. State District Court Judges.

State District Court Judges in the Second Circuit preside over selected circuit court matters pursuant to the provisions of Administrative Order No. 18.

1. The cases or matters included in State District Court Judges' concurrent jurisdiction fall under the "Other Matters" section of Administrative Order No. 18, 6(b)(4): matters of an emergency or uncontested nature pending in the civil, domestic relations, or probate divisions of circuit court (including but not limited to *ex parte* emergency involuntary commitments, uncontested decedent estate administration, uncontested divorces, and defaults) within the territorial/geographic jurisdiction of the state district courts in their respective counties or judicial district of a county.

2. The participating judges are Judges Keith Blackman and Curt Huckaby in Craighead County; Judge Fred Thorne in Crittenden County; Judge Dan Stidham in Greene County; Judge Shannon Langston in the Chickasawba District of Mississippi County; and Judge Ron Hunter of Poinsett County. These judges do not have specific circuit court cases assigned or allocated to them under this Plan.

3. There is a DWI Court in Craighead County State District Court.

VIII. CONCLUSION

The 2nd Judicial Circuit consists of six (6) counties and nine (9) courthouses. It includes the larger cities of Jonesboro, West Memphis, Blytheville and

CRITTENDEN COUNTY DISTRICT COURT ADMINISTRATIVE PLAN
CRITTENDEN COUNTY, ARKANSAS

1. JUDGES: The Crittenden County District Court is served by **one (1) district judge.**

The designated divisions of the court are as follows:

- a. West Memphis, Arkansas
- b. Marion, Arkansas
- c. Earle, Arkansas
- d. Turrell, Arkansas
- e. Jericho, Arkansas

2. COURT: Sessions of court are generally scheduled as follows:

“SEE ATTACHED COURT SCHEDULE”

3. TYPES OF CASES:

- a. West Memphis: Traffic, Misdemeanor, Small Claims and Civil
- b. Marion: Traffic and Misdemeanors
- c. Earle, Traffic and Misdemeanors
- d. Turrell: Traffic and Misdemeanors
- e. Jericho: Traffic and Misdemeanors

4. SPECIALITY PROGRAMS: None. However, every Wednesday from 8:30 a.m til 9:30 a.m., the District Court hears uncontested and default cases, concerning domestic, probate, and civil issues , in the Circuit Court of Crittenden County, Arkansas, Courthouse, Marion, Arkansas. SEE ATTACHED ORDER AND ATTACHED SCHEDULE.

Dated: June 5, 2013.


Fred Thorne, Crittenden County
District Judge

DISTRICT COURT SCHEDULE AS OF 01/01/13

1. MONDAY: WEST MEMPHIS COURT: 8:30 A.M.- CITY DOCKET
9.30 A.M.-STATE DOCKET
1:30 P.M. TRIALS (CITY AND STATE ALTERNATE)
2. TUESDAY: 1ST TUESDAY OF MONTH: WEST MEMPHIS TRIALS: 8:30 A.M. STATE
1:30 P.M. CITY

2ND TUESDAY OF MONTH: EARLE: 9:00 A.M.
TURRELL: 2:00 P.M. (3:00 p.m. effective August, 2013)
JERICHO: 6:00 P.M. (5:00 p.m. effective August, 2013)

3RD TUESDAY OF MONTH: WEST MEMPHIS TRIALS: 8:30 A.M. STATE
1:30 P.M. CITY

4TH TUESDAY OF MONTH: EARLE: 9:00 A.M.
WMPS 1:30 P.M. CITY TRIALS

5TH TUESDAY OF MONTH (IF APPROPRIATE): OPEN
3. WEDNESDAY: EACH WEDNESDAY: CIRCUIT COURT: 8:30-9:30 A.M. UNCONTESTED MATTERS
WEDNESDAY WEST MEMPHIS COURT 1ST WEDNESDAY 1.30 P.M. FELONY BIND OVERS

2ND WEDNESDAY: WEST MEMPHIS COURT: 10:00 A.M. SMALL CLAIMS
11:00 A.M. CIVIL
1:30 P.M. FELONY BIND OVER

3RD WEDNESDAY: WEST MEMPHIS COURT: 1:30 P.M. FELONY BIND OVERS

4TH WEDNESDAY: WEST MEMPHIS COURT: 10:00 A.M. SMALL CLAIMS
11:00 A.M. CIVIL
1:30 P.M. FELONY BIND OVER

5TH WEDNESDAY: WEST MEMPHIS COURT: 1:30 P.M. FELONY BIND OVERS
4. THURSDAY: 1ST & 3RD & 5TH THURSDAY: MARION COURT: 8:30 A.M. CITY TRIALS
1:30 P.M. CITY DOCKET
3:00 P.M. STATE DOCKET

2ND & 4TH THURSDAY: MARION COURT: 8:30 A.M. STATE TRIALS
1:30 P.M. CITY DOCKET
3:00 P.M. STATE DOCKET
5. FRIDAY: EVERY FRIDAY: WEST MEMPHIS COURT: 8:30A.M. CITY DOCKET
9:30 A.M. STATE DOCKET

IN THE DISTRICT COURT OF PARAGOULD, GREENE COUNTY ARKANSAS

Pursuant to the Supreme Court's Administrative Order No. 18

DISTRICT COURT ADMINISTRATIVE PLAN

1. JUDGE: The Greene County District Court is served by one state district judge. The judge serves in the designated departments of the court as follows:

Dan Stidham	Paragould/Greene County Division	Paragould, Arkansas
Dan Stidham	Marmaduke Division	Paragould, Arkansas
Dan Stidham	Oak Grove Division	Paragould, Arkansas

2. COURT: Sessions of court are generally scheduled on:

Paragould/Greene County Division	Monday, Wednesday, Thursday
Marmaduke Division	Fourth Wednesday of each month
Oak Grove Division	Fourth Wednesday of each month

3. TYPES OF CASES: The following cases are heard at these locations:

Paragould/Greene Co. Div.	Felony first appearances, traffic offenses, criminal offenses, small claims cases, and civil cases.
Marmaduke Division	Traffic offenses and criminal offenses that occur within the City of Marmaduke.
Oak Grove Division	Traffic offenses and criminal offenses that occur within the City of Oak Grove.

4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

5. UNCONTESTED CIRCUIT

DISTRICT COURT ADMINISTRATIVE PLAN**MISSISSIPPI COUNTY DISTRICT COURT-CHICKASAWBA DISTRICT**

1. **JUDGES** : The Mississippi County District Court – Chickasawba District is served by one State District Judge. The Judge travels to each City and serves the designated divisions of the Court as follows:

Mississippi County District Court- Chickasawba Division – Blytheville, AR.

Mississippi County District Court – Gosnell Division – Gosnell, AR.

Mississippi County District Court – Manila Division – Manila, AR.

Mississippi County District Court - Leachville Division – Leachville, AR.

Mississippi County District Court – Dell Division – Dell, AR.

2. **COURT**: Sessions of Court are scheduled as follows:

Court is held Monday through Thursday in Blytheville with the other Courts being scheduled on alternate afternoons as shown below.

3. **TYPES OF CASES**: The following cases are heard at these locations:

Mississippi County District Court – Chickasawba Division in Blytheville, Ar.
Court begins at 9:00 a.m. Monday through Thursday. Monday is plea day, Tuesday through Thursday are trial days for Traffic, Criminal Misdemeanor and Violations of Local Ordinances. Civil Cases under \$25,000.00 and Small Claims cases are heard on Tuesday. Felony First Appearance and Uncontested Circuit Court Cases are handled every day.

Mississippi County District Court- Gosnell Division
Court is held at 1:30 p.m. on the first and third Mondays of the month. Criminal Misdemeanor and Traffic cases are heard. Uncontested Circuit Court Cases are heard at this location on the attorney's request.

Mississippi County District Court – Manila Division
Court is held at 1:30 p.m. on the second and fourth Wednesdays of the month. Criminal Misdemeanor and Traffic cases are heard. Uncontested Circuit Cases are heard at this location on the request of any attorney.

Mississippi County District Court – Leachville Division
Court is held at 1:30 p.m. on the first and third Wednesdays of the month. Criminal Misdemeanor and Traffic cases are heard. Uncontested Circuit Cases are heard at this location on the request of any attorney.

Mississippi County District Court – Dell Division
Court is held at 1:30 p.m. on the second Monday of the month. Criminal Misdemeanor and

Traffic cases are heard. Uncontested Circuit Court Cases are heard at this location on the on the request of any attorney.

Conflict cases are set on a date certain per an agreement with another District Judge to exchange jurisdiction for a day, or on a Friday if necessary.

4. SPECIALTY PROGRAMS: None at this time.

a. Type of program and description of its operation.

N/A

b. Statutory or legal authority on which it is based.

N/A

c. Certification of compliance with all applicable laws, including fines, fees, court costs and probation assessments.

N/A

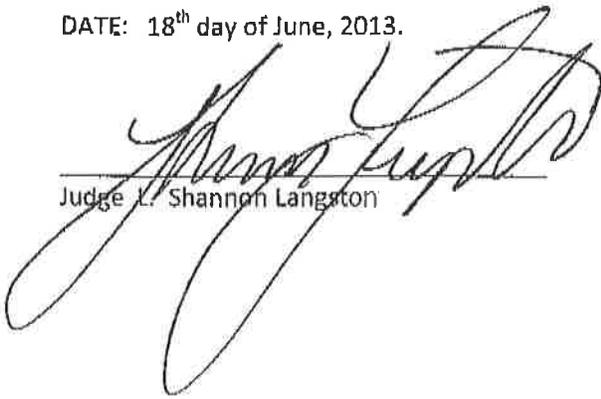
d. Use of Court resources.

N/A

e. Sources of funding.

N/A

DATE: 18th day of June, 2013.



Judge L. Shannon Langston

DISTRICT COURT ADMINISTRATIVE PLAN

Poinsett County District Court, Poinsett County, Arkansas

1. JUDGES: The Poinsett County District Court is served by one state district judge. The judge serves in the designated divisions of the court as follows:

Poinsett Co. District Court – Harrisburg Division in Harrisburg, AR

Poinsett Co. District Court – Trumann Division in Trumann, AR

Poinsett Co. District Court – Lepanto Division in Lepanto, AR

Poinsett Co. District Court – Marked Tree Division in Marked Tree, AR

Poinsett Co. District Court – Weiner Division in Weiner, AR

Poinsett Co. District Court – Tyronza Division in Tyronza, AR

2. COURT: Sessions of court are generally scheduled as follows: Monday is Trumann Division Court and a brief session at the Detention Center. Tuesday is Harrisburg Division District and Weiner Division. Wednesday is Tyronza Division once per month and Trumann the rest of the Month. A brief session is held at the Detention Center. Thursdays are split between Lepanto and Marked Tree Divisions. Friday is Trumann and Harrisburg (jail docket).

3. TYPES OF CASES: The following cases are heard at these locations:

Harrisburg Division in Harrisburg, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Trumann Division in Trumann, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Marked Tree Division in Marked Tree, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Lepanto Division in Lepanto, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Weiner Division in Weiner, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Tyronza Division in Tyronza, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

4. SPECIALTY PROGRAMS: None at this time.

a. Type of program and description of its operation.

N/A

b. Statutory or legal authority on which it is based.

N/A

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

N/A

d. Use of court resources.

N/A

e. Sources of funding.

N/A

DATE: June 18, 2013



Judge Ron Hunter

3rd Circuit

District Court

Administrative

Plans

JACKSON COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN

Jackson County District Court, Jackson County, Arkansas

1. JUDGES: The Jackson County District Court is served by one local district judge. The Judge serves in the designated divisions of the court as follows:

Name: Barbara Ann Griffin	Division #1	City: Newport
	Division #2	City: Diaz
	Division #3	City: Tuckerman
	Division #4	City: Swifton

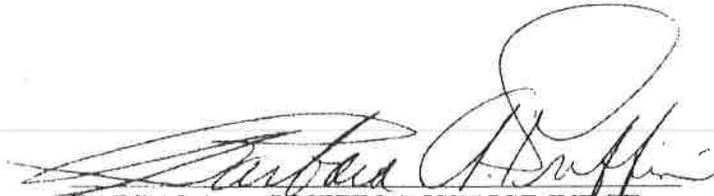
2. COURT: Sessions of court are generally scheduled on:

Division #1: Newport	Wednesdays	9:00 a.m.
Division #2: Diaz	1 st Monday of the Month	6:00 p.m.
Division #3: Tuckerman	3 rd Tuesday of the Month	6:00 p.m.
Division #4: Swifton	3 rd Thursday of the Month	6:00 p.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Division #1: Newport	Traffic, Criminal & Civil
Division #2: Diaz	Traffic & Criminal
Division #3: Tuckerman	Traffic & Criminal
Division #4: Swifton	Traffic & Criminal

4. SPECIALTY PROGRAMS: There are no specialty programs provided by any of the Divisions of the Jackson County District Court.

A handwritten signature in black ink, appearing to read 'Barbara A. Griffin', written over a horizontal line.

BARBARA A. GRIFFIN, DISTRICT JUDGE
JACKSON COUNTY DISTRICT COURT

DATE: 5-31-13

1 **SHARP COUNTY DISTRICT COURT ADMINISTRATIVE PLAN**

2
3 I, Mark R. Johnson, am the elected local District Judge of Sharp County,
4 Arkansas. Pursuant to Arkansas law as codified in Ark. Code Ann. §16-17-925, said
5 District Court operates two venues. The first venue (i.e., Department One) being the
6 Sharp County District Court that handles all cases which come under the District
7 Court's jurisdiction issued outside of Cherokee Village city limits. The second venue
8 (i.e., Department Two) being those cases which stem from charges, either criminal
9 or traffic, issued within the city limits of Cherokee Village, Sharp County, Arkansas.

10 Department One, which is generally referred to as Sharp County District
11 Court, holds court in the city of Ash Flat for traffic and criminal division on the first
12 Thursday of each month from 9:00a.m. until completed, and the third Thursday of
13 each month beginning at 9:00a.m. until completed. Said District Court also hears
14 small claims and civil division cases filed in the Sharp County District Clerk's office
15 on the first Friday of each month beginning at 9:00a.m. until completed.

16 Department Two is the Cherokee Village department, which holds court on the
17 third Friday of each month beginning at 9:00a.m. until completed.

18 The Third Judicial District Prosecutor, Henry Boyce, has appointed his Deputy
19 Prosecutor, Joe Grider of Randolph County, Pocahontas, as the Sharp County
20 District Court Prosecutor of both Department One and Department Two.

21 Relative to Department Two, commonly referred to as Cherokee Village
22 Department of Sharp County District Court, holds court, as stated above, on the third
23 Friday of each month and the situs for said court is located at the Cherokee Village
24 City Hall, #2 Santee Drive, Cherokee Village, Arkansas.

25 Relative also to the Cherokee Village situs, the city of Cherokee Village has
26 approximately one-half (1/2) of its land mass located in Sharp County, Arkansas, and
27 one-half (1/2) of its land mass located in the contiguous county of Fulton County,
30 Arkansas. Fulton County is a part of the Sixteenth Judicial District.

1 Cherokee Village has its own police department, and the Chief of Police is
2 Ricky Crook. Cherokee Village also has an animal control officer and an animal
3 control facility, commonly referred to Cherokee Village Animal Control, and said
4 facility is located in Fulton County, Arkansas at 1531 Hwy. 289 North, Cherokee
5 Village, Arkansas. Cherokee Village also has a community service program whereby
6 individuals charged with offenses may be given specific sentences including a certain
7 amount of day(s) of community service or, at the option of the court and community
8 service worker, allow individuals to pay a portion of their fine by doing community
9 service. Community service representatives for Cherokee Village are Lloyd Caves
10 and Mike Eash.

11 Even though a large portion (i.e., approximately 1/2) of the land mass of
12 Cherokee Village is located in Fulton County, only approximately twenty percent
13 (20%) of its population is located or reside in the Fulton County portion of Cherokee
14 Village. Because Cherokee Village has its own police force and for other logistic
15 reasons, by agreement with the District Court of Fulton County, Arkansas, Honorable
16 Jim Short presiding, those criminal and traffic offenses occurring in Cherokee
17 Village, Fulton County, Arkansas are heard by myself, Mark R. Johnson District
18 Judge of Sharp County, Arkansas on the third Friday of each month.

19 Sharp County District Courts, both Department One and Department Two,
20 operate a community service program whereby individuals charged with a criminal
21 offense or traffic offense are often given the option of paying a portion or part of their
22 fine by doing community service. The Sharp County Department One District Court
23 community service supervisor is Bob Gott. The Cherokee Village Department of
24 Sharp County District Court, Department Two, community service supervisor is
25 Lloyd Caves.

26 Both Department One and Department Two also have a Probation Officer.
27 The Probation Officer is a certified police officer and also is certified with training
as a bailiff. She serves a dual position for Sharp County, in that she is the bailiff for

1 Circuit and District Court, as well as the Probation Officer for Sharp County District
2 Court Departments One and Two. The present Probation Officer is Mary Wanley.
3 The Sharp County District Clerk's office Department One is manned by two Deputy
4 Clerks, Jane Powell and Barbara Wakeham, and one District Clerk, Amanda Brewer.
5 The Cherokee Village Department of District Court of Sharp County, Division Two,
6 has one clerk, as well as numerous volunteers who volunteer on court dates. The
7 clerk's name is Catherine Williamson.

8 Conflicts Date: I, Mark R. Johnson, have practiced in the Sharp County
9 area for approximately thirty (30) years, furthermore, my and my wife's family have
10 resided in the Sharp County area since before the Great War of Northern Aggression
11 (i.e., the Civil War). Therefore, I have many relatives within the third degree of
12 consanguinity. Therefore, a yearly conflicts date is scheduled on the first Friday in
13 April. Cases in which I detect a conflict or a conflict is brought to my attention I
14 recuse, and the case is automatically rescheduled for the first Friday in April. At the
15 Ash Flat Sharp County Courthouse, whether said original case is filed in Department
16 One or Department Two.

17 This plan is submitted as the Sharp County District Court Plan pursuant to
18 Administrative Order Number 18, subsection 9. entitled *Administrative Plan*, in that
19 said District Court operates multiple venues in the district. Those being the Sharp
20 County Department One and the Sharp County Department Two being the Cherokee
21 Village Department.

Mark R. Johnson
Attorney at Law
2423-A Hwy. 62/412
Hardy, AR 72542
(870)856-3211
fax (870)856-3212

February 6, 2013

Honorable Phil Smith
101 E. Broadway
Pocahontas, AR 72455

Honorable John Dan Kemp
107 W. Main St., #G
Mountain View, AR 72560-9610

RE: Sharp County District Court Administrative Plan

Dear Judge Smith and Judge Kemp:

Pursuant to the Per Curiam opinion delivered December 13, 2012, relative to the Administrative Orders Numbers 14 and 18 and, more specifically Order Number 18 entitled Administration of District Courts, 9. *Administrative Plan*. I, Mark R. Johnson, as the local District Court Judge of Sharp County, Arkansas, do hereby submit the following to the Administrative Circuit Judge of the Third Judicial District, Honorable Phil Smith, and the Circuit Judge of the Sixteenth Judicial District, Honorable John Dan Kemp.

A district court administrative plan must be approved by the Third Judicial District Circuit Court when “. . . the district court has multiple venues in the district.”

A district court administrative plan may need to be approved by the Sixteenth Judicial District Circuit Court because a portion of the cases heard in Department Two (Cherokee Village) are criminal and moving violations occurring in that portion of Cherokee Village located in Fulton County.

If you approve of this administrative plan, please advise and pursuant to paragraph 9 of Administrative Order Number 18, see attached, I will cause the administrative plan to be filed with the Sharp County and Fulton County District Clerks.

Judge Phil Smith
Judge John Dan Kemp
February 6, 2013
Page Two

Administrative Plan

Sincerely,

A handwritten signature in black ink, appearing to read "Mark R. Johnson", is written over a faint, dotted-line signature strip.

Mark R. Johnson
Attorney at Law

MRJ/ldl

Enclosure

cc: Jim Short

cc: Fulton County District Clerk

cc: Sharp County District Clerk

cc: Cherokee Village District Clerk

4th Circuit
District Court
Administrative
Plans

APPENDIX NO. 1

DISTRICT COURT ADMINISTRATIVE PLAN

Springdale District Court, Washington County, Arkansas

1. **JUDGES:** The Springdale District Court is served by one local district judge. The judge serves in the designated departments of the court as follows:

<u>Name</u>	<u>Department</u>	<u>City</u>
Jeff Harper	Springdale	Springdale
Jeff Harper	Elm Springs	Elm Springs
Jeff Harper	Johnson	Johnson

2. **COURT:** Sessions of court are generally scheduled on:

<u>Department</u>	<u>City</u>	<u>Days</u>	<u>Time</u>
Springdale	Springdale	Monday-Friday	8:30 A.M.

Small claims cases are usually set on the first Monday of the month at 2:00 P.M. and civil cases are usually set at 1:30 P.M. on Monday through Wednesday;

Elm Springs	Elm Springs	2nd Wednesday	12:30 P.M.
-------------	-------------	---------------	------------

Prisoner arraignments usually start at 12:30 P.M., regular arraignments at 1:00 P.M., and trials at 3:00 P.M., on the second Wednesday of each month;

Johnson	Johnson	1 st & 3 rd Wednesday	12:30 P.M.
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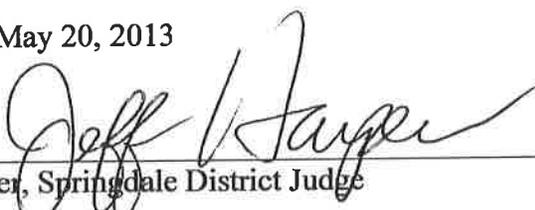
Prisoner arraignments usually start at 12:30 P.M., regular arraignments at 1:30 P.M., and trials at 2:00 P.M., on the first and third Wednesday of each month.

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Department</u>	<u>City</u>	<u>Types of cases</u>
Springdale	Springdale	Criminal and traffic offenses that are misdemeanors or violations under Ark. Code Ann., county and city ordinance violations, civil cases, and small claims cases.
Elm Springs	Elm Springs	Criminal and traffic offenses that are misdemeanors or violations under Ark. Code Ann., and city ordinance violations.
Johnson	Johnson	Criminal and traffic offenses that are misdemeanors or violations under Ark. Code Ann., and city ordinance violations.

4. SPECIALTY PROGRAMS: The Springdale District Court does not have any specialty court programs.

DATE: May 20, 2013



Jeff Harper, Springdale District Judge

APPENDIX NO. 2

DISTRICT COURT ADMINISTRATIVE PLAN

Prairie Grove District Court, Washington County, Arkansas

1. JUDGES: The Prairie Grove District Court is served by one local district judge. The judge serves in the designated departments of the court as follows:

Name: Graham Nations Department: Prairie Grove City: Prairie Grove

Name: Graham Nations Department: Farmington City: Farmington

Name: Graham Nations Department: Lincoln City: Lincoln

2. COURT: Sessions of court are generally scheduled on:

Department: Prairie Grove City: Prairie Grove Days: 1st & 3rd Tuesdays Time: 1st & 3rd - 8:30 to 4:30
Days: 2nd & 4th Tuesdays Time: 2nd & 4th - 8:30 to 12:00

Department: Farmington City: Farmington Days: 2nd & 3rd Wednesdays Time: 1st & 3rd - 10:00

Department: Lincoln City: Lincoln Days: 2nd & 4th Tuesdays Time: 2nd & 4th - 1:30

3. TYPES OF CASES: The following cases are heard at these locations:

Department: Prairie Grove City: Prairie Grove Type of Cases: Criminal/Traffic/Civil/Small Claims

Department: Prairie Grove City: Prairie Grove Type of Cases: Criminal/Traffic

Department: Prairie Grove City: Prairie Grove Type of Cases: Criminal/Traffic

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

NONE

DATE: 5-17-13



Graham H. Nations – District Judge

**IN THE DISTRICT COURT OF WASHINGTON COUNTY, ARKANSAS
West Fork District**

Pursuant to the Supreme Court's Administrative Order No. 18

DISTRICT COURT ADMINISTRATIVE PLAN

West Fork District Court, Washington County, Arkansas

1. JUDGE: The West Fork District Court is served by one state district judge. The judge serves in the designated departments of the court as follows:

Clinton (Casey) Jones West Fork Department West Fork, Arkansas

Clinton (Casey) Jones Greenland Department Greenland, Arkansas

2. COURT: Sessions of court are generally scheduled on:

West Fork Department Tuesday and second Monday
8.1 hearing via video every Friday

Greenland Department third Monday of each month

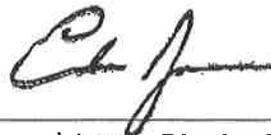
3. TYPES OF CASES: The following cases are heard at these locations:

West Fork Department traffic offenses, criminal offenses, small claims and
civil cases.

Greenland Department traffic offenses and criminal offenses that occur within
Greenland.

4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

DATE: 10-10-13



Clinton (Casey) Jones, District Court Judge

5th Circuit

District Court

Administrative

Plans

DISTRICT COURT ADMINISTRATIVE PLAN

Pope County District Court

- 1. The Pope County District Court is served by one state district judge. The judge serves in the designated departments of the court as follows :**

Pope County Department:	8:30 AM (pleas) 10:00 AM (trials) each Tuesday at the District Court building in Russellville AR
Russellville Department :	2:00 PM (pleas) each Tuesday 9:30 AM and 1:00 PM (trials) each Wednesday at the District Court building in Russellville AR
Dover Department :	4:00 PM (pleas and trials) on the 1 st Monday of each month, at the Dover City Hall Building
Atkins Department :	5:00 PM (pleas and trials) on the 4 th Monday of each month, at the Atkins City Hall Building
London Department :	5:00 PM (pleas and trials) on the 2 nd Monday of each month at the London City Hall Building.
Pottsville Department :	3:00 PM (pleas and trials) on the 2 nd Thursday of each month, at the Pottsville City Hall Building

Traffic tickets and criminal cases are heard at each department. Civil and Small claims cases are only heard at the Russellville / Pope County Department location, in the county seat, on Mondays and Thursdays at 1:30 PM.

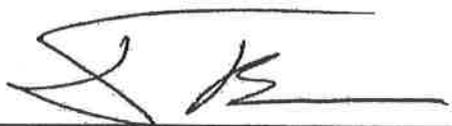
The following Circuit Court matters are referred to the State District Court, Pope County:

It is expected that the Pope County District Judge shall conduct felony bond hearings (pursuant to Rules 8.1, 8.2, 8.3, 8.4, 8.5, 9.1, 9.3, 9.4 of the Arkansas Rules of Criminal Procedure) every Monday, Wednesday, and Friday morning. The hearings are held in a small courtroom inside the Pope County Jail. The District court Judge shall conduct these hearings unless arrangements are made for the hearings to be held by one of the Circuit Judges.

Further, the "Criminal Matters" referred to in §6(b)(5) of Arkansas Supreme Court Administrative Order 18 shall be performed by the Pope County District Court Judge on an "as needed" basis.

Probation revocation preliminary hearings are to be held by the District Court Judge each Friday morning in accordance with ACA § 16-93-307.

The Pope County District Court has no Specialty Programs.



**DON W. BOURNE, DISTRICT COURT JUDGE
POPE COUNTY**

**6th Circuit
District Court
Administrative
Plans**

2014 Case Plans for District Courts:

Little Rock District Court

North Little Rock District Court

Pulaski County District Court

Sherwood District Court

Maumelle District Court

Jacksonville District Court

Wrightsville/Cammack Village District Courts

Perry County District Courts

DISTRICT COURT ADMINISTRATIVE PLAN

Little Rock District Court, Pulaski County, Arkansas

1. JUDGES: The Little Rock District Court is served by three local district judge(s). The judge(s) serve in the designated departments of the court as follows:

<u>Alice F. Lightle</u>	<u>Department # 1</u>	<u>Little Rock</u>
<u>Vic Fleming</u>	<u>Department # 2</u>	<u>Little Rock</u>
<u>Mark Leverett</u>	<u>Department # 3</u>	<u>Little Rock</u>

2. COURT: Sessions of court are generally scheduled on:

<u>Division # 1</u>	<u>Little Rock</u>	<u>M-F</u>	<u>9 a.m.-12 p.m.</u>
<u>Division # 2</u>	<u>Little Rock</u>	<u>M, T, TH, F</u> <u>Wed:</u>	<u>8:30 a.m.</u> <u>12:30 p.m.</u>
<u>Division # 3</u>	<u>Little Rock</u>	<u>M, W, Th</u> <u>Tues: 1:30p.m.</u>	<u>1:00 p.m.</u>

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Division # 1</u>	<u>Little Rock</u>	<u>type of cases: Criminal</u>
<u>Division # 2</u>	<u>Little Rock</u>	<u>type of cases: Traffic</u>
<u>Division # 3</u>	<u>Little Rock</u>	<u>type of cases: Environmental, Civil, Small Claims</u>

4. SPECIALTY PROGRAMS: The following specialty programs are provided:
_____, at _____ (location(s)).

Little Rock District Courts have no specialty programs at this time.

(For each program, provide the following information:)

a. Type of program and description of its operation.

b. Statutory or legal authority on which it is based.

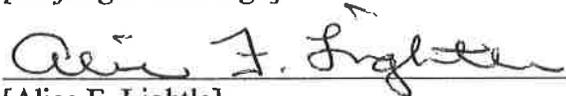
c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*

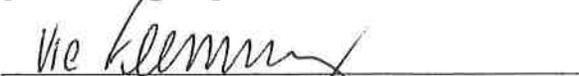
e. Sources of funding.

DATE: May 16, 2013

[all judges must sign]



[Alice F. Lightle]



[Vic Fleming]



[Mark Leverett]

[When completed, the administrative plan should be submitted to the administrative judge of the circuit, and it will be appended to the circuit court's administrative plan for submission to the Supreme Court for its approval. (See Administrative Order Number 18)]

DISTRICT COURT ADMINISTRATIVE PLAN

North Little Rock District Court, Pulaski County, Arkansas

1. JUDGES: The North Little Rock District Court is served by (two) (local/state) district judge(s). The judge(s) serve(s) in the designated (departments)(and/or)(divisions) of the court as follows:

Jim Hamilton	<u>Division #1</u>	North Little Rock
Randy Morley	<u>Division #2</u>	North Little Rock

2. COURT: Sessions of court are generally scheduled on:

<u>Division #1</u>	North Little Rock	Tuesday, Wednesday, Thursday
<u>Division #2</u>	North Little Rock	Monday, Tuesday, Wednesday, Thursday

Judges of both divisions are available 24 hours a day 7 days a week for the issuance of search warrants, warrants of arrest as well as a multitude of other issues that demand the attention of the position of district judge.

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Division #1</u>	North Little Rock	Criminal, Small Claims and Civil
<u>Division #2</u>	North Little Rock	Traffic & Code

First Division District Court of North Little Rock

Sunday:	Warrants (search and arrest)		
Monday:	Sign affidavits, civil filings, search warrants and returns		
Tuesday:	9:00-1:30	Criminal court	(every week)
		Sign affidavits, civil filings, search warrants and returns	
	5:00-9:00	Small Claims & Civil	(2 nd . Tuesday of each Month)
Wednesday	9:00-1:30	Criminal court	(every week)
		Sign affidavits, civil filings, search warrants and returns	

Thursday 9:00-12:00 Criminal court
 Sign affidavits, civil filings, search warrants and returns
 1:00-4:00 Civil and Small Claims (every third Thursday)

Friday Probable Cause
 Sign affidavits, civil filings, search warrants and returns

Saturday Pulaski County Jail (every 10th. Saturday)
 Warrants (search & arrest)

2012 Filings Criminal 10,554
 Civil 1,195
 Small Claims 118

2nd Division District Court of North Little Rock

Sunday: Warrants (search and arrest)

Monday: 8:30 - 11:30 Plea and Arraignment Jail Video Plea Docket

Staff from Family Service Agency present for DWI screenings at both sessions

Staff from Protrac present for Probation assessments at both sessions

1:30 – Until completed Plea and Arraignment

Tuesday: (1st – 3rd) 1:30 – Until done Trials, Hearings, Reports, Sentencing, Jail Plea

Wednesday (1st – 3rd) 1:30 – Until done Trials, Hearings, Reports, Sentencing, Jail Plea

4th Tuesday 1:30 – Until done Public Defender Trials, Hearings, Sentencing, Jail Plea

4th Wednesday 1:30 – Until done Spanish Docket for Pleas, Trials, Hearings, Sentencing, Jail Plea

AOC certified Interpreter is present for court (also includes other nationalities)

Thursday (2nd) 1:30 – Until done Animal Control new Pleas, Trials, Reports, Sentencing

Thursday (3rd) 1:30 – Until done Code Enforcement new Pleas, Trials, Reports, Sentencing

All cases prosecuted by NLR Assistant City Attorney Bill Brown

Friday Judge is available every day for signing of warrants (search and arrest)

Saturday Pulaski County Jail (every 10th Saturday)

2012 Filings	NLR PD	27,250	Pulaski Tech	238
	NLR Animal Control	1,198	Other (transfers)	227

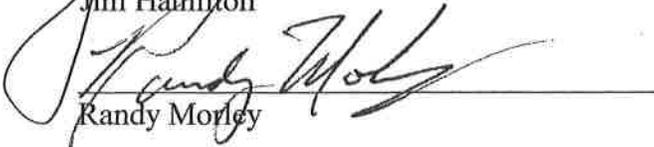
NLR Code Enforcement 641
ASP 9,359
AHP 1,344

Sheriff's Office 51
Railroad 37

DATE: 5-23-13



Jim Hamilton



Randy Morley

PULASKI COUNTY DISTRICT COURT
3001 West Roosevelt Road, Little Rock, AR 72204
Pulaski County, AR

ADMINISTRATIVE PLAN

1. **JUDGE:** The Pulaski County District Court is designated as a State District Court, served by one (1) state district judge. Pulaski County District Court has subject matter jurisdiction over the following:
 - A) misdemeanors and violations of state law and local ordinances,
 - B) preliminary felony cases – "jail docket" (plea/arraignment – setting bonds)
 - C) civil cases
 - D) small claims
 Judge Wayne A. Gruber presides, hearing all subject matter designated for Pulaski County District Court.
2. **COURT:** Court sessions are conducted daily (Monday – Friday)*
*See schedule attached
3. **TYPES OF CASES:** All cases are heard at the court location, 3001 West Roosevelt Road, Little Rock, AR.
4. **SPECIALTY PROGRAMS:** None

DATE: 6/24/13
Wayne A. Gruber

JUDGE

**PULASKI COUNTY DISTRICT COURT
2013 CALENDAR**

*(In addition to the schedule below, video arraignment, "jail docket", is held Monday – Friday)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
{1 st } AM Felony Pass to File Docket	Arraignments	AM Criminal Trials PM Criminal Trials	AM Reviews/Pay Docket PM Traffic Trials	AM Community Service Requests
{2 nd } AM Small Claims PM Small Claims	Arraignments	AM Traffic Trials PM Traffic Trials	AM Other Agency Trial PM Civil Trials	SAME AS ABOVE
{3 rd } AM Small Claims PM Small Claims	Arraignments	AM Criminal Trials PM Criminal Trials	AM Traffic Trials PM Traffic Trials	SAME AS ABOVE
{4 th } AM Small Claims PM Small Claims	Arraignments	AM Traffic Trials PM Traffic Trials	AM Civil Trials PM Civil Trials	SAME AS ABOVE
{5 th } (Designated for overflow Civil and Traffic Trials)	(Designated for overflow Civil and Traffic Trials)	(Designated for overflow Civil and Traffic Trials)	(Designated for overflow Civil and Traffic Trials)	

THE DISTRICT COURT OF SHERWOOD
2201 East Kiehl Avenue
Sherwood, Arkansas 72127-6256

TELEPHONE: (501) 835-3693
FACSIMILE: (501) 835-8918

Milas H. Hale III, Judge

Barbara Collier, Chief
Clerk

May 13, 2013

Hon Vann Smith
PULASKI COUNTY CIRCUIT COURTHOUSE
401 West Markham Street; Suite 300
Fourteenth Division Circuit Judge
Little Rock, Arkansas 72201



Re: Sherwood District Court Administrative Plan

Dear Judge Smith:

1. JUDGES: The Sherwood District Court is served by one district judge.
2. COURT: The sessions of court are as follows:

a)	Bond hearings	Monday's & Friday's	7:30 a.m. to 8:15 a.m.
b)	Plea and Arraignment	Tuesday	8:00 a.m. to 10:30 a.m.
c)	Civil & Small Claims	Tuesday	10:30 a.m. to 12:00 noon
d)	Criminal & Traffic Trials	Wednesday	8:00 a.m. to 11:00 a.m.
e)	Hot Check Court	Thursday	8:00 a.m. to 10:30 a.m.
3. SPECIALTY PROGRAMS: The following programs are provided:

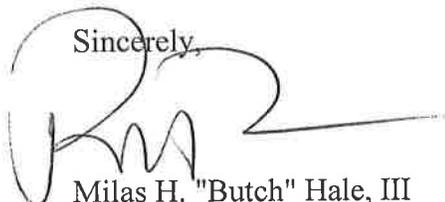
Sobriety Court	Alternating Tuesday's	4:00 p.m. to 5:00 p.m.
----------------	-----------------------	------------------------

 - a) This is a specialty court targeting hardcore drunk drivers, which are individuals facing their 3rd DWI charge. It's intensive monitoring with a treatment

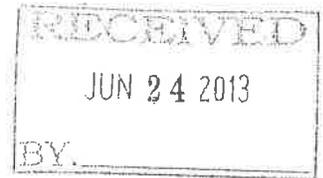
program based on the drug court model.

- b) **STATUTORY OR LEGAL AUTHORITY:** Administrative Order Numbers 14 and 18 provide the legal authority for specialty courts. It may also fall under Ark. Code Annotated 16-98-303, although this deals more with Drug Courts.
- c) I certify that the Sobriety Court is in compliance with all applicable laws, including fines, fees, court costs and probation assessments.
- d) **USE OF COURT RESOURCES:** The court team consists of a judge, prosecutor, public defender, probation officer, evaluator, treatment provider, and court coordinator. Each member has been trained through programs offered by the National Center for DWI Courts which is a division of the National Association of Drug Court Professionals (NADCP).
- e) **SOURCES OF FUNDING:** The Sobriety Court was originally funded by a grant from the Arkansas State Police Highway Safety Office. This grant paid for the team training held in Springfield, MO from April 26 to 29, 2010. Additional funding has primarily been through the Arkansas State Police Highway Safety Office.

Sincerely,



Milas H. "Butch" Hale, III
MHIII/kh



DISTRICT COURT ADMINISTRATIVE PLAN

MAUMELLE DISTRICT COURT, PULASKI COUNTY, ARKANSAS

1. JUDGES: The Maumelle District Court is served by one district judge. The judge serves in the designated divisions of the court as follows:

Maumelle District Court	Traffic Division)	Maumelle
	Criminal Division)	
	Civil Division)	

2. COURT: Sessions of court are generally scheduled as follows:

Traffic Division)	Maumelle	Tuesday	4:00p.m.
Criminal Division)			
Plea & Arraignment)			
Video Arraignment)			
Probable Cause and Bond hearings)	Maumelle		As required
Saturday Court	Pulaski Co. Jail 8:00a.m.		Shared responsibility With other Pulaski County district judges: Sit approx. Once every 10 weeks
Civil/Small Claims	Maumelle	Every 3 rd Thursday	5:00p.m.

3. TYPES OF CASES: The following cases are heard by the court:

Traffic Division	Maumelle	Moving, Non-Moving, DWI
Criminal Division	Maumelle	Criminal
Plea & Arraignment	Maumelle	Traffic & Criminal
Civil/Small Claims	Maumelle	Civil

4: SPECIALTY PROGRAMS: Maumelle District Court has no specialty programs.

DATE: 6/24/2013

RS Hand
Maumelle District Court Judge

DISTRICT COURT ADMINISTRATIVE PLAN

JACKSONVILLE DISTRICT COURT, PULASKI COUNTY, ARKANSAS

1. **JUDGES:** The Jacksonville District Court is served by one state district judge. The judge serves in the designated divisions of the court as follows:

Jacksonville District Court	Traffic Division	Jacksonville
	Criminal Division	
	Civil Division	

2. **COURT:** Sessions of court are generally scheduled on:

Traffic Division	Jacksonville	Tuesday	9:00 A.M.
Criminal Division	Jacksonville	Wednesday	1:30 P.M.
Civil/Small Claims	Jacksonville	Wednesday	10:30 A.M.
Plea & Arraignment	Jacksonville	Thursday	9:00 A.M.
Video Arraignment	Jacksonville	Monday, Wednesday, Friday	9:00 A.M.
Bond Hearings	Jacksonville	Wednesday	1:00 P.M.
Saturday Court (probable cause)	Little Rock	every 6 weeks	8:30 A.M.

3. **TYPES OF CASES:** The following cases are heard at these locations:

Traffic Division	Jacksonville	Moving, Non Moving, DWI
Criminal Division	Jacksonville	Criminal
Civil/Small Claims	Jacksonville	Civil
Plea & Arraignment	Jacksonville	Traffic & Criminal

4. **SPECIALTY PROGRAMS:** We do not have any specialty programs.

DATE: 6-5-13

Robert Patton

JACKSONVILLE DISTRICT JUDGE

WRIGHTSVILLE DISTRICT COURT

ADMINISTRATIVE PLAN

District Court, Pulaski County, Arkansas

1. Judge: The Wrightsville District Court in Wrightsville Arkansas is served by one local district Court Judge, Hon. Rita F. Bailey.
2. Court Sessions: Wrightsville's schedule for court is every 1st and 3rd Tuesday of each month at 1:00 p.m. at Wrightsville City Hall.
3. Types of Cases: The court cases heard are Civil, Traffic and Small Claims.
4. Specialty Programs: There are no specialty programs for Wrightsville District Court.

Date:

6/24/13

Judge Rita F. Bailey

DISTRICT COURT ADMINISTRATIVE PLAN

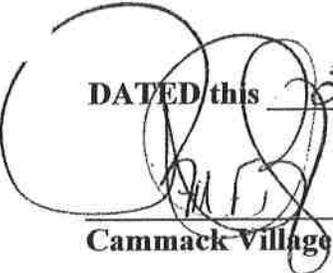
CAMMACK VILLAGE DISTRICT COURT, PULASKI COUNTY, ARKANSAS

1. **JUDGES:** The Cammack Village District Court in Cammack Village, AR is served by one local district judge, Judge Rita F. Bailey.
2. **COURT:** Sessions of Cammack Village District Court are generally scheduled for the first Tuesday of every month at 4:30 p.m. at Cammack Village City Hall.
3. **TYPES OF CASES:** The following cases are heard at this location:

Traffic

Local Ordinances Violations
4. **SPECIALITY PROGRAMS:** There are no specialty programs at Cammack Village District Court.

DATED this 24th day of June, 2013.


Cammack Village District Judge

DISTRICT COURT ADMINISTRATIVE PLAN
PERRY COUNTY DISTRICT COURT, PERRY COUNTY, ARKANSAS

1. **JUDGES:** The Perry County District Court is served by one local district judge. The judge presides over the following dockets:

Perry County Criminal / Traffic Court
City of Perryville Criminal / Traffic Court
Perry County Small Claims
Perry County Civil Division

2. **COURT:** Sessions of the court are generally scheduled on:

Criminal / Traffic Trials (Sheriff's Dept)	1 st Thursday each month at 9:00 am
Criminal / Traffic Trials (State and City)	1 st Thursday each month at 1:00 pm
Criminal / Traffic Plea and Arraignment	3 rd Thursday each month at 9:00 am
Civil / Small Claims	2 nd Thursday each month at 1:00 pm
Bond Hearings	As needed (generally 4 days a week)

All cases are heard at the Perry County Courts Building, except for bond hearing, which are held at the Perry County Detention Center.

We do not currently have any specialty programs.

DATE: _____

6/25/13


Perry County District Judge

**8th S. Circuit
District Court
Administrative
Plans**

DISTRICT COURT ADMINISTRATIVE PLAN

Lafayette County District Court
Lafayette County, Arkansas

1. JUDGES: The Lafayette County District Court is served by one local district judge, Edward F. Cochran.

2. COURT: Sessions of court are generally scheduled on:

<u>Division</u>	<u>City</u>	<u>Days</u>	<u>Time</u>
Lafayette County	Lewisville	Thursdays	1:00 P.M.
City of Lewisville	Lewisville	Thursdays	9:30 A.M.
Civil	Lewisville	4 th Wednesdays	1:00 P.M.
Small Claims	Lewisville	4 th Wednesdays	1:00 P.M.

(District Court sessions in Lewisville are held at the Lafayette County Office Building, 110 E. 4th St., Lewisville.)

Stamps Dept.	Stamps	1 st & 3 rd Tuesdays	1:00 P.M.
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(District Court sessions in Stamps are held at the Stamps City Hall.)

Bradley Dept.	Bradley	2 nd & 4 th Tuesdays	2:00 P.M.
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(District Court sessions in Bradley are held at the Bradley City Hall.)

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Division</u>	<u>City</u>	<u>Types of Cases</u>
Lafayette County	Lewisville	Misdemeanor
City of Lewisville	Lewisville	Misdemeanor
Civil	Lewisville	Civil
Small Claims	Lewisville	Small Claims
Stamps Dept.	Stamps	Misdemeanor
Bradley Dept.	Bradley	Misdemeanor

4. SPECIALTY PROGRAMS: The following specialty programs are provided: None.

Edward F. Cochran
Edward F. Cochran

DATE: 6-6, 2013

**STATE DISTRICT 37 COURT ADMINISTRATIVE PLAN
FOR**

Miller County/Texarkana, AR District Court, Miller County, Arkansas

1. **JUDGES:** The Miller County District Court is served by one state district judge. The judge serves in the designated departments of the court as follows:

Texarkana, AR District Court	100 N. Stateline, Box 2	Texarkana, AR 75501
Miller County District Court	2300 East Street	Texarkana, AR 71854

2. **COURT:** Sessions of court are generally scheduled on:

Criminal Division-City	Texarkana, AR	Tuesday & Thursday	1pm
Criminal Division-County	Miller County, AR	Monday	1pm
Criminal Division-County	Miller County, AR	Wednesday & Friday	1:30pm
Civil Division	Texarkana, AR	1 st Thursday	9am
Small Claim Division	Texarkana, AR	1 st Friday	9am

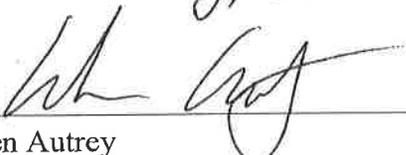
3. **TYPES OF CASES:** The following cases are heard at these locations:

Criminal Division-City	Texarkana, AR	Misdemeanors, Traffic
Criminal Division-County	Miller County, AR	Misdemeanors, Traffic, Felony & Misdemeanors 1 st appearances, Criminal Evictions
Civil Division	Texarkana, AR	up to \$25,000
Small Claim Division	Texarkana, AR	up to \$5,000

4. **SPECIALTY PROGRAMS:** The following specialty programs are provided:

We have no Specialty Programs in the Texarkana, AR or Miller County District Courts.

DATE: May, 30th 2013


Wren Autrey

**9th E. Circuit
District Court
Administrative
Plans**

IN THE DISTRICT COURT OF CLARK COUNTY, ARKANSAS

Pursuant to the Supreme Court's Administrative Order No. 18

DISTRICT COURT ADMINISTRATIVE PLAN

Clark County District Court

1. JUDGE: The Clark County District Court is served by one state district judge, Judge Randy L. Hill. The judge serves in the designated departments of the court as follows:

Clark County Sheriff's Office - Arkadelphia, AR
Arkadelphia Police Department - Arkadelphia, AR
Gurdon Police Department - Gurdon, AR
Caddo Valley Police Department - Caddo Valley, AR
Amity Police Department - Amity, AR

2. COURT: Sessions of court are generally scheduled on:

Clark County Sheriff's Office - 2nd and 4th Wednesday
Arkadelphia Police Department - 1st and 3rd Wednesdays
Gurdon Police Department - every other month on 3rd Thursday morning
Amity Police Department - every other month on 2nd Tuesday morning
Caddo Valley Police Department - every month on 3rd Tuesday
Civil/Small Claims for entire county - 2nd and 4th Tuesdays at 1:00 PM

3. TYPES OF CASES: The following cases are heard at these locations:

Traffic and criminal offenses filed thru the Clark County Sheriff's Office are adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

Traffic and criminal offenses filed thru the Arkadelphia Police Department are adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

All civil and small claims adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

Traffic and criminal offenses filed thru the Amity Police Department are adjudicated at the Amity City Hall in Amity, AR.

Traffic and criminal offenses filed thru the Gurdon Police Department are adjudicated at the Gurdon City Hall in Gurdon, AR.

Traffic and criminal offenses filed thru the Caddo Valley Police Department are adjudicated at the Caddo Valley City Hall in Caddo Valley, AR.

**Administrative Plan
for
Ninth East (9-E) Judicial District**

On this 27 day of June, 2013, pursuant to Administrative Order Number 14, the following Administrative Plan is submitted to the Arkansas Supreme Court. The 9-East Judicial District covers only Clark County with one Circuit Judge, Robert McCallum, and one full-time District Judge, Randy Hill. The Circuit Judge will hear all cases in all of the five divisions: criminal, civil, domestic, probate and juvenile, except for matters hereafter described which will be assigned to the District Judge as authorized under Administrative Order Number 18.

Assignments to District Judge: The District Judge will have primary responsibility to preside over the following matters including scheduling and related administrative duties :

- (1) Drug Court Program - Circuit Court;
- (2) Pro se uncontested divorces;
- (3) Forcible Entry and Detainers and Unlawful Detainer;
- (4) Search warrants pursuant to Rule 7.1;
- (5) Arrest warrants pursuant to Rule 13.1;
- (6) Collection cases - uncontested default judgment motions, uncontested garnishments, post-judgment contempt hearings for a debtors failure to file a financial schedule, motions for extension of time for service of process, uncontested motions for summary judgment or judgment on the pleadings to which the defendant has not responded;
- (7) Civil, domestic relations and probate cases upon the consent of all parties pursuant to Administrative Order No. 18(d).

The District Judge will not be primarily responsible for but will be authorized to handle the following matters when the Circuit Judge is unavailable:

- (1) Requests for ex-parte mental commitment orders;
- (2) Requests for ex-parte orders of protection;
- (3) Requests for ex-parte drug/alcohol commitment orders;
- (4) Criminal case First Appearances pursuant to Rule 8.1 through 8.4;
- (5) Transport orders for incarcerated litigants or witness;
- (6) Requests for ex-parte juvenile detention orders

Specialty Courts: The specialty courts operating within the 9-East Judicial District consist of the Drug Court Program in Circuit Court and the Drug Court Program in District Court. The Circuit Court Program will be handled by the District Judge and will be operated independent of and separate from the District Court Program.

Circuit Level Drug Court Program: The Circuit Court drug court program has been in operation since 2004. Court sessions are conducted in Clark County in the Circuit Courtroom. The program utilizes a pre-adjudication process. As part of a negotiated plea agreement process, the defendant is screened for acceptance into the program by Drug Court staff. If the defendant is eligible for the program, the Defendant must, in consultation with defense counsel, enter a guilty plea in the criminal case as part of a negotiated plea agreement. If the plea agreement is accepted by the court, the sentence pursuant to the plea agreement is held in abeyance to allow the defendant to enter the program. Successful completion of the program results in a dismissal of the criminal case and an Order to Seal the file. Failure to complete the program results in the imposition of the sentence that was held in abeyance pursuant to the defendant's

guilty plea and plea agreement. The program is conducted in conformance with state drug court statutes and complies with applicable laws involving the assessment of fines, court costs and probation fees. The program receives staff and funding from the Department of Community Corrections and the collection of court fees. The members of the drug court program team include Randy Hill, District Judge; Blake Batson, Prosecuting Attorney; Krystle Williams, Probation/Parole Officer; Carla Nutt, Counselor; and Mike Wolfe, Administrative Specialist II. They have been consulted for purposes of scheduling to insure that the necessary resources are available and to avoid conflicts with other court programs and responsibilities in which the team members may be required to participate.

District Level Drug Court Program: The District Court DWI/Drug Court program is a post adjudication process. Upon a finding of guilt or plea of guilt a defendant who has alcohol or drug dependency issues may ask or be asked to enter this program. The defendant is screened to determine if alcohol or drug treatment would benefit the defendant. If recommended the defendant must complete the treatment program. If the screening does not indicate treatment the defendant must complete a period of probation, during which time the defendant is regularly screened for drug or alcohol use. The other standard probation requirements must be met. Upon successful completion the defendant receives a reduction on fines owed and jail time (other than mandatory) is suspended. All mandated fees, cost and fines are collected.

This program is strictly voluntary. The Court receives no funding or grant assistance. Court is held monthly and upon completion graduates are commended and receive certificates. DWI/Drug team members include the District Court Probation

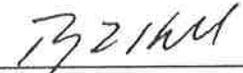


office, Prosecutory Attorney, Clark County Sheriff, and a representative of Quapaw House. This Court complies with all applicable laws and court rules.

Enhanced Jury List: After careful consideration, this District declines the use of the enhanced jury list pursuant to Arkansas Code Ann. 16-32-303(b).



Robert McCallum, Circuit Judge



Randy Hill, District Judge

Dated: 6/27/13

Dated: 6-27-13

**11th E. Circuit
District Court
Administrative
Plans**

ADMINISTRATIVE PLAN
SOUTH ARKANSAS COUNTY DISTRICT COURT
 (Effective January 1, 2014)

The District Judge for the South Arkansas County District Court purposes the following plan pursuant to Arkansas Supreme Court Administrative Order No. 18:

ADMINISTRATIVE PLAN

The Judge shall meet periodically with the District Court Clerk and shall consider case management, administrative procedures, forms, calendars, etc. Any modification of the plan shall be decided by the Judge and shall be submitted for approval. Each year a calendar shall be printed and published indicating the court assignments and court dates.

The South Arkansas County District Court is served by one district judge. The judge serves in the designated departments of the court as follows:

B. Park Eldridge, Jr.	DeWitt Department	DeWitt, Arkansas
B. Park Eldridge, Jr.	Gillett Department	Gillett, Arkansas
B. Park Eldridge, Jr.	St. Charles Department	St. Charles, Arkansas

COURT SESSIONS: Sessions of the Court are generally scheduled as follows:

DeWitt Department: 1st and 3rd Tuesday of each Month.

Gillett Department: 3rd Tuesday of January, March, May, July, September, November

St. Charles Department: 3rd Tuesday of February, April, June, August, October, December

CASE ALLOCATION

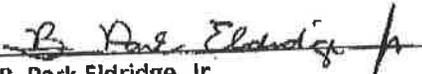
DeWitt Department: Criminal Cases, Civil Cases, Small Claims, and Traffic Cases

Gillett Department: Criminal Cases and Traffic Cases generated in the City Limits of Gillett, Arkansas

St. Charles Department: Criminal Cases and Traffic Cases generated in the City Limits of St. Charles, Arkansas

SPECIAL PROGRAMS: There are no specialty courts in the district.

DATED: 6/25/2013


 B. Park Eldridge, Jr.
 District Court Judge
 South Arkansas County District Court

**11th W. Circuit
District Court
Administrative
Plans**

DISTRICT COURT ADMINISTRATIVE PLAN

District Court, Lincoln County, Arkansas

1. JUDGES: The Lincoln County District Court is served by one local district judge. The judge serves in the designated divisions of the court as follows:

name Lincoln County Division # Lincoln County city Star City

name Division # Star City city Star City

name Division # Gould city Gould

name Division # Grady city Grady

2. COURT: Sessions of court are generally scheduled on:

Division # Lincoln County city Star City days 3rd Wednesday time 9:00 a.m.

Division # Star City city Star City days 4th Wednesday time 9:00 a.m.

Division # Gould city Gould days 1st Wednesday time 9:00 a.m.

Division # Grady city Grady days 1st Wednesday time 9:00 a.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Division # Lincoln County city Star City type of cases traffic / criminal

Division # Star City city Star City type of cases traffic /criminal /small claims

Division # Gould city Gould type of cases traffic / criminal

Division # Grady city Grady type of cases traffic / criminal

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

NOT APPLICABLE, at _____
(location(s)).

(For each program, provide the following information:)

- a. Type of program and description of its operation.
- b. Statutory or legal authority on which it is based.
- c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.
- d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*
- e. Sources of funding.

DATE: 10/25/13



R. Victor Harper

[When completed, the administrative plan should be submitted to the administrative judge of the circuit, and it will be appended to the circuit court's administrative plan for submission to the Supreme Court for its approval. (See Administrative Order Number 18)]

**IN THE DISTRICT COURT OF JEFFERSON COUNTY, ARKANSAS
PINE BLUFF DEPARTMENT**

Pursuant to the Supreme Court's Administrative Order No. 18

DISTRICT COURT ADMINISTRATIVE PLAN

Jefferson County District Court, Jefferson County, Arkansas

1. **JUDGE:** The Jefferson County District Court is served by one state District Judge. The Judge serves in the designated departments of the Court as follows:

Kimberly C. Bridgforth	Pine Bluff Department	Pine Bluff, Arkansas
Kimberly C. Bridgforth	Altheimer Department	Altheimer, Arkansas
Kimberly C. Bridgforth	Humphrey Department	Humphrey, Arkansas
Kimberly C. Bridgforth	Redfield Department	Redfield, Arkansas
Kimberly C. Bridgforth	Wabbaseka Department	Wabbaseka, Arkansas
Kimberly C. Bridgforth	White Hall Department	White Hall, Arkansas

2. **COURT:** Sessions of Court are generally scheduled on:

Pine Bluff Department	Monday, Tuesday, Wednesday, Thursday, and Friday
Altheimer Department	Fourth Wednesday each month
Humphrey Department	Second Tuesday every other month
Redfield Department	Second Wednesday each month
Wabbaseka	Second Tuesday each month
White Hall	First and Third Wednesday each month

3. TYPES OF CASES: The following cases are heard at these locations:

Pine Bluff Department	Traffic Offenses, Criminal Offenses, Civil and Small Claims Cases, and Felony First Appearances
Altheimer Department	Traffic and Criminal Cases that occur within Altheimer, Arkansas
Humphrey Department	Traffic and Criminal Cases that occur within Humphrey, Arkansas
Redfield Department	Traffic and Criminal Cases that occur within Redfield, Arkansas
Wabbaseka Department	Traffic and Criminal Cases that occur within Wabbaseka, Arkansas
White Hall Department	Traffic and Criminal Cases that occur within White Hall, Arkansas

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

DWI Court, at Jefferson County District Court, Pine Bluff Department

DWI Court meets with multiple DWI Offenders on a weekly basis. They are tested, personal issues are addressed along with compliance issues.

DWI Team Members consist of the Judge and Court Personnel, Prosecuting Attorney, Public Defender, Treatment Professionals, and Law Enforcement. Defendants are seen by the Court each Tuesday.

The DWI Court is funded by court budget, personal donations, and the Court administration of Justice fund.

Date: 10/1/13

Kimberly C. Bridgforth
Kimberly C. Bridgforth
Jefferson County District Judge

INTRODUCTION

Welcome to the Jefferson County District Court-D.W.I. Court. The Jefferson County District Court-D.W.I. Court is a 12-month post adjudication program designed primarily for people who have incurred multiple drunk driving offenses. You enter the program by pleading guilty and being sentenced to D.W.I. Court. You will receive little or no jail time then, but the maximum jail time may be imposed if you fail in the program and you can be billed for the cost of your incarceration in addition to the fine, costs, restitution, cost of counseling/treatment and probation monitoring. Arkansas Driver Control imposes drivers' license sanctions.

For a person to be eligible, they cannot have a history of violent crimes or sexual offenses, they must reside within Jefferson County, they cannot have any other pending charges and the Prosecuting Attorney must have no objections to their candidacy.

This handbook is provided to help you understand the services the Program provides, the Program's rules, expectations of behavior and your rights as a recipient of substance abuse services. If you have any questions concerning the Program, or need clarification on any of the items found in this handbook, please feel free to contact your assigned counselor, probation officer or Court staff.

During your participation in this program, you are expected to:

REFRAIN FROM ALL USE OF ALCOHOL AND/OR DRUGS.

BE HONEST. We can work through almost any problem together if you are completely truthful with us.

NOT COMPLAIN. This program is about accountability and personal responsibility. Sobriety does not come easy for anyone. Anything in life worth having requires some sacrifice.

SHOW UP ON TIME FOR APPOINTMENTS, HEARINGS AND TESTING. Ultimately, this program is about self-respect and respect for others. Show respect for the time of others by appearing on time.

COST OF THE PROGRAM

A payment plan can be established with the Court until all fines, costs and restitution are paid in full, if applicable. However, you will be expected to pay for breath tests and drug tests/urine screens at the time of testing. Treatment cost will vary depending on your income and the agency providing your treatment. There are also costs associated for probation monitoring that will vary depending on what *Phase* you are in within the program. You will be expected to pay all fees as you progress from one phase to the next.



TREATMENT

D.W.I. Court participants must undergo a substance abuse assessment before entering the program. The assessment determines the proper level of treatment. There is very little tolerance for missed counseling appointments. If you do not believe you need treatment, you do not belong in D.W.I. Court. The Court will be communicating on a regular basis with your counselor to discuss progress and attendance. The D.W.I. Court reserves the right to modify your treatment to better suit your needs as may be necessary.

THE D.W.I. COURT TEAM

The key to your success is the TEAM approach. The D.W.I. Court Team consists of the Judge, Prosecutor, Defense Attorney, Probation Officer(s), Law Enforcement, Treatment Providers, D.W.I. Court Graduates, Drug Testing Facilitators, and YOU. You are the main player. The rest of us are here to support you. Each case is reviewed on a regular basis by the team members prior to review hearings.

REVIEW HEARINGS

Participants in D.W.I. Court are required to attend Review Hearings every one to four weeks. The Judge, Prosecutor, Defense Attorney, Law Enforcement, Probation Officers, Treatment Providers, other D.W.I. Court participants, family members and friends are invited to attend these hour-long hearings. The Judge will review your progress with your treatment providers and your probation officer, and determine what rewards, sanctions or adjustments may be appropriate for you.

You are encouraged to ask questions and voice any concerns you may have about your treatment program. You will be given notice of your next report day and the next review hearing. It is your responsibility to keep track of your court dates and testing schedule, as you will have many appointments and meetings to attend, particularly in the early phases.

REPORT DAYS

D.W.I. Court participants are expected to report to their Probation Officer on their assigned report day and on time. You should come prepared with proof of 12-step meeting attendance and any other verification that is requested. If you have changes in your life such as address, phone number, roommates, employment, etc. you need to inform your Probation Officer of those changes on report day.

EMPLOYMENT AND/OR SCHOOL

The Judge may require you to obtain/maintain employment or enroll in a vocational/educational program. D.W.I. Court requires that participants without a high school diploma pursue a General Equivalency Diploma (G.E.D.) or complete high school. If you are enrolled in a vocational/educational program, you will be required to attend classes and present documentation of course and/or program completion. Your employment and/or enrollment in an educational program may be verified by the Probation Officer appearing at your place of employment or the educational institution.

If you lose your job while in the program, you will be given a time frame in which to secure other employment. While searching for employment, you may be required to participate in job training or community service.

D.W.I. Court staff will routinely verify your employment and/or educational program through phone contact with the employer or educational institution, through copies of paycheck stubs, grade reports, class attendance records, etc. We strongly encourage you to notify your employer of your participation in the D.W.I. Court Program including required court appearances and treatment sessions.

PBTs AND URINE SCREENS

D.W.I. Court participants are expected to undergo frequent PBTs, possibly daily, and random urine screens for the first 120 days of the program. Thereafter, testing may decrease depending on your success in the program.

If you miss a PBT or urine screen, it is mandatory that you call your Probation Officer. Missed PBTs or urine screens are considered a positive result and subject to immediate sanction(s), and will be dealt with further at the next Review Hearing.

If you attempt to tamper with a test sample, or engage in any type of falsification of a submitted sample, or seek to have another do so, you will be subject to sanction(s) and/or termination from the program.

NOTE: If you believe you may test positive, you should notify your Probation Officer **before** you test.

NOTE: At any time during the program, you may be tested for drugs and/or alcohol at any time by the Probation Officer, Law Enforcement, or a drug testing facility. Testing may include a drug test, breathalyzer, or any other form of testing deemed appropriate.

REWARDS & SANCTIONS

In order to help encourage positive change, the program will utilize rewards and sanctions. This may include time spent in phases, increased or decreased appearances in court, and the imposition or suspension of community service, Electronic home detention and jail time.

TERMINATION

You may be terminated from the program for a variety of reasons including:

- You petition the Court for voluntary termination;
- You exhibit violent behavior or threats of violent behavior toward yourself or others;
- You display inappropriate, disruptive or non-compliant behavior;
- You refuse to satisfactorily participate in program requirements;
- You are charged with another criminal offense;
- You fail to appear for review hearings or report days;
- Repeated violation of program rules;
- Repeated dilute, missed or positive drug screens/PBT's.

RESIDENCE

In order to participate in D.W.I. Court, you must be a resident of Jefferson County. Your place of residence must be verified. If you attempt to falsify your place of residence, you may be subject to sanction(s) and/or termination from the program. You may not leave the area without obtaining permission from the D.W.I. Court Team or your Probation Officer.

Your Probation Officer may appear at your place of residence at any time of the day or night to conduct a drug and/or alcohol test on you. As part of your participation in D.W.I. Court, you agree to allow the officer to conduct the test. If you are not present at your residence, and you are not working or at school, or do not otherwise have a legitimate, verifiable reason for not being home, you may be subject to sanction(s) and/or termination from the program.

D.W.I. COURT PROGRAM DESCRIPTION

Listed below are the general requirements for each phase. Please keep in mind that each participant in the D.W.I. Court program has different needs: You may be required to participate in one or more activities that are not on this list. Ultimately the D.W.I. Team will determine what program best fits your individual needs.

PHASE I

- Frequent, possibly daily, PBTs for a least 90 days.
- Weekly random urine drug/alcohol screens (1 to 3 times per week).
- Contact with Probation Officer a minimum of twice per week.
- Maintain a personal log/diary daily.
- Review Hearing attendance at least once per week.
- 90 A.A./N.A. meetings within 90 days (one per day) followed by a minimum of 3 per week, with verification.
- Obtain A.A./N.A. sponsor with verification and actively work a 12-step program.
- Meet with Treatment Provider, enroll in counseling as recommended by substance abuse assessment, with verification, no unexcused absences.
- Random home/employer visits by Probation/Law Enforcement.
- Regular payments toward fines/costs
- Minimum of 90 days sobriety to move to *Phase II*.

PHASE II

- Random PBTs
- Random urine drug/alcohol screens (minimum once per week).
- Contact with probation officer minimum of once per week.
- Review Hearing attendance at least once every two weeks.
- Attendance at a minimum of (3) three 12-Step meetings per week with verification.
- Random home visits by Probation/Law Enforcement.
- Continued recommended treatment sessions with treatment provider.
- Continued compliance with payment schedule. A minimum of half fines and costs must be paid prior to moving into *Phase III*.

PHASE III

- Random PBTs.
- Random urine screens (minimum 2 times per month).
- Contact with Probation Officer minimum once every 2 weeks.
- Review Hearings attendance every 2 weeks.
- Continued participation at 12-Step meetings with verification (minimum of two (2) per week).
- Random home visits by Probation/Law Enforcement.
- Fines and costs paid in full.
- Written narrative describing lifestyle changes.
- Continued recommended treatment sessions with treatment provider.
- Complete Community Service before moving to *Phase IV*.

PHASE IV

- Random PBTs.
- Random urine screens (minimum once per month).
- Contact with Probation Officer minimum once per month.
- Review Hearing attendance at least once per month.
- Continued treatment/counseling & 12 step meeting medal/plaque.

GRADUATION

You will be eligible for graduation from the program when each of the following conditions have been met:

- You successfully complete each phase of the program (minimum 12 months);
- You have demonstrated sobriety for at least 120 consecutive days;
&
- The D.W.I. Court Team determines you are suitable for graduation.

CONFIDENTIALITY

Federal law requires that drug court participants' identities and privacy be protected. In response to these regulations, the D.W.I. Court has developed policies and procedures that guard your privacy. Upon entry into D.W.I. Court, you will be asked to sign a *Consent for Disclosure and Exchange of Confidential Substance Abuse and Mental Health Information*. This disclosure of information gives the D.W.I. Court permission to obtain prior and current substance abuse treatment information and allows the D.W.I. Court teams to discuss your progress. You will be expected to allow the Teams' access to medical and other records of care and services (as necessary, and with your full knowledge) that may impact your participation in the program.

D.W.I. COURT RULES OF ETIQUETTE

Here is a listing of rules regarding conduct from each participant for when appearing before the D.W.I. Court Team:

- Be quiet in Court and when it is your turn to talk to the Judge, call her "Judge" or "Your Honor".
- Turn off your cell phone.
- No chewing gum.
- Dress appropriately for court: a shirt or blouse, pants, dress or skirt of reasonable length; shoes must be worn at all times; clothing bearing violent, racist, sexist, drug or alcohol-related themes or promoting or advertising alcohol or drug use is considered inappropriate. No shorts, no gang attire, no tank tops or halter tops.
- No hats.
- Be prepared! Have any reports regarding A.A./N.A. meetings, diary, proof of employment, etc... with you.
- Most importantly, be on time! A pattern of late arrivals may result in a sanction.

Important telephone numbers:

Jefferson County District Court.....(870) 541-4646
Protract Development (probation supervision).....(870) 850-6843
Alcoholics Anonymous (Grace Episcopal Church).....(870) 535-3852
Family Service Agency..... (501) 372.4242

If you have any questions or concerns at any time, call one of the numbers above. You have many people supporting your efforts to succeed in this program. Your success is our success!

12th Circuit

District Court

Administrative

Plans

**DISTRICT COURT OF SEBASTIAN COUNTY FORT SMITH DIVISION
ADMINISTRATIVE PLAN**

1. **JUDGES:** The Fort Smith District Court is served by three state district judges. The judges are, for election purposes, designated by divisions of the court as follows:

David P. Saxon	Division # 1	Fort Smith, AR.
Ben Beland	Division # 2	Fort Smith, AR.
Claire Borengasser	Division # 3	Fort Smith, AR.

2. **COURT:** The Fort Smith District Court has three designated divisions, city, state and civil/small claims. Each of the three judges presides over one of the divisions on a specific day:

City Division	4 days a week	M, T, W, Th	9 a. m. noon, 1:30 p.m. to end
State Division	3 days a week	M, T, Th	9:00 a.m. to noon- 1:30p.m. to end
Civil	1 day a week	W	9:00 a.m. to end.
Small Claims	1 st and 3 rd week of the month	W	1:30 p.m. to end.

* See judges schedule attached as #1

3. **TYPES OF CASES:** The following cases are heard in these sessions:

City Division	City of Fort Smith	City misdemeanors and traffic, environmental/code enforcement
State Division	City of Ft. Smith/Sebastian County	Misdemeanors filed by the county prosecutor, traffic Citations issued by county sheriff and some state police citations.

All misdemeanor domestic battery and drug cases are

prosecuted in district court by the county prosecutor. The district court conducts first appearances and preliminary hearings in all felony cases filed by the prosecutor with the exception of those filed directly to circuit court. The former is the general rule.

In addition, to comply with Riverside County, California v. McLaughlin and Rule 8.1, *et seq*, of the Arkansas Rules of Criminal Procedure, on Saturday of each week, one of the six circuit court judges or four district judges conducts a review of all arrests made with the last 72 hours to determine if probable cause existed for the arrest and to set bonds if established or release if no probable cause existed for the arrest. This process is adjusted for extended holiday periods.

Small Claims/Civil Division Fort Smith District of
Sebastian County

Small claims up to \$5000.00
Civil cases up to \$25,000.00
Jurisdiction per Adm. Order
#18

The Small Claims Division has experienced an increase in the number of civil evictions over the past year. Some one hundred evictions have been processed from June 25, 2012 through June 25, 2013. Landlords have opted to use the Affidavit of eviction through the court rather than obtaining a Notice to Quit through the sheriff's office.

The Affidavit of Eviction process is very effective and less time consuming because the court, after processing the request and preparing the Order to Vacate or Show Cause, schedules the matter for hearing within 10 days of the filing of the order whereas the Notice to Quit process requires 10 day notice at the end of which, if the renter has not moved, the landlord must file an affidavit with the prosecuting attorney, who must ask that a warrant or summons be issued by the court, the defendant must be arrested, arraigned, set for trial and tried. The latter process can take three to four times longer than the Affidavit of Eviction process.

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

Environmental/Code Enforcement Court is a part of the city division of the Court.

a. The environmental court is tasked with the enforcement of the city's property maintenance code which applies to the maintenance of all commercial and residential structures. The code covers such areas as plumbing, mechanical and electrical, safety, exterior and interior condition of a structure, accumulation of rubbish and garbage, etc. The Court is also tasked with the enforcement of the city's regulations for the parking of commercial vehicles on residential streets and properties. Also included is the enforcement of parking regulations as they pertain to residential parking.

b. The International Property Code 2003 edition was adopted by city Ordinance 48-04, 2007 and is codified in Chapter 6 section 6-401, Fort Smith Municipal Code. The parking regulations were adopted by the City in Ordinance 28-08 and codified in Chapter 14 of the Fort Smith Municipal Code.

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

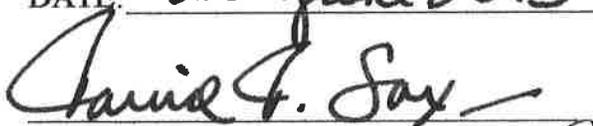
d. The sessions of this court are held on the 2nd and 4th Wednesday of each month. The sessions begin at 9:00 a.m. and adjourn when the docket has been completed. The City is represented by the city prosecutor.

* See attached Court schedule #2

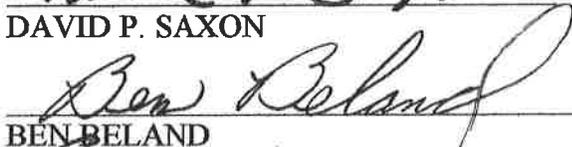
e. Sources of funding. N/A

5. The District Court of Sebastian County, Fort Smith Division, except for first appearances and preliminary hearings as discussed in paragraph three above, has not been requested to provide any support to the Sebastian County Circuit Court.

DATE: 26 June 2013



DAVID P. SAXON



BEN BELAND



CLAIRE BORENGASSER

DISTRICT COURT * 2013 COURT SCHEDULE

1

Saxon

Monday = State Division

Tuesday = City Division

Wednesday = Civil Division in the AM on the first and third Wednesday of the month. Judge Saxon has been assigned to handle civil cases ending in odd numbers. (Ex: 1,3,5,7,9)

Environmental Court in the AM on the second and fourth Wednesday of the month.

City Trials in the PM on the fifth Wednesday of the month, when applicable.

Thursday = Prisoner Arraignments

Beland

Monday = Prisoner Arraignments

Tuesday = State Division

Wednesday = Civil Division in the AM on the second and fourth Wednesday of the month.

Judge Beland has been assigned to handle civil cases ending in even numbers. (Ex: 0,2,4,6,8)

City Division in the PM on the first and third Wednesday of the month.

Thursday = City Division

Borengasser

Monday = City Division

Tuesday = Prisoner Arraignments

Wednesday = Small Claims Division in the PM on the first and third Wednesday of the month.

City Division in the PM on the second and fourth Wednesday of the month.

Thursday = State Division

CITY DIVISION – Room 102

Monday

9:00a.m. Arraignments, Plea/Sentencing (20)

9:15a.m. Prisoner Arraignments – Room 105

1:30p.m. Trials (20), Plea/Sentencing (20)

Tuesday

9:00a.m. Arraignments (Last names A-L), Plea/Sentencing (10)

9:15a.m. Prisoner Arraignments – Room 105

1:30p.m. Arraignments (Last names M-Z), Plea/Sentencing (10)

Wednesday

9:00a.m. Environmental Court on the second and fourth Wednesday of the month.

Arraignment (10), Plea/Sentencing (5) (ENVIRONMENTAL CASES ONLY)

9:30a.m. Environmental Court Trials (10) Environmental Plea/Sentencing (5)

(ENVIRONMENTAL CASES ONLY)

1:30p.m. Trials (20), Plea/Sentencing (5)

Thursday

9:00a.m. Arraignments, Plea/Sentencing (10)

9:15a.m. Prisoner Arraignments – Room 105

1:30p.m. Trials (20), Plea/Sentencing (10)

STATE DIVISION – Room 104

Monday

9:00a.m. Trial/Preliminary Hearings (15/4 managed cases), Plea/Sentencing (5)

9:15a.m. Prisoner Arraignments – Room 105

1:30p.m. Arraignments, Plea/Sentencing (5)

Tuesday

9:00a.m. Trial/Preliminary Hearings (13/4 managed cases), Plea/Sentencing (5)

9:15a.m. Prisoner Arraignments – Room 105

1:30p.m. Trial/Preliminary Hearings (13/4 managed cases), Plea/Sentencing (5)

Thursday

9:00a.m. Trial/Preliminary Hearings (15/4 managed cases), Plea/Sentencing (5)

9:15a.m. Prisoner Arraignments – Room 105

1:30p.m. Arraignments, Plea/Sentencing (10)

CIVIL DIVISION – Room 105

Judge Saxon will be presiding over civil cases ending with odd numbers (Ex: 1,3,5,7,9) on the first and third Wednesday of the month. Judge Beland will be presiding over civil cases ending with even numbers (Ex: 0,2,4,6,8) on the second and fourth Wednesday of the month.

Wednesday- AM session only

9:00a.m. Default/Show Cause Hearings (10)
9:15a.m. Hearings (10)
9:30a.m. Trials (8)

SMALL CLAIMS DIVISION – Room 105

Judge Borengasser will be presiding over the Small Claims Division. Small Claims Court will be held the first and third Wednesday of each month during the afternoon session.

Wednesday- PM session only

1:30p.m. Default Hearings (10)
1:30 p.m. Hearings (4)
1:30p.m. Trials (6)

PRISONER ARRAIGNMENTS BY VIDEO – Room 105

9:15a.m. State Division with City Division immediately following. (Prisoners that need to be arraigned in person will be brought over to the Courts Building after all other prisoner arraignments have been completed.)

The following schedules have been altered to accommodate a holiday or closing

1-01-13 Closed (New Years Day)
1-03-13 All day arraignments (A-L 9:00a.m. / M-Z 1:30p.m.) City Division only
1-21-13 Closed (Martin Luther King Day)
1-24-13 All day arraignments (A-L 9:00a.m. / M-Z 1:30p.m.) City and State Divisions
2-18-13 No Court Scheduled- Courthouse Closed (*unobserved by City- we work*)
2-21-13 All day arraignments (A-L 9:00a.m./M-Z 1:30p.m.) State Division only
3-29-13 Closed (Good Friday)
4-25-13 Closed (Clerk/Judge Conferences)
4-26-13 Closed (Clerk/Judge Conferences)
5-02-13 All day arraignments (A-L 9:00a.m./M-Z 1:30p.m.) State Division only
5-27-13 Closed (Memorial Day)
5-30-13 All day arraignments (A-L 9:00a.m./M-Z 1:30p.m.) City and State Divisions
7-04-13 Closed (Independence Day)
7-08-13 All day arraignments (A-L 9:00a.m./M-Z 1:30p.m.) State Division only
9-02-13 Closed (Labor Day)
9-05-13 All day arraignments (A-L 9:00a.m./M-Z 1:30p.m.) City and State Divisions
9-19-13 **ARRAINGMENTS ONLY** (Judges Fall College on 9/19 & 9/20)
11-11-13 Closed (Veterans Day)
11-14-13 All day arraignments (A-L 9:00a.m./M-Z 1:30p.m.) City Division only
11-15-13 Clerks Conference in Springdale
11-27-13 No Court Scheduled-Day before Thanksgiving holiday
11-28-13 Closed (Thanksgiving)
11-29-13 Closed (Thanksgiving)
12-05-13 All day arraignments (A-L 9:00a.m./M-Z 1:30p.m.) State Division only
12-23-13 Light Dockets (fewer cases have been set)
12-24-13 Closed (Christmas)
12-25-13 Closed (Christmas)
12-26-13 Light Dockets (fewer cases have been set)
1-01-14 Closed (New Year's Day)

Environmental Court – Room 102

Judge Saxon will preside over environmental court during an AM session on the second and fourth Wednesday of the month. Exceptions may be made to this schedule to accommodate the holidays and various closings.

Wednesday

9:00a.m. Environmental Court on the second and fourth Wednesday of the month.
Arraignment (10), Plea/Sentencing (10)

9:30a.m. Environmental Court Trials (5)

01-09-13	07-10-13
01-23-13	07-24-13
02-13-13	08-14-13
02-27-13	08-28-13
03-13-13	09-11-13
03-27-13	09-25-13
04-10-13	10-09-13
04-24-13	10-23-13
05-08-13	11-13-13
05-22-13	11-27-13
06-12-13	12-11-13
06-26-13	12-25-13-closed for Christmas

IN THE SIXTH JUDICIAL DISTRICT COURT OF SEBASTIAN, COUNTY
ARKANSAS
GREENWOOD DISTRICT

SEBASTIAN COUNTY
DISTRICT COURT

Pursuant to the Supreme Court's Administrative Order No. 18

MAY 31 2013 8³³ AM

DISTRICT COURT ADMINISTRATIVE PLAN

GREENWOOD
DIVISION

Greenwood District, Sebastian County, Arkansas

1. JUDGE: The Sixth Judicial District Court, Greenwood District is served by one state district judge. The judge serves in the designated departments of the court as follows:

Michael Wagoner	Greenwood Department	Greenwood, Arkansas
Michael Wagoner	Barling Department	Barling, Arkansas
Michael Wagoner	Central City Department	Central City, Arkansas

2. COURT: Sessions of court are generally scheduled on:

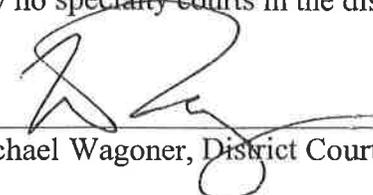
Greenwood Department	Monday, Wednesday, Thursday
Barling Department	First and third Friday of each month
Central City Department	Fourth Tuesday of each month

3. TYPES OF CASES: The following cases are heard at these locations:

Greenwood Department	traffic offenses, criminal offenses, small claims cases, and civil cases.
Barling Department	traffic offenses and criminal offenses that occur within Barling.
Central City Department	traffic offenses and criminal offenses that occur within Central City.

4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

Date: 5/30/13


Michael Wagoner, District Court Judge

13th Circuit

District Court

Administrative

Plans

**IN THE 34TH STATE DISTRICT COURT
CALHOUN, CLEVELAND AND DALLAS COUNTIES, ARKANSAS**

Pursuant to the Supreme Court's Administrative Order No. 18

DISTRICT COURT ADMINISTRATIVE PLAN

34th State District Court, Calhoun, Cleveland and Dallas Counties, Arkansas

1. JUDGE: The 34th State District Court is served by one state district judge. The judge serves in the designated departments of the court as follows:

Ronnie A. Phillips	Fordyce Department	Fordyce, Arkansas
Ronnie A. Phillips	Hampton Department	Hampton, Arkansas
Ronnie A. Phillips	Rison Department	Rison, Arkansas
Ronnie A. Phillips	Sparkman Department	Sparkman, Arkansas

2. COURT: Sessions of court are generally scheduled on:

Fordyce Department	Second and fourth Thursday of each month
Hampton Department	Second and fourth Tuesday of each month
Rison Department	First and Third Wednesday of each month
Sparkman Department	Third Tuesday of each month
All Departments	Mondays and Fridays are reserved for special hearings and trials

3. TYPES OF CASES: The following cases are heard at these locations:

Fordyce Department	traffic offenses, criminal offenses, small claims cases, and civil cases.
Hampton Department	traffic offenses, criminal offenses, small claims cases, and civil cases.
Rison Department	traffic offenses, criminal offenses, small claims cases, and civil cases.

Sparkman Department

traffic offenses, criminal offenses, small claims cases, and civil cases.

4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

Date: December 11, 2013



Ronnie A. Phillips, District Court Judge

IN THE DISTRICT COURT OF COLUMBIA COUNTY ARKANSAS

Pursuant to the Supreme Court's Administrative Order No. 18

DISTRICT COURT ADMINISTRATIVE PLAN

District Court, Columbia County, Arkansas

1. JUDGE: The Columbia County Court is served by one district judge. The judge serves in the designated divisions of the court as follows:

Michael G. Epley	County Division	Magnolia, Arkansas
Michael G. Epley	Magnolia Division	Magnolia, Arkansas
Michael G. Epley	Waldo Division	Waldo, Arkansas

2. COURT: Sessions of court are generally scheduled on:

County Division	Each Tuesday at 1:30 PM
Magnolia Division	Each Tuesday at 9:00 AM
Waldo Division	2 nd Wednesday each month at 1:30 PM
Civil & Small Claims	2 nd Wednesday each month at 9:00 AM

3. TYPES OF CASES: The following cases are heard at these locations:

County Division	Traffic offenses and criminal offenses that occur within Columbia County but outside Magnolia and Waldo.
Magnolia Division	Traffic offenses and criminal offenses that occur within Magnolia
Waldo Division	Traffic offenses and criminal offenses that occur within Waldo.
Civil & Small Claims	All civil and small claims cases

4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

Date: 10-25-13

Michael G. Epley
Michael G. Epley, District Court Judge

**IN THE DISTRICT COURT OF OUACHITA, COUNTY ARKANSAS
OUACHITA COUNTY DISTRICT DIVISION 2**

Pursuant to the Supreme Court's Administrative Order No. 18

OUACHITA COUNTY DISTRICT COURT DIISION 2 ADMINISTRATIVE PLAN

1. JUDGES: The Ouachita County # 2 District Court is served by one district judge(s). The judge(s) serve(s) in the designated (departments)(and/or)(divisions) of the court as follows:

<u>Dan Ives</u>	<u>Division #</u>	2	East Camden
Dan Ives	Division #	2	Bearden
Dan Ives	Division #	2	Stephens
Dan Ives	Division #	2	Chidester

2. COURT: Sessions of court are generally scheduled on:

<u>Division # 2</u>	<u>East Camden</u>	<u>3rd Monday</u>	<u>4:30 p.m.</u>
<u>Division # 2</u>	<u>Bearden</u>	<u>4th Monday</u>	<u>6:00 p.m.</u>
<u>Division #2</u>	<u>Stephens</u>	<u>2nd Friday</u>	<u>9:30 a.m.</u>
Division # 2	Chidester	4th Friday	9:00 a.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Division # 2	East Camden	Traffic offenses, and criminal offenses that occur within East Camden
Division # 2	Bearden	Traffic offenses, and criminal offenses that occur within Bearden
Division #2	Stephens	Traffic offenses, and criminal offenses that occur within Stephens
Division # 2	Chidester	Traffic offenses, and criminal

offenses that occur within Chidester

4. SPECIALTY PROGRAMS: There are currently no specialty courts in Division 2.

DATE: December 11, 2013

A handwritten signature in cursive script, appearing to read "Daniel D. Ives".

Daniel D. Ives. Ouachita County District Court Division 2

[When completed, the administrative plan should be submitted to the administrative judge of the circuit, and it will be appended to the circuit court's administrative plan for submission to the Supreme Court for its approval. (See Administrative Order Number 18)]

**14th Circuit
District Court
Administrative
Plans**

BAXTER COUNTY DISTRICT COURT



301 E. Sixth Street, Suite 130
Mountain Home, Arkansas 72653
Office: (870) 425-3140
FAX: (870) 425-8470
Email: judge@cityofmountainhome.com

Van Gearhart
District Judge

Kim Vinson
Chief Clerk

May 15, 2013

District Court Of Baxter County, Arkansas

Administrative Plan

Pursuant to Administrative Order Number 18, Section 9, the District Court of Baxter County, Arkansas hereby submits the following Administrative Plan:

State District Judge

Van A. Gearhart is the elected State District Judge of the District Court of Baxter County.

Court Departments

The Baxter County District Court has 7 Departments:
Mountain Home, Cotter, Gassville, Norfolk, Briarcliff, Salesville and Lakeview.

District Court Jurisdiction

The jurisdiction of the Baxter County District Court is countywide. The court hears traffic and misdemeanor criminal cases in all Court Departments. The Court also hears Civil and Small Claims cases in the Mountain Home Department. This includes the civil jurisdiction set out in Administrative Order Number 18, Section 6 (a). Circuit Court cases are discussed below.

Court Sessions

Sessions of Court can vary, but generally are scheduled as follows:

- Monday:** 9 AM: Small Claims trials
10:30 AM: Prisoner arraignments
1 PM: Lakeview arraignments and trials on 1st Monday of each month
1 PM: Gassville arraignments on 2nd Monday of each month and trials on 4th Mondays.
1 PM: Cotter arraignments and trials on 3rd Monday of each month
- Tuesday:** 8:30 AM: City arraignments
1 PM: City trials and prisoner arraignments
- Wednesday:** 9 AM: Civil trials
1 PM: Circuit Court Order of Protection hearings
1 PM: Norfolk & Briarcliff arraignments and trials on 2nd Wednesday
- Thursday:** 8:30 AM: County arraignments
1 PM: County trials and prisoner arraignments
- Friday:** 10 AM: Circuit Court Order of Protection hearings

Note: Salesville cases are scheduled on an as needed basis.

Circuit Court uncontested matters are heard in chambers prior to or after Court sessions.

Circuit Court Cases

Pursuant to the Administrative Plan of the 14th Judicial Circuit and Administrative Order Number 18, State District Judge Van A. Gearhart is authorized to hear the following cases:

1. Consent jurisdiction. Matters filed in the civil, domestic relations or probate division of Circuit Court upon the consent authorized by Administrative Order 18, Section 6 (b) (1) and Section 6 (d); and
2. Protective Orders. Ark. Code Ann. 9-15-201-217; and
3. Forcible Entry and Detainers and Unlawful Detainer. Ark. Code Ann. 18-60-301-312; and
4. Other Matters. Matters of an emergency or uncontested nature pending in the civil, domestic relations or probate division of Circuit Court including *ex parte* emergency, involuntary commitments, decedent's estate administration, uncontested divorces and defaults under guidelines and procedures set out in the 14th Judicial Circuit Administrative Plan; and
5. Criminal Matters. Pursuant to Administrative Order 18, Section 6 (b) (5).

Compliance with Administrative Order 4

The District Court of Baxter County hereby certifies that it utilizes the digital audio recording equipment and procedures mandated by Administrative Order 4 and the Guidelines issued by the Administrative Office of the Courts.

WHEREFORE, the undersigned agrees to the above Administrative Plan and respectfully petitions the 14th Judicial Circuit Judges and the Supreme Court of Arkansas to approve said Plan.

Respectfully submitted,



Van A. Gearhart

State District Judge, Baxter County District Court



BOONE COUNTY DISTRICT COURT

P.O. Box 968
201 N. MAIN • OLD FEDERAL BLDG.
HARRISON, ARKANSAS 72602-0968
PHONE (870) 741-2788
FAX (870) 741-4329

FRED KIRKPATRICK
JUDGE

SANDY WRIGHT
CHIEF CLERK

JEANIE MATHIS
CHIEF DEPUTY CLERK
SMALL CLAIMS/CIVIL

June 4, 2013

DISTRICT COURT OF BOONE COUNTY, ARKANSAS

ADMINISTRATIVE PLAN

Pursuant to Administrative Order Number 18, Section 9, the District Court of Boone County, Arkansas hereby submits the following Administrative Plan:

STATE DISTRICT JUDGE

Fred Kirkpatrick is the elected State District Judge of the District Court of Boone County.

COURT DEPARTMENTS

The Boone County District Court has 2 Departments: Harrison and Alpena.

DISTRICT COURT JURISDICTION

The jurisdiction of the Boone County District Court is countywide. The Court hears traffic and misdemeanor criminal cases in both Court Departments. The Court also hears Civil and Small Claims cases in the Harrison Department. This includes the Civil jurisdiction set out in Administrative Order Number 18, Section 6 (a). Circuit Court cases are discussed below.

COURT SESSIONS

Sessions of Court can vary, but generally are scheduled as follows:

- Monday:** 9:00 a.m.: Prisoner 8.1 video appearances
10:00 a.m.: Small Claims trials and Circuit Court Order of Protection Hearings
1:00 p.m.: Circuit Court Order of Protection Hearings
6:00 p.m.: Alpena arraignments and trials on the 2nd Monday of each month.
- Tuesday:** Office Day - Judge Isbell uses Courtroom.
- Wednesday:** 9:00 a.m.: County trials 1st, 3rd & 5th Wednesdays of each month.
City trials 2nd & 4th Wednesdays of each month.
12:00 p.m.: DWI Court Staffing each Wednesday
1:30 p.m.: Civil trials 2nd & 4th Wednesdays
3:30 p.m.: DWI Court every Wednesday
- Thursday:** 8:30 a.m.: County and City Arraignments
1:00 p.m.: County and City Warrant Arraignments
- Friday:** 10:00 a.m.: Civil Trials if needed
10:00 a.m.: Circuit Court Order of Protection hearings if needed.

Circuit Court uncontested matters are heard in chambers prior to or after Court sessions.

DWI COURT

In 2012, a special docket was created, as a subdivision of the criminal docket, namely the Boone County DWI Court, a voluntary program which is conducted every Wednesday at 3:30 p.m., with staffing every Wednesday at 12:00 noon. The Boone County DWI Court special docket is geared toward repeat impaired driving offenders, that is, individuals who face a 2nd or 3rd DWI charge. The Boone County DWI Court is a highly intensive monitoring program

combined with treatment and patterned on the drug court model.

Statutory or Legal Authority: Arkansas Supreme Court Administrative Orders 14 and 18, A.C.A. No. 5-65-103 et seq. and/or A.C.A. No. 16-98-303 et seq. I hereby certify that the Boone County DWI Court operates in compliance with all applicable laws, including fines, court costs, fees and probation assessments.

Use of Court resources: The DWI Court Team includes a judge, county prosecutor, two (2) probation officers/case managers, evaluator, treatment providers, coordinator, three (3) law enforcement members, one each from the Harrison Police Department, Boone County Sheriffs Office and Arkansas State Police. The Public Defender also has input. Team members have attended training programs offered by the National Center for DWI Courts (NCDC) in collaboration with the National Association of Drug Court Professionals (NADCP) and the National Highway Traffic Safety Administration (NHTSA). The Boone County DWI Court was implemented and operates according to NCDC's Ten Guiding Principles and Arkansas Law.

Source of funding: The Boone County DWI Court is funded from the general budgets of the Boone County District Court and the Boone County Probation Department.

CIRCUIT COURT CASES

Pursuant to the Administrative Plan of the 14th Judicial Circuit and Administrative Order Number 18, State District Judge Fred Kirkpatrick is authorized to hear the following cases:

1. Consent jurisdiction. Matters filed in the Civil, Domestic Relations or Probate Division of Circuit Court upon the consent authorized by Administrative Order 18, Section 6 (b)(1) and Section 6(d); and
2. Protective Orders. Ark. Code Ann. 9-15-201-217; and
3. Forcible Entry and Detainers and Unlawful Detainer. Ark. Code Ann. 18-60-

301-312: and

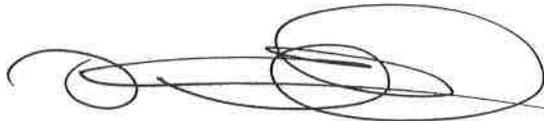
4. Other Matters. Matters of an emergency or uncontested nature pending in the Civil, Domestic Relations or Probate Division of Circuit Court including *ex parte* emergency, involuntary commitments, decedent's estate administration, uncontested divorces and defaults under guidelines and procedures set out in the 14th Judicial Circuit Administrative Plan; and
5. Criminal Matters. Pursuant to Administrative Order 18, Section 6 (b) (5).

COMPLIANCE WITH ADMINISTRATIVE ORDER 4

The District Court of Boone County hereby certifies that it utilizes the digital audio recording equipment and procedures mandated by Administrative Order 4 and the Guidelines issued by the Administrative Office of the Courts.

WHEREFORE, the undersigned agrees to the above Administrative Plan and respectfully Petitions the 14th Judicial Circuit Judges and the Supreme Court of Arkansas to approve said Plan.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Fred Kirkpatrick', with a large, stylized flourish at the end.

Fred Kirkpatrick
State District Judge, Boone County District Court

DISTRICT COURT ADMINISTRATIVE PLAN

Marion County District Court, Marion County, Arkansas

1. **JUDGES:** The Marion County District Court is served by one local district judge. The judge serves in the designated divisions of the court as follows:

Marion County District Court	Yellville
Marion County District Court, Yellville Division	Yellville
Marion County District Court, Flippin Division	Flippin
Marion County District Court, Bull Shoals Division	Bull Shoals

2. **COURT:** Sessions of court are generally scheduled on:

Marion County District Court typically holds court in Yellville on the first four Mondays of each month.

Marion County District Court, Yellville Division, typically holds court in Yellville on the first four Mondays of each month.

Marion County District Court, Flippin Division, typically holds court in Flippin on the first and third Tuesdays of each month.

Marion County District Court, Bull Shoals Division, typically holds court in Bull Shoals on the second Tuesday of each month.

3. **TYPES OF CASES:** The following cases are heard at these locations:

Marion County District Court hears criminal, civil and small claims cases at the Yellville location.

Marion County District Court, Yellville Division, hears only criminal cases at the Yellville location.

Marion County District Court, Flippin Division, hears only criminal cases at the Flippin location.

Marion County District Court, Bull Shoals Division, hears only criminal cases at the Bull Shoals location.

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

None.

a. Type of program and description of its operation.

N/A.

b. Statutory or legal authority on which it is based.

N/A.

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

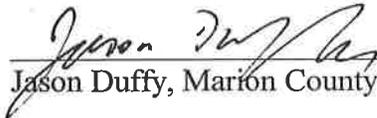
N/A.

d. Use of court resources.

N/A.

e. Sources of funding.

N/A.



Jason Duffy, Marion County District Judge

5/23/13

Date

15th Circuit

District Court

Administrative

Plans

DISTRICT COURT ADMINISTRATIVE PLAN

DISTRICT COURT ADMINISTRATIVE PLAN

Conway County District Court

1. JUDGES: The Conway County District Court is served by one local district judge. The judge serves in the designated departments and/or divisions of the court as follows:

<u>name</u>	<u>Division #</u>	<u>city</u>
Conway County		Morrilton
<u>name</u>	<u>Division #</u>	<u>city</u>
City of Morrilton		Morrilton
<u>name</u>	<u>Division #</u>	<u>city</u>
Plumerville		Plumerville
Oppelo		Oppelo
Menifee		Menifee

2. COURT: Sessions of court are generally scheduled on:

<u>Division #</u>	<u>city</u>	<u>days</u>	<u>time</u>
County	Morrilton	1 st or 2 nd	Monday 8:15
<u>Division #</u>	<u>city</u>	<u>days</u>	<u>time</u>
City	Morrilton	1 st or 2 nd	Tuesday 8:15
Menifee	Menifee	1 st or 2 nd	Thursday 8:00
Plumerville	Plumerville	1 st or 2 nd	Thursday 9:00
Oppelo	Oppelo	1 st or 2 nd	Thursday 5:00 pm
Civil and Small Claims	Morrilton	1 st or 2 nd	Friday every other month 9:00
<u>Division #</u>	<u>city</u>	<u>days</u>	<u>time</u>

3. TYPES OF CASES: The following cases are heard at these locations:

All District Court cases at the above time and locations.

<u>Division #</u>	<u>city</u>	<u>type of cases</u>
<u>Division #</u>	<u>city</u>	<u>type of cases</u>
<u>Division #</u>	<u>city</u>	<u>type of cases</u>

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

_____ at _____ (location(s)).

(For each program, provide the following information:)

a. Type of program and description of its operation.

b. Statutory or legal authority on which it is based.

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*

e. Sources of funding.

DATE: 5/10/13


Honorable Bart E. Virden

[When completed, the administrative plan should be submitted to the administrative judge of the circuit, and it will be appended to the circuit court's administrative plan for submission to the Supreme Court for its approval. (See Administrative Order Number 18)]

DISTRICT COURT ADMINISTRATIVE PLAN

BOONEVILLE DISTRICT COURT, SOUTH LOGAN COUNTY, ARKANSAS

1. JUDGES: The SOUTH LOGAN COUNTY DISTRICT COURT is served by one local district judge. The judge serves in the designated division of the court as follows:

Elizabeth Danielson	Criminal Division	Booneville/Magazine
Elizabeth Danielson	Civil Division	Booneville/Magazine
Elizabeth Danielson	Small Claims Division	Booneville/Magazine

2. COURT: Sessions of court are generally scheduled on:

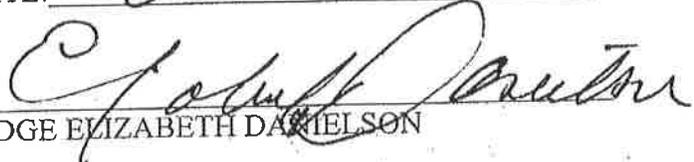
Criminal Division	Booneville	Thursdays	9:30AM
Civil Division	Booneville	Thursdays	9:30AM
Small Claims Division	Booneville	Thursdays	9:30AM

3. TYPES OF CASES: The following cases are heard at these locations:

Criminal Division	Booneville	Criminal Cases
Civil Division	Booneville	Civil Cases
Small Claims Division	Booneville	Small Claims

4. SPECIALTY PROGRAMS: The following specialty programs are provided:
NONE, at Booneville.

DATE: 10-2-13


JUDGE ELIZABETH DANIELSON

DISTRICT COURT ADMINISTRATIVE PLAN

District Court of Yell County, Arkansas
Northern District

1. **JUDGES:** The Yell County District Court, Northern District is served by one local district judge. The judge serves in the designated departments and/or divisions of the court as follows:

<u>Name of Judge</u>	<u>Division</u>	<u>Location of Court</u>
Kristin Clark	Dardanelle	Dardanelle
Kristin Clark	Ola	Dardanelle
Kristin Clark	Yell County-- Northern District	Dardanelle
Kristin Clark	Small Claims / Civil	Dardanelle

2. **COURT:** Sessions of court are generally scheduled on:

<u>Division #</u>	<u>Location of Court</u>	<u>Date of Court</u>	<u>Time</u>
Dardanelle	Dardanelle	2 nd and 4 th Wednesdays of Each Month	9:00 a.m.
Ola	Dardanelle	2 nd and 4 th Wednesdays of Each Month	9:00 a.m.
Yell County-- Northern District	Dardanelle	2 nd and 4 th Wednesdays of Each Month	10:00 a.m.
Small Claims / Civil	Dardanelle	1 st Wednesday of January, March, May, July, September and November	9:00 a.m.

3. **TYPES OF CASES:** The following cases are heard at these locations:

<u>Division #</u>	<u>Location of Court</u>	<u>Type of Cases</u>
Dardanelle	Dardanelle	Traffic and Misdemeanor Criminal Cases
Ola	Dardanelle	Traffic and Misdemeanor Criminal Cases
Yell County-- Northern District	Dardanelle	Traffic and Misdemeanor Criminal Cases
Small Claims / Civil	Dardanelle	Small Claims and Civil Cases

4. **SPECIALTY PROGRAMS:** The following specialty programs are provided:
_____ at _____

- a. Type of program and description of its operation.
- b. Statutory or legal authority on which it is based.
- c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.
- d. Use of court resources.
- e. Sources of funding.

DATE: June 27, 2013

Kristin Clark
 Kristin Clark

DISTRICT COURT ADMINISTRATIVE PLAN

District Court of Yell County, Arkansas
Southern District

1. **JUDGES:** The Yell County District Court, Southern District is served by one local district judge. The judge serves in the designated departments and/or divisions of the court as follows:

<u>Name of Judge</u>	<u>Division</u>	<u>Location of Court</u>
Kristin Clark	Danville	Danville
Kristin Clark	Plainview	Danville
Kristin Clark	Yell County-- Southern District	Danville
Kristin Clark	Havana*	Danville
*The Yell County Quorum Court has approved the Havana Division of the District Court of Yell County, Southern District but this division is not currently operating.		
Kristin Clark	Small Claims / Civil	Danville

2. COURT: Sessions of court are generally scheduled on:

<u>Division #</u>	<u>Location of Court</u>	<u>Date of Court</u>	<u>Time</u>
Danville	Danville	3 rd Wednesday of Each Month	9:00 a.m.
Plainview	Danville	3 rd Wednesday of Each Month	9:00 a.m.
Yell County— Southern District	Danville	3 rd Wednesday of Each Month	9:00 a.m.
Havana*	Danville	3 rd Wednesday of Each Month	9:00 a.m.

*The Yell County Quorum Court has approved the Havana Division of the District Court of Yell County, Southern District but this division is not currently operating.

Small Claims / Civil Danville 1st Wednesday of February, April, June, August, October and December 9:00 a.m.

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Division #</u>	<u>Location of Court</u>	<u>Type of Cases</u>
Danville	Danville	Traffic and Misdemeanor Criminal Cases
Plainview	Danville	Traffic and Misdemeanor Criminal Cases
Yell County— Southern District	Danville	Traffic and Misdemeanor Criminal Cases
Havana*	Danville	Traffic and Misdemeanor Criminal Cases

*The Yell County Quorum Court has approved the Havana Division of the District Court of Yell County, Southern District but this division is not currently operating.

Small Claims / Civil Danville Small Claims and Civil Cases

4. **SPECIALTY PROGRAMS:** The following specialty programs are provided:
_____ at _____

- a. Type of program and description of its operation.
- b. Statutory or legal authority on which it is based.
- c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.
- d. Use of court resources.
- e. Sources of funding.

DATE: June 27, 2013

Kristin Clark
Kristin Clark

**16th Circuit
District Court
Administrative
Plans**

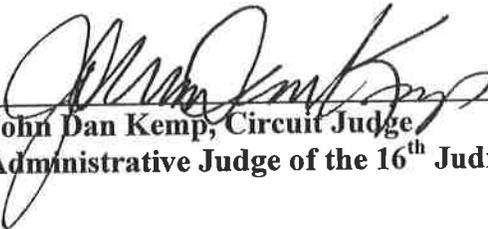
**IN THE 16TH JUDICIAL CIRCUIT
CLEBURNE COUNTY, ARKANSAS CIRCUIT COURT**

**IN THE MATTER OF
THE CLEBURNE COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN**

APPROVAL OF PLAN

**On the 10th day of June, 2013, the Cleburne County District Court
Administrative Plan is approved by John Dan Kemp, the Administrative Judge of
the 16th Judicial Circuit.**

WITNESS my hand on this 10th day of June, 2013.



**John Dan Kemp, Circuit Judge
Administrative Judge of the 16th Judicial Circuit**

IN THE SUPREME COURT OF ARKANSAS
2014-2015 ADMINISTRATIVE PLAN OF
13TH JUDICIAL DISTRICT COURT DIVISION OF ARKANSAS
(CLEBURNE COUNTY)

PART OF THE ADMINISTRATIVE PLAN

OF THE 16TH JUDICIAL DISTRICT

The Administrative Plan for the 13th Judicial District Court covers all district court proceedings within Cleburne County.

The State District Court Judge is Lance Wright whose office is located at the Cleburne County Court Building, 922 South 9th Street, Heber Springs, Arkansas 72543.

The Cleburne County District Court consists of five (5) departments, which are: Cleburne County, Heber Springs, Greers Ferry, Concord and Quitman.

The Heber Springs, Greers Ferry, Concord and Quitman Departments will hear criminal and traffic dockets for matters referred to these Departments.

The Cleburne County Department will hear all civil and small claims dockets for the district and will hear criminal and traffic dockets for matters referred to this Department.

The Cleburne County Department's and Heber Springs Department's proceedings will be held at Courtroom One (1st floor courtroom) of the Cleburne County Courts Building, located at 922 South 9th Street, Heber Springs, Arkansas 72543, or other location designated by the Court Clerk.

The Greer Ferry Department's proceedings will be held at the Greers Ferry City Hall located at 8739 Edgemont Road, Greers Ferry, Arkansas 72067, or other location designated by the Greers Ferry Department's Court Clerk.

The Concord Department's proceeding will be held at the Concord Community Center located at 10424 Heber Springs Road North, Concord, Arkansas 72523, or other location designated by the Concord Department's Court Clerk.

The Quitman Department's proceedings will be held at the Quitman City Hall located at #5 2nd Street, Quitman, Arkansas 72131, or other location designated by the Quitman Department's Court Clerk.

All correspondence or filings shall be filed with the Clerk in the respective department where the case is assigned or filed.

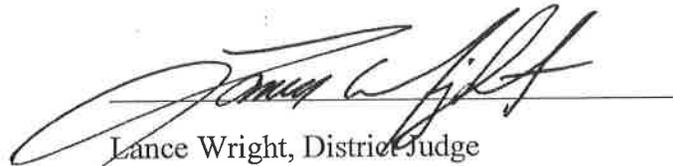
Greers Ferry, Quitman and Concord departments will have secessions one day per month with arraignments and pleas being taken by the Court first and trials being heard thereafter. Special days for trials can be set by requesting a special setting from the Court Clerk and approval by the Judge.

Cleburne County and Heber Springs Departments will have plea and arraignment secessions a minimum of three days per month. Matters set for trial will be heard a minimum of two days of month. Special settings are available for matter the State and Defense agree upon.

Small Claims and Civil Dockets have one scheduled date each month. Trials that are anticipated to take in over 3 hours can be set on a special setting by requesting such from the Court Clerk and upon approval by the Judge.

The undersigned state district judge believes that the plan outlined herein will maximize efficiencies of case administration and will utilize the judicial resources available here effectively.

WHEREFORE, this plan is submitted to the 16th Judicial District Circuit Court and the Arkansas Supreme Court and shall remain in effect until amended or suspended.



Lance Wright, District Judge

IN THE 16TH JUDICIAL CIRCUIT
FULTON COUNTY, ARKANSAS CIRCUIT COURT

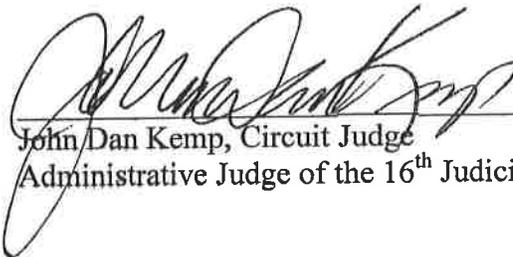
IN THE MATTER OF
THE SHARP COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN

APPROVAL OF PLAN

On this 10th day of February, 2013, the Sharp County District Court Administrative Plan is approved by John Dan Kemp, the Administrative Judge of the 16th Judicial Circuit.

Approval is obtained because a portion of the cases heard in Division Two (Cherokee Village) in Sharp County District Court are criminal cases and cases involving moving violations occurring in that part of Cherokee Village located in Fulton County, Arkansas, one of the counties comprising the 16th Judicial Circuit.

WITNESS my hand on this 10th day of February, 2013.



John Dan Kemp, Circuit Judge
Administrative Judge of the 16th Judicial Circuit

1 Cherokee Village has its own police department, and the Chief of Police is
2 Ricky Crook. Cherokee Village also has an animal control officer and an animal
3 control facility, commonly referred to Cherokee Village Animal Control, and said
4 facility is located in Fulton County, Arkansas at 1531 Hwy. 289 North, Cherokee
5 Village, Arkansas. Cherokee Village also has a community service program whereby
6 individuals charged with offenses may be given specific sentences including a certain
7 amount of day(s) of community service or, at the option of the court and community
8 service worker, allow individuals to pay a portion of their fine by doing community
9 service. Community service representatives for Cherokee Village are Lloyd Caves
10 and Mike Eash.

11 Even though a large portion (i.e., approximately 1/2) of the land mass of
12 Cherokee Village is located in Fulton County, only approximately twenty percent
13 (20%) of its population is located or reside in the Fulton County portion of Cherokee
14 Village. Because Cherokee Village has its own police force and for other logistic
15 reasons, by agreement with the District Court of Fulton County, Arkansas, Honorable
16 Jim Short presiding, those criminal and traffic offenses occurring in Cherokee
17 Village, Fulton County, Arkansas are heard by myself, Mark R. Johnson District
18 Judge of Sharp County, Arkansas on the third Friday of each month.

19 Sharp County District Courts, both Department One and Department Two,
20 operate a community service program whereby individuals charged with a criminal
21 offense or traffic offense are often given the option of paying a portion or part of their
22 fine by doing community service. The Sharp County Department One District Court
23 community service supervisor is Bob Gott. The Cherokee Village Department of
24 Sharp County District Court, Department Two, community service supervisor is
25 Lloyd Caves.

26 Both Department One and Department Two also have a Probation Officer.
27 The Probation Officer is a certified police officer and also is certified with training
} as a bailiff. She serves a dual position for Sharp County, in that she is the bailiff for

1 Circuit and District Court, as well as the Probation Officer for Sharp County District
2 Court Departments One and Two. The present Probation Officer is Mary Wanley.
3 The Sharp County District Clerk's office Department One is manned by two Deputy
4 Clerks, Jane Powell and Barbara Wakeham, and one District Clerk, Amanda Brewer.
5 The Cherokee Village Department of District Court of Sharp County, Division Two,
6 has one clerk, as well as numerous volunteers who volunteer on court dates. The
7 clerk's name is Catherine Williamson.

8 Conflicts Date: I, Mark R. Johnson, have practiced in the Sharp County
9 area for approximately thirty (30) years, furthermore, my and my wife's family have
10 resided in the Sharp County area since before the Great War of Northern Aggression
11 (i.e., the Civil War). Therefore, I have many relatives within the third degree of
12 consanguinity. Therefore, a yearly conflicts date is scheduled on the first Friday in
13 April. Cases in which I detect a conflict or a conflict is brought to my attention I
14 recuse, and the case is automatically rescheduled for the first Friday in April. At the
15 Ash Flat Sharp County Courthouse, whether said original case is filed in Department
16 One or Department Two.

17 This plan is submitted as the Sharp County District Court Plan pursuant to
18 Administrative Order Number 18, subsection 9. entitled *Administrative Plan*, in that
19 said District Court operates multiple venues in the district. Those being the Sharp
20 County Department One and the Sharp County Department Two being the Cherokee
21 Village Department.

Mark R. Johnson
Attorney at Law
2423-A Hwy. 62/412
Hardy, AR 72542
(870)856-3211
fax (870)856-3212

February 6, 2013

Honorable Phil Smith
101 E. Broadway
Pocahontas, AR 72455

Honorable John Dan Kemp
107 W. Main St., #G
Mountain View, AR 72560-9610

RE: Sharp County District Court Administrative Plan

Dear Judge Smith and Judge Kemp:

Pursuant to the Per Curiam opinion delivered December 13, 2012, relative to the Administrative Orders Numbers 14 and 18 and, more specifically Order Number 18 entitled Administration of District Courts, 9. *Administrative Plan*. I, Mark R. Johnson, as the local District Court Judge of Sharp County, Arkansas, do hereby submit the following to the Administrative Circuit Judge of the Third Judicial District, Honorable Phil Smith, and the Circuit Judge of the Sixteenth Judicial District, Honorable John Dan Kemp.

A district court administrative plan must be approved by the Third Judicial District Circuit Court when “. . . the district court has multiple venues in the district.”

A district court administrative plan may need to be approved by the Sixteenth Judicial District Circuit Court because a portion of the cases heard in Department Two (Cherokee Village) are criminal and moving violations occurring in that portion of Cherokee Village located in Fulton County.

If you approve of this administrative plan, please advise and pursuant to paragraph 9 of Administrative Order Number 18, see attached, I will cause the administrative plan to be filed with the Sharp County and Fulton County District Clerks.

Judge Phil Smith
Judge John Dan Kemp
February 6, 2013
Page Two

Administrative Plan

Sincerely,



Mark R. Johnson
Attorney at Law

MRJ/ldl

Enclosure

- cc: Jim Short
- cc: Fulton County District Clerk
- cc: Sharp County District Clerk
- cc: Cherokee Village District Clerk

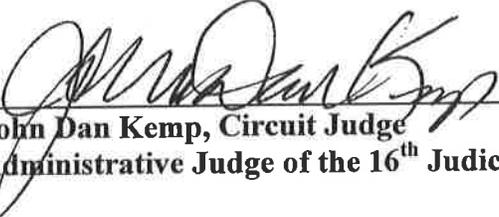
IN THE 16TH JUDICIAL CIRCUIT
INDEPENDENCE COUNTY, ARKANSAS CIRCUIT COURT

IN THE MATTER OF
THE INDEPENDENCE COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN

APPROVAL OF PLAN

On the 10th day of June, 2013, the Independence County District Court
Administrative Plan is approved by John Dan Kemp, the Administrative Judge of
the 16th Judicial Circuit.

WITNESS my hand on this 10th day of June, 2013.



John Dan Kemp, Circuit Judge
Administrative Judge of the 16th Judicial Circuit

**INDEPENDENCE COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN
2014-2015**

A. **Jurisdiction and location.** Independence County District Court is a State District court having county-wide jurisdiction with one site at 549 W. Main Street, Batesville, AR 72501 and one State District Judge, Chaney Taylor, Jr.

B. **Divisions.** Independence County District Court has four divisions: small claims, civil, traffic and criminal. Judge Taylor presides over all four divisions. Court sessions are held per the following schedule:

1. Criminal & traffic plea & arraignment: Every Wednesday 9am to 12pm;
2. Criminal & traffic trials: Every Wednesday 1pm until finished;
3. Civil & Small Claims: Last Wednesday of every month, 9am until finished;
4. Bond hearings, Rule 8.1 hearings, extradition hearings: Business hours, Monday through Friday, as required;
5. Circuit Court Orders of Protection: Every other Thursday, 9:30 a.m. until finished; these proceedings are conducted in accordance with AOC Provisional Guidelines for Digital Audio Recording in State District Courts promulgated pursuant to Arkansas Supreme Court Administrative Order 4; and,
6. In 2009, a special docket was created, as a subdivision of the criminal docket, namely the Independence County DWI Court (ICDC), a voluntary program which is conducted every Wednesday at twelve noon. The ICDC special docket is geared toward repeat impaired driving offenders, that is,

individuals who face a 2nd or 3rd DWI charge. The ICDC is a highly intensive monitoring program combined with treatment and patterned on the drug court model.

Statutory or Legal Authority: Arkansas Supreme Court Administrative Orders 14 and 18, A.C.A. § 5-65-103 et seq. and/or A.C.A § 16-98-303 et seq. I hereby certify that the Independence County DWI Court operates in compliance with all applicable laws, including fines, court costs, fees and probation assessments.

Use of Court resources: The DWI Court Team includes a judge, county prosecutor, city prosecutor, public defender, probation officer/case manager, evaluator, treatment provider and coordinator. Team members have attended training programs offered by the National Center for DWI Courts (NCDC) in collaboration with the National Association of Drug Court Professionals (NADCP) and the National Highway Traffic Safety Administration (NHTSA). The ICDC was implemented and operates according to NCDC's Ten Guiding Principles and Arkansas law.

Sources of funding: The ICDC is funded by a grant from the Arkansas State Police Highway Safety Office in conjunction with NHTSA.

- C. **Circuit Court cases.** The Independence County District Judge may from time to time preside over circuit court cases pursuant to Sections 6 and 7 of Amendment 80 to the Arkansas Constitution, the 16th Judicial Administrative Plan and/or Act 1137 of 2011, and subject to the approval of the Arkansas Supreme Court, including, but not by way of limitation: circuit judge recusals and transfers; cases authorized per Arkansas Supreme Court Administrative

Rule No. 18; 16th Judicial District SWIFT Court Pilot Program cases; Independence County drug court; and probation revocation or parole proceedings, subject at all times to the coordination and superintending control of the Administrative Judge of the 16th Judicial District.

D. **Conclusion.** The undersigned district judge believes the procedures set forth hereinabove when implemented with the provisions of Arkansas Supreme Court Administrative Rules 4 and 18, Amendment 80 to the Arkansas Constitution, the 16th Judicial District Administrative Plan and applicable law, will maximize efficiencies of case administration and disposition, avoid duplication and utilize available judicial resources here economically and effectively.

WHEREFORE, the undersigned being the duly elected and serving State District Judge of the 14th Judicial District of Independence County respectfully petitions the Supreme Court of Arkansas to approve same for implementation upon approval until such time as it may be superseded.



Chaney Taylor, Jr.
Independence County District Judge

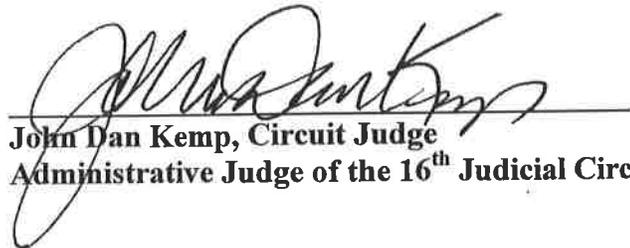
IN THE 16TH JUDICIAL CIRCUIT
IZARD COUNTY, ARKANSAS CIRCUIT COURT

IN THE MATTER OF
THE IZARD COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN

APPROVAL OF PLAN

On the 21st day of May, 2013, the Izard County District Court
Administrative Plan is approved by John Dan Kemp, the Administrative Judge of
the 16th Judicial Circuit.

WITNESS my hand on this 21st day of May, 2013.



John Dan Kemp, Circuit Judge
Administrative Judge of the 16th Judicial Circuit

DISTRICT COURT ADMINISTRATIVE PLAN

Izard County District Court, Izard County, Arkansas

1. JUDGES: The Izard County District Court is served by one local district judge. The judge serves in the designated departments and/or division of the court as follows:

David E. Miller	Izard County District Court	Melbourne
David E. Miller	Melbourne Department	Melbourne
David E. Miller	Horseshoe Bend Department	Horseshoe Bend

2. COURT: Sessions of court are generally scheduled on:

Izard County	Melbourne	Thursday	8:30 a.m.
Melbourne City	Melbourne	Thursday	8:30 a.m.
Horseshoe Bend City	Horseshoe Bend	Tuesday	1:30 a.m.

3. TYPES OF CASES: The following cases are heard at these locations

Izard County	Melbourne	criminal, traffic, civil & small claims
Melbourne	Melbourne	criminal, traffic, civil & small claims
Horseshoe Bend	Horseshoe Bend	criminal, traffic, civil & small claims

4. SPECIALITY PROGRAMS: None available.

DATE

5/17/13

David E. Miller, Izard County District Judge

IN THE SUPREME COURT OF ARKANSAS

2014-2015 ADMINISTRATIVE PLAN OF

16TH JUDICIAL DISTRICT COURT DIVISION OF ARKANSAS

(IZARD COUNTY)

The Administrative Plan for the 16th Judicial District Court covers all district court proceedings within Izard County.

The District Court Judge is David E. Miller whose office is located at the Izard County Detention Center, 300 Circle Drive, Melbourne, Arkansas 72556.

The Izard County District Court consists of three (3) departments, which are: Izard County, Melbourne, and Horseshoe Bend.

The Melbourne Department will hear criminal and traffic dockets for matters referred to this Department.

The Horseshoe Bend Department will hear criminal and traffic dockets and civil and small claims dockets for matters referred to this Department.

The Izard County Department will hear criminal and traffic dockets and civil and small claims dockets for matters referred to this Department.

The Izard County Department and the Melbourne Department's proceeding will be held in the Courtroom of the Izard County Detention Center Building, located at 300 Circle Drive, Melbourne, Arkansas 72556, or other location designated by the Court Clerk.

The Horseshoe Bend Department's proceeding will be held at the Horseshoe Bend Municipal Building, located at 704 W. Commerce Street, Horseshoe Bend, Arkansas 72512, or other location designated by the Court Clerk.

All correspondence or filings shall be filed with the Clerk in the respective department where the case is assigned or filed.

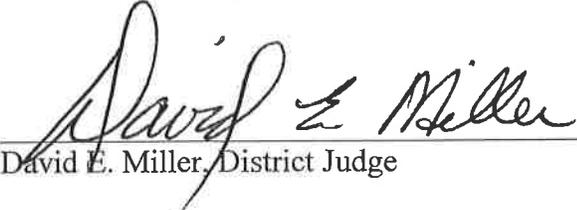
Izard County Department and Melbourne Department will have sessions two or three days per month with arraignments and pleas being taken by the Court first and trials being heard thereafter. Special days for trials can be set by requesting a special setting from the Court Clerk and approval by the Judge. Small Claims and Civil Dockets are scheduled by the Court Clerk to be heard during the Court's regular session

Horseshoe Bend Department will have sessions one day per month with arraignments and pleas being taken by the Court first and trials being heard thereafter. Special settings are available for matter the State and Defense agree upon and approved by the Judge. Small

Claims and Civil Dockets are scheduled by the Court Clerk to be heard during the Court's regular session

The undersigned District Judge believes that the plan outlined herein will maximize efficiencies of case administration and will utilize the judicial resources available here effectively.

WHEREFORE, this plan is submitted to the 16th Judicial District Circuit Court and the Arkansas Supreme Court and shall remain in effect until amended or suspended.


David E. Miller, District Judge

**17th Circuit
District Court
Administrative
Plans**

**IN THE DISTRICT COURT OF PRAIRIE, COUNTY ARKANSAS
SOUTHERN DISTRICT**

Pursuant to the Supreme Court's Administrative Order No. 18

DISTRICT COURT ADMINISTRATIVE PLAN

Prairie County Southern District Court, Prairie County, Arkansas

1. **JUDGE:** The Prairie County Southern District Court is served by one district judge. The judge serves in the designated departments of the court as follows:

James R. Rhodes	Hazen Department	Hazen, Arkansas
James R. Rhodes	DeValls Bluff Department	DeValls Bluff, Arkansas
James R. Rhodes	Biscoe Department	Biscoe, Arkansas

2. **COURT:** Sessions of court are generally scheduled on:

Hazen Department	Every Tuesday of each month at 1:00 p.m. and Fourth Wednesday of each month at 1:00 p.m.
DeValls Bluff Department	First and third Tuesday of each month at 2:30 p.m. and Fourth Wednesday of every other month beginning with February at 9:00 a.m.
Biscoe Department	Same schedule as DeValls Bluff Department

3. **TYPES OF CASES:** The following cases are heard at these locations:

Hazen Department	traffic offenses, criminal offenses, small claims cases, and civil cases.
DeValls Bluff Department	traffic offenses and criminal offenses that occur within DeValls Bluff jurisdiction
Biscoe Department	traffic offenses and criminal offenses that occur within Biscoe jurisdiction

4. **SPECIALTY PROGRAMS:** There are currently no specialty courts in the district.

Date: 10-1-13


James R. Rhodes
Southern District Court Judge

DISTRICT COURT ADMINISTRATIVE PLAN

White County District Court, White County, Arkansas

1. JUDGES: The White County District Court is served by two state district judges. The judges serve in the designated divisions and departments of the court as follows:

<u>name</u>	<u>Division #</u>	<u>city</u>
Mark Pate	1	Searcy
<u>name</u>	<u>Division #</u>	<u>city</u>
Mark Derrick	2	Bald Knob, Beebe, Bradford, Kensett, Judsonia, McRae, Pangburn, & Rose Bud

2. COURT: Sessions of court are generally scheduled on:

<u>Division #</u>	<u>city</u>	<u>days</u>	<u>time</u>		
1	Searcy	1 st Tuesday	1:30 p.m.		
		1 st or 2 nd Wednesday	1:30 p.m. (9:30 a.m. beginning in August, 2013)		
		1 st Thursday	10:00 a.m. & 1:30 p.m.		
		2 nd Tuesday	10:00 a.m. & 1:30 p.m.		
		3 rd or 4 th Wednesday	1:30 p.m. (9:30 a.m. beginning in August, 2013)		
		2 nd Thursday	10:00 a.m. & 1:30 p.m.		
		3 rd Tuesday	1:30 p.m.		
		3 rd Thursday	10:00 a.m. & 1:30 p.m.		
		4 th Tuesday	1:30 p.m.		
		4 th Thursday	1:30 p.m.		
		2	McRae Rose Bud Beebe Pangburn Bald Knob Bradford Judsonia Kensett	1 st Monday	2:00 p.m.
				1 st Tuesday	10:00 a.m.
1 st , 2 nd , & 3 rd Wednesday	9:00 a.m.				
1 st , 2 nd , & 3 rd Thursday	9:00 a.m.				
2 nd Tuesday	10:00 a.m.				
2 nd Tuesday	2:00 p.m.				
3 rd Tuesday	2:00 p.m.				
3 rd Tuesday	9:00 a.m.				
3 rd Wednesday	1:00 p.m.				
4 th Tuesday	10:00 a.m.				

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Division #</u>	<u>city</u>	<u>types of cases</u>
1	Searcy	Criminal, Traffic, Civil, Environmental, & Small Claims

Judge Pate also hears all of the first appearances at the White County Law Enforcement Center in Searcy at 8:00 a.m.; however Judge Derrick has agreed to share in this responsibility when and as requested by Judge Pate.

<u>Division #</u>	<u>city</u>	<u>types of cases</u>
2	Beebe	Criminal, Traffic, Civil, Environmental, & Small Claims
	Bald Knob	Criminal, Traffic, & Environmental
	Bradford	Criminal, Traffic, & Environmental
	Kensett	Criminal, Traffic, & Environmental
	Judsonia	Criminal, Traffic, & Environmental
	McRae	Criminal, Traffic, & Environmental
	Pangburn	Criminal, Traffic, & Environmental
	Rose Bud	Criminal, Traffic, & Environmental

Judge Pate and Judge Derrick specifically agree that cases may be transferred or exchanged between the judges so long as the transfer does not create a conflict (especially due to the lack of Public Defenders). The judges also agree they each stand ready to sit for the other judge as needed and as their schedules may allow.

Judge Pate and Judge Derrick agree to both be on call for all law enforcement agencies in White County and to keep each other advised of any period of unavailability before occurrence.

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

None at this time.

(For each program, provide the following information:)

a. Type of program and description of its operation.

N.A.

b. Statutory or legal authority on which it is based.

N.A.

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

N.A.

d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*

N.A.

e. Sources of funding.

N.A.

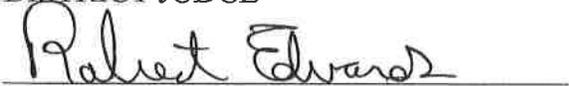
DATE: June 25, 2013



MARK PATE
DISTRICT JUDGE



MARK DERRICK
DISTRICT JUDGE



ROBERT EDWARDS,
CIRCUIT/ADMINISTRATIVE JUDGE

**18th E. Circuit
District Court
Administrative
Plans**

**In the District Court of Garland County, Arkansas
Garland County District**

Pursuant to the Supreme Court's Administrative Order No. 18

District Court Administrative Plan

Garland County District Court, Garland County, Arkansas

1. Judges: The Garland County District Court is served by two (2) district court judges. The judges serve in the designated departments of the court as follows:

a. David Switzer	Division I	Garland County, Arkansas
b. Ralph Ohm	Division II	Garland County, Arkansas
c. Gary Lax	Small Claims Magistrate	Garland County, Arkansas

2. Court: Sessions of court are generally scheduled on:

a. Division I	Monday-Friday	8:30 a.m.
b. Division II	Monday-Friday	1:00 p.m.
c. Small Claims	3 rd Friday of the Month	10:00 a.m.

3. Types of Cases: The following cases are heard at these locations:

a. Division I	traffic offenses, criminal offenses, civil cases
b. Division II	traffic offenses, criminal offenses, civil cases
c. Small Claims	Small Claim cases

4. Specialty Programs:

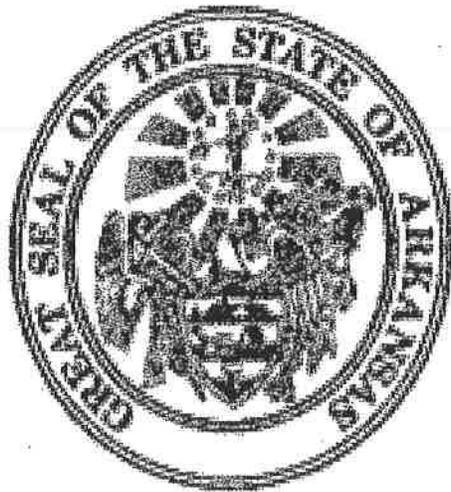
- a. D.W.I. Court 4th Friday of the month 10:00 a.m.
 - i. Works on reducing the recidivism rate of D.W.I. cases
 - ii. 5-65-103
 - iii. We are assessing the proper fines, fees, costs, etc. and that no unauthorized fines, fees or costs are being assessed and collected
 - iv. Court team: District Judge, probation department, court clerks, Chief Court Clerk, Director of Operation and Security, representatives from: MADD, Hot Springs Police Department, Arkansas State Police, Public Defender, City Attorney, Prosecuting Attorney, and Treatment Provider.
 - v. Funding: Grant from the Department of Highway and Administration
- b. Drug Court 1st Friday of the month 10:00 a.m.
 - i. Works on reducing the recidivism rate of Drug Cases

- ii. All related Drug/Alcohol/Criminal offenses
 - iii. We are assessing the proper fines, fees, costs, etc. and that no unauthorized fines, fees or costs are being assessed and collected
 - iv. Court team: District Judge, probation department, and court clerks
 - v. Funding: General budget
- c. Domestic Battery Court 4th Thursday of the month 9:00 a.m. and 1:00 p.m.
- i. Works on reducing the recidivism rate of Domestic Battery cases
 - ii. 5-26-305
 - iii. We are assessing the proper fines, fees, costs, etc. and that no unauthorized fines, fees or costs are being assessed and collected
 - iv. Court team: District Judge, probation department, and court clerks
 - v. Funding: General budget
- d. Veteran Treatment Court 4th Friday of the month 10:00 a.m.
- i. Works on reducing the recidivism rate of veterans
 - ii. All related Drug/Alcohol/Criminal offenses
 - iii. We are assessing the proper fines, fees, costs, etc. and that no unauthorized fines, fees or costs are being assessed and collected
 - iv. Court team: District Judge, probation department, and court clerks
 - v. Funding: General budget

Date: 10/2/13

Judge David Switzer, Division I

Ralph Ohm, Division II



**GARLAND COUNTY
DISTRICT COURT
607 Ouachita Ave.
Hot Springs, Arkansas 71901
(501) 321-6765**

**DWI COURT
OPERATIONS MANUAL**

INTRODUCTION

This operations manual provides an overview of the Garland County DWI Court. The Garland County DWI Court is designed to coordinate substance abuse intervention with judicial oversight through enhanced supervision and individual accountability.

In response to the serious drug and alcohol problem our community faces, the Garland County DWI Court Program was implemented by Judge David Switzer in March 2009. The Garland County DWI Court was one of two original pilot projects in the State of Arkansas. Currently this Court is one of three operational DWI Courts in the State of Arkansas, with seven more Courts in the development stages. In October, 2009 funding was received through a grant from the National Highway Safety Transportation administered by the Arkansas State Police Highway Safety Office.

The Garland County DWI Court is a post-conviction, voluntary program that utilizes a multi-faceted approach. Participant entry into the DWI Court is based on established eligibility criteria. This is not a diversion Court; the DWI charges will not be reduced or dismissed upon successful completion of the program. The fundamental goal of the Court is participant sobriety for the purpose of reducing the recidivism rate attributable to DWI. Such a goal is accomplished through substance abuse intervention coupled with continuing judicial supervision to reinforce participant compliance with Court conditions. A further goal of this Court is to make certain the participant meets all requirements for license reinstatement since, historically, many DWI offenders fail to complete the re-licensure process. Participation in the DWI Court meets all of the requirements for license reinstatement as established by the Arkansas Office of Driver's Services and serves as a motivational tool for participants to complete the reinstatement process. The Garland County DWI Court Probation Office will provide monitoring of each participant through all of the phases.

Since the Garland County DWI Court's inception, over 500 participants have entered into this Court. Of those, over 200 have successfully completed all of the requirements and have been recognized as graduates. Over 150 participants have been recognized for successfully participating in the program.

MISSION STATEMENT

The Garland County DWI Court's mission is to reduce DWI recidivism, enhance community safety, and foster a healthier and safer life for the participants and their families, by increasing treatment, supervision and accountability of the high risk impaired driver. This opportunity for change is afforded through monthly Court interaction, monitoring of sobriety, probation supervision and participation in graduated levels of alcohol education and treatment.

We accomplish this by working with partnerships with the community to provide research based prevention and intervention services; assessing offenders' risk/needs in

order to help guide Court decisions and to apply the appropriate level of services; managing offender risk by enforcing Court orders, affording opportunities for pro-social change and expecting law-abiding behavior and personal accountability; facilitating victim involvement and restorative justice services; recognizing and rewarding staff performance and achievement; providing training to enhance our professional skill and build leadership.

GOALS AND OBJECTIVES OF GARLAND COUNTY DWI COURT

- ◆ To provide effective case management and increased accountability based on a TEAM (i.e. "Together Each Achieve More") approach involving the judiciary, prosecutor, law enforcement, treatment, local bar, drug court coordinator and probation.

- Objectives:
1. Conduct a minimum of one meeting each month to identify eligible participants.
 2. Conduct a minimum of one meeting each month to review each participants progress.
 3. Seek independent evaluation of the overall Court goals to gauge the program's effectiveness.

- ◆ To provide effective court supervision.

- Objectives:
1. Provide access to a continuum of alcohol, drug, and other related treatment and rehabilitation services.
 2. Monitor participants by frequent alcohol and other drug testing utilizing current technologies that will help maintain abstinence.
 3. Schedule monthly court appearances for participants.

- ◆ To provide early screening, assessment and court intervention.

- Objectives:
1. Eligible offenders receiving substance abuse evaluations within 14 days of arrest.
 2. Eligible offenders receiving court intervention within 14 days of arrest.

- ◆ To establish coordination among the entities involved in developing, implementing and maintaining the functions of the DWI Court.

- Objectives:
1. Identify and establish ways of communicating with key agencies and individuals necessary to accomplish this goal.
 2. Develop partnerships among public agencies, and community-based organizations that generate local support and enhance overall Court effectiveness.

- ◆ To develop and finalize all forms and documents that will be needed during the day to day operation of the DWI Court.

Objectives: 1. Identify and implement forms needed to perform the functions necessary to move participants through DWI Court system.

- ◆ To have treatment services and case management services coordinated and operational.

Objectives: 1. The case management and treatment team will be prepared to provide screening services to the DWI participants within the courthouse.
2. The treatment providers will be in place to provide services to the DWI participants.

- ◆ To financially secure the Garland County DWI Court as a permanent fixture in Hot Springs, Garland County, Arkansas.

Objectives: 1. To secure funding outside of the NHTS federal start-up money.
2. Identify and implement a self-sufficiency plan.

- ◆ To reduce recidivism and substance abuse amount participants admitted to the DWI Court.

Objectives: 1. Provide substance abuse treatment services to the participants for them to implement a long-term sobriety plan.
2. Provide case management services to the participants.
3. Conduct random urinalysis test and portable breath test on the program participants.
2. Measure the percentage of eligible participants completing the program.

- ◆ To promote public safety by establishing an effective program that will measure recidivism and substance abuse among those who complete the program.

Objectives: 1. To track participant arrest rates during the six months following discharge.
2. To compare the participant's level of functioning at the time of admission and at discharge. This will also provide data on the participant's level of substance abuse.



STATE OF ARKANSAS

Garland County District Court

GARLAND COUNTY COURTS BUILDING
607 OUACHITA, ROOM 150
HOT SPRINGS, ARKANSAS 71901

DAVID B. SWITZER
DISTRICT COURT JUDGE, DIVISION I

RALPH OHM
DISTRICT COURT JUDGE, DIVISION II

JASON LAWRENCE
COURT ADMINISTRATOR

VICKIE ASHER
DISTRICT COURT CLERK

PHONE (501) 321-6765
FAX (501) 321-6764

December 13, 2010

Re: Garland County District Court Drug Court

To Whom it May Concern:

The District Court of Garland County is seeking a comprehensive approach to a serious problem, that being addiction, and to coordinate it from one central location. This will start by education and awareness which is currently being done in cooperation with Garland County C.A.R.E.S. thru advertising, town hall meetings, and promoting awareness of drug/alcohol related offenses and issues. Enforcement of drug/alcohol related laws has stepped up with additional patrol officer training and increased confidence in enforcement along with grant funding for DWI enforcement. This leads to the adjudication stage where the Court introduces some new and innovative concepts like supervised probation, staggered sentencing and minimum security detention for offenders in coordination with treatment. Additionally, monthly reviews of offenders to verify that they are performing as expected; this includes a meaningful public service program, the use of drug patches, random drug testing, and most importantly the flexibility to tailor an offender's sentence that will lead to recovery.

Additionally, the District Court of Garland County will seek any and all resources needed to sustain this program now and in the future for the continued operation of this program. The Court will create an interagency multi-faceted team approach for the pre and post adjudication of substance abuse cases and attempt to systematically change offender behavior. The Court will also cooperate and coordinate all members of the criminal justice system to ensure fair and just treatment for all offenders. The members of the Substance Abuse Team will be representatives from the Prosecuting Attorney's Office, Public Defender's Office, Quapaw Treatment Center, the District Court (Judge, Court Administrator, Chief Court Clerk, and Probation Department), electronic monitoring company, a public liaison, and law enforcement. Each team member will attend all required trainings in their entirety. The team has read and will abide by the Federal and/or State Travel Regulations.

Members of the Team will refer possible candidates into the Drug Court. The probation department, the Court Administrator, and the Chief Court Clerk of the Garland County District Court will perform an initial screening of these candidates with any and all information to be provided to the Substance Abuse Team, who will then make a decision in regards to who will be allowed to enter the program. The Team will also work with the current participants to ensure that their treatment needs are met. This can include mental health services, housing, employment/vocational services, family counseling, parenting and life/social skills. Once an

individual has been allowed into the program they will be assessed by the representative of the Quapaw Treatment Center as to their level of treatment. The judge will then determine the individual's level in the program based upon the screenings by the Court staff and the treatment facility.

The 2011 DCPI application has been completed online. I want to thank you in advance for your time and consideration. If you have any questions, please do not hesitate to contact me.

Respectfully,

A handwritten signature in cursive script, appearing to read "Ralph C. Ohm", followed by a horizontal line extending to the right.

Ralph C. Ohm
District Judge



STATE OF ARKANSAS

Garland County District Court

GARLAND COUNTY COURTS BUILDING
607 OUACHITA, ROOM 150
HOT SPRINGS, ARKANSAS 71901

DAVID B. SWITZER
DISTRICT COURT JUDGE, DIVISION I

RALPH OHM
DISTRICT COURT JUDGE, DIVISION II

JASON LAWRECE
COURT ADMINISTRATOR

VICKIE ASHER
DISTRICT COURT CLERK

PHONE (501) 321-6765
FAX (501) 321-6764

Garland County District Court
Drug Court Program
Statement of Intent

The District Court of Garland County located in Hot Springs, Arkansas exercises jurisdiction over traffic violations, misdemeanor criminal cases, preliminary felony cases, civil cases, small claims cases, and violation of city and county ordinances within the 18th East Judicial District. The District Court had more than 600 drug offenses in 2007, more than 500 in 2008, more than 714 in 2009, and more than 700 through October 31, 2010. These statistics do not include offenses that were committed as a result of a drug or alcohol addiction. There have also been numerous drug related deaths in our community as well. The Garland County Drug Court will target substance abuse offenders and attempt to change their behavior of alcohol/drug dependency by enrolling them into the program.

It is the belief that the District Court of Garland County should intervene in drug offense cases to prevent these types of incidents or even rehabilitates offenders. District Court Judge Ralph C. Ohm is seeking to establish the Court to provide intensive supervision of offenders through direct supervision by the Court, random drug testing, substance abuse counseling, required employment, Court ordered community service, and any other preventive measures deemed necessary by the Court thereby making the offenders a productive member of Garland County.



STATE OF ARKANSAS

Garland County District Court

GARLAND COUNTY COURTS BUILDING
607 OUACHITA, ROOM 150
HOT SPRINGS, ARKANSAS 71901

DAVID B. SWITZER
DISTRICT COURT JUDGE, DIVISION I

RALPH OHM
DISTRICT COURT JUDGE, DIVISION II

JASON LAWRENCE
COURT ADMINISTRATOR

VICKIE ASHER
DISTRICT COURT CLERK

PHONE (501) 321-6765
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1) The **OBJECTIVE** of the attached graphs, charts and outline are to provide evidence of the need for Mental Health Programs for Hot Springs and the central part of the State of Arkansas.

2) **INITIATIVES:** Surrounding state by state comparisons

- A) Arkansas
- B) Missouri
- C) Oklahoma
- D) Texas
- E) Louisiana
- F) Mississippi
- G) Tennessee

To include per each state:

- a) Total Grant Budget for Mental Health FY 2010/2011
- b) Military Bases/Total personnel as of 2010
- c) Medical Centers and number of Veterans Administrations locations as of 2009
- d) PTSD (Post Traumatic Stress Disorder) Programs and locations as of 2009
- e) Homeless population as of 2009
- f) Total state population as of 2009

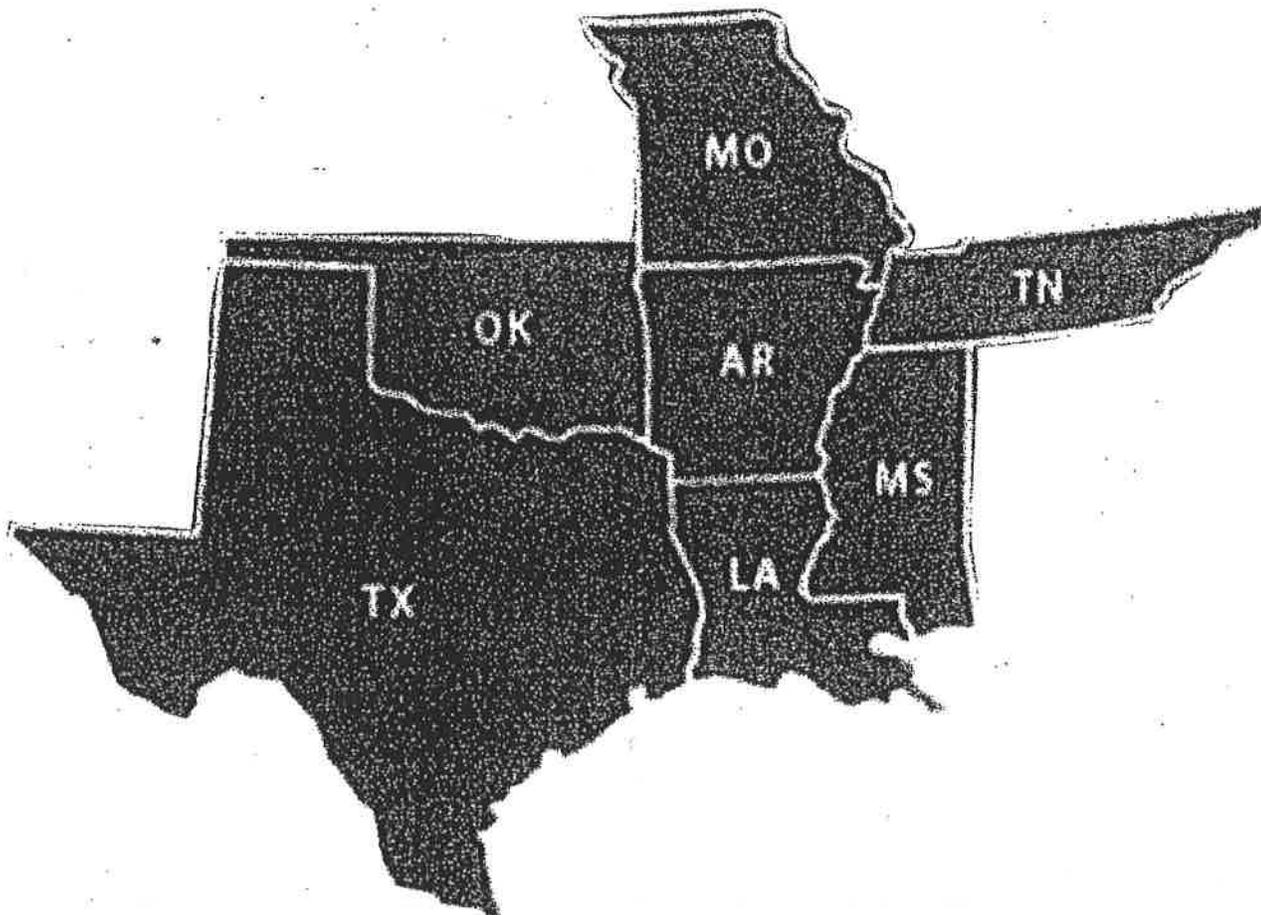
3) **SUPPORT:** Whether a person is born with a mental health problem due to a physical imperative or a person who just cannot cope with a job loss, the economy, or any other experience in life, Support is needed to help these people function correctly in life. There will always be the "haves" and the "have not's" but with the support of friends and professionals, these mental health issues can hopefully be minimized.

4) **RECOVERY:** With each passing year, there will be more and more mental health issues due to homelessness, military issues, loss of jobs etc. With proper professionals and facilities to help the mental health population function and live in society today, this growing issue should not escalate any further.

Mental Health Proposal

- 5) **SERVICE:** There are many unoccupied buildings located in Hot Springs that could be functional with just a small amount of upkeep that could house the Mental Health population. Some of these are hotels and apartment complexes' that already have rooms with bathroom facilities available, as well as kitchens, laundry services, etc. These could be started-up within a short amount of time to service the needs of the Mental Health population right away. These could also be equipped and function as does the current MIS facility for the drug and alcohol population within Garland County.
- 6) In **CONCLUSION:** Society will always have people who do not want to change themselves for a better life and want to continue to harm and hurt others but for the most part, people want to do the right thing but professionals and facilities are needed to help in this procedure. This is why the attached has been compiled and is being proposed for the people and community of Hot Springs, Arkansas.
- 7) **SOURCES:**
- a) SAMHSA.gov/Statesummarles
 - b) Usdoj.gov
 - c) Wikipedia.org/wiki
 - d) Factfinder.census.gov
 - e) City-data.com/Zips
 - f) Usmilitary.about.com/Library
 - g) Maps.google.com
 - h) 2.va.gov/directory/guide/state
 - i) Promoteacceptance.samhsa.gov/campaigns/default
 - j) Endhomelessness.org/contact/article/detail

STATE SUMMARIES



<u>STATE</u>	<u>TOTAL GRANT BUDGET</u> FY 2010/2011 <u>MENTAL HEALTH</u>	<u>MILITARY BASES</u> <u>TOTAL PERSONNEL</u> FY 2010	<u># VA LOCATIONS</u> <u>MEDICAL CENTERS</u> AS OF 2009	<u>PTSD PROGRAMS</u> <u>& LOCATIONS</u> AS OF 2009	<u>HOMELESS</u> <u>POPULATION</u> AS OF 2009	<u>TOTAL STATE</u> <u>POPULATION</u> AS OF 2009
Arkansas	\$5,447,636	22,539 1-Army 1-Air Force 1-Coast Guard	North Little Rock Little Rock Fayetteville (with 15 Extra Outpatient Based Community Clinics)	1- No. Little Rock	2,852	2,889,450
Missouri	\$15,945,790	51,510 1-Army; 1-AFB; 1-Coast Guard; 1-Navy/Marine	Columbia; Kansas City Poplar Bluff; 2- St. Louis (with 22 Extra Outpatient Based Community Clinics)	1-Columbia; 1-Poplar Bluff; 1-St Louis; 1-K. City	6,959	5,987,580
Oklahoma	\$13,530,376	47,174 2-Army; 3-AFB; 1-Coast Guard	Muskogee; Okla City (with 11 Extra Outpatient Based Community Clinics)	1- Muskogee 1- Oklahoma City	4,838	3,687,050
Texas (Total State)	\$49,734,253	194,965 4-Army; 8-AFB; 2-Navy/Marine; 8-Coast Guard	12 Total VA locations - (with 48 Extra Outpatient Based Community Clinics)	7 from Dallas to El Paso to Houston	36,761	24,873,773
Louisiana	\$8,595,265	46,516 1-Army; 1-AFB 1-Navy/Marine 5-Coast Guard	Alexandria; New Orleans Shreveport (with 11 Extra Outpatient Based Community	1-Alexandria 1-Shreveport 1-New Orleans	12,504	4,492,076

<u>STATE</u>	<u>TOTAL GRANT BUDGET</u> FY 2010/2011 <u>MENTAL HEALTH</u>	<u>MILITARY BASES</u> <u>TOTAL PERSONNEL</u> FY 2010	<u># VA LOCATIONS</u> <u>MEDICAL CENTERS</u> AS OF 2009	<u>PTSD PROGRAMS</u> <u>& LOCATIONS</u> AS OF 2009	<u>HOMELESS</u> <u>POPULATION</u> AS OF 2009	<u>TOTAL STATE</u> <u>POPULATION</u> AS OF 2009
Mississippi	\$8,710,537	33,730 1-Army; 2- AFB 1-Coast Guard; 3-Navy/Marines	Biloxi, Jackson (with 9 Extra Outpatient Based Community Clinics)	1-Jackson 1-Biloxi	2,797	2,951,996
Tennessee	\$16,674,191	30,819 2-Army; 1- AFB 1-Navy/Marine 2-Coast Guard	Memphis; Mountain Home Murfreesboro; Nashville (with 18 Extra Outpatient Based Community Clinics)	1-Memphis 1-Mountain Home 1-Murfreesboro 1-Nashville	10,532	6,296,254.

Additional Information for the State of Arkansas for

Mental Health Residents (Non institutionalized)

- 1) Percent of civilian Veterans in Hot Springs Village as of 2010= **2,560** or **32.4%** of total population of **12,807** (National average is **12.7%**)

- 2) Percent of civilian Veterans in Hot Springs as of 2009= **3,229** or **14.4%** of total population of **39,467** (National average is **12.7%**)

- 3) Percent of civilian Veterans in Garland County (18 and older) as of 2009= **11,548** or **15.2%** of total population of **96,285** (National average is **12.7%**)

**GARLAND COUNTY DISTRICT COURT
DOMESTIC VIOLENCE COURT**

CENTER

FOR

COURT

INNOVATION

Intake Form: Jurisdictions Seeking DV/IDV Court Technical Assistance

1. Who is making the request (court, VA, DA, Taskforce, etc)? Are other stakeholders involved? If so, which programs? If you are from a court, what types of proceedings do you handle?

Request is being made by Garland County District Court, Hot Springs, Arkansas for assistance in starting a Domestic Violence Court. The court handles all misdemeanors and first appearance on felonies. Stakeholders involved will be judges, prosecutor, public defender, probation officers, law enforcement officers, victim advocates, court clerks, treatment center, Potters Clay Women's Shelter and victim assistance coordinator.

2. Demographic information: size of community, geographical location, etc.

Garland County and City of Hot Springs, Arkansas is an urban area with approximate population of 127,132. Hot Springs National Park, which is America's only national park located inside a city. The area is located in the Ouachita Mountains and surrounded by 3 lakes and forests in the heart of the nation. Hot Springs' exquisite natural beauty, natural resources, historical, cultural, recreational and family attractions make it a favorite vacation destination all year long. The median household income is \$34,947 for the Hot Springs Metro area. In June, 2011 the unemployment rate for City of Hot Springs/Garland County, Arkansas was 10.3%.

3. Are you a recipient of OVW grant funds? Which grant stream?

No.

4. What do you hope to achieve? (i.e. specialized court, docket, general information)
What kind of problem are you working to solve? Why is the community interested in creating or expanding a DV/IDV?

Garland County District Court is seeking to establish a specialized court for Domestic Violence in order to improve victim safety and enhance offender accountability. The Court hopes to provide intensive supervision of offenders through direct supervision by the Court, random drug testing, substance abuse counseling, domestic violence counseling, anger management classes, marriage counseling, parenting classes, required employment, Court ordered community service, and any other preventive measures deemed necessary by the Court. Through this joint effort we hope to increase the offender's quality of life by making them productive members of Garland County, and reduce the burden on local taxpayers. The local jail is overcrowded with felony offenders and has no room for misdemeanor offenders. See the chart of Domestic Battery Charges Filed in Garland County District Court from 2003-2010.

**GARLAND COUNTY DISTRICT COURT
DOMESTIC BATTERY CHARGES FILED**

	2003		2004		2005		2006		2007		2008		2009		2010		% Inc. 10/09
	CITY	STATE															
Domestic Battery 1st Degree/Subs. Offense Class A Felony (52631)	0	2	0	0	0	0	0	0	0	0	0	0	0	1	0	0	100.00%
Domestic Battery 1st Degree Class B Felony (52630)	0	2	0	2	0	0	0	0	0	1	1	2	3	1	0	2	-100%
Domestic Battery 2nd Degree 1st Offense Class B Felony (52632)	2	1	3	0	2	2	0	0	3	2	1	4	3	5	9	5	200.00%
Domestic Battery 2nd Degree Class D Felony (52633)	1	5	2	5	3	7	1	4	0	0	4	1	4	2	3	8	50.00%
Domestic Battery 3rd/Subs. Off Class D Felony (13211)	8	4	8	7	16	3	8	1	2	4	4	0	8	3	9	1	13.00%
Domestic Battery 3rd Degree Class A Misd (12311)	143	110	148	146	147	106	159	117	156	97	150	120	170	76	129	131	-24.00%
TOTAL FILED PER DIVISION	CITY	STATE															
	154	124	161	160	168	118	168	122	161	104	160	127	185	92	150	147	-19.00%
GRAND TOTAL FILED	278		321		286		290		265		287		277		297		7.00%

**Garland County District Court
Veteran Treatment Court**

PROJECT ABSTRACT

Garland County District Court: Exercises jurisdiction over traffic violations, misdemeanor criminal cases, preliminary felony cases, civil cases, small claims cases, and violations of city/county ordinances within the 18th East Judicial District. The District Court had more than 700 drug offenses in 2009 and more than 800 in 2010. These statistics do not include offenses that were committed as a result of a substance abuse addiction, mental health disorder, or post-traumatic stress disorder.

Project Title and Description: Garland County Veteran Treatment Court. The Veteran Treatment Court will serve Veterans who are involved with the criminal justice system, are determined to be suffering from substance abuse, and alcoholism, and who, in many cases, suffer from combat-related mental disorders. The Veterans' Treatment Court will work in direct partnership with federal and state Veterans' offices, governmental and local community organizations to access the range of services needed to stabilize the Veteran and, ultimately, to reintegrate him or her into the community through viable employment, safe shelter and, when needed, reunification with their family.

Mission and Goals: The Veterans Treatment Court mission is to divert Veterans, who meet requirements, from the traditional criminal justice system and provide them with the tools to lead a productive and law-abiding life. The goal of Veterans Court is to divert Veterans away from jail and into rehabilitative programs, when they suffer with mental illness and are charged with misdemeanor crimes.

Target Audience: The Garland County Veterans Treatment Court services Garland County, Arkansas, a rural area with a population of 100,000 people and over 11,000 Veterans.

Expected number of participants: 75-100

Project Outcome: Funds will be used to hire a probation officer and a case manager to handle the specialized caseload of Veterans. The positions will provide service coordination and easier access to services such as employment, education, housing, and benefits counseling. Funds will be devoted to evidence-based substance abuse and mental health treatment. Taking the approach of the interactionist perspective, a theory that views changes as resulting from the interactions among the individual characteristics, the circumstances in society, and the history of social interaction patterns of the person, allows the court to identify and resolve personal issues that trigger recidivism and delinquency. In this process they and the family unit will be encouraged to engage in mandatory counseling sessions, support groups, mentorship through the veteran organization(which is established and functioning), and any other available resource that is in Southwest Arkansas.

PROJECTIVE NARRATIVE

In June 2011 it became apparent to Judge David Switzer, the presiding Judge of Garland County DWI Court, and Judge Ralph Ohm the presiding Judge of Garland County Drug Court, that Veterans faced a number of challenges when addressing their combat-related trauma. Approximately 1.6 million American troops have served in Afghanistan and/or in Iraq. Veterans have returned with mental illness and/or substance addictions. War-related illnesses may contribute to escalated suicide attempts, arrest, incarceration, divorce, domestic violence, homelessness, and despair. Rather than being reactionary to the anticipated increase of Veterans appearing in our criminal justice system, we decided to take a pro-active approach, whereby the court embarked on a plan to develop a specialized treatment court to meet the particular needs of our Veterans. The Judges implemented the Garland County Veterans' Treatment Court, which currently has 39 participants in the program.

The purpose of the Veterans' Treatment Court is to combine accountability with rehabilitation of returning Veterans. The purpose is to address, not only the symptom of the problem such as alcohol, drugs or violence, but the underlying problem such as PTSD. The first step is assessment and qualification for VA benefits if any, if not, qualification for other services. Then periodic review of compliance with the court's orders whatever they may be: housing, education, counseling, or self-help rehabilitation. Each participant is on probation for additional or more in depth review. In this process, they and their families are encouraged to participate in the mentor and Veteran organization which is established and functioning.

Garland County Veterans Treatment Court engages in extensive collaboration with the Veteran's Health Care Network, community health care providers, Veterans service organizations, community-based agencies, and volunteer Veteran mentors. Garland County Veterans Treatment Court is handled on a specialized criminal court docket involving Veterans charged with misdemeanor criminal offense(s), by diverting eligible Veteran-defendants with substance dependency and/or mental illness. The court substitutes a treatment problem solving model for traditional court processing. Veterans are identified through specialized screening and assessments, and voluntarily participate in a judicially-supervised treatment plan that a team of court staff, Veteran health care professionals, Veteran peer mentors, AOD health care professionals and mental health professionals develop. At regular status hearings treatment plans and other conditions are periodically reviewed for appropriateness. Incentives are offered to reward adherence to court conditions, and sanctions for non-adherence are handed down. Completion of program is defined according to specific criteria. Upon admission to Veterans Treatment Court, the court staff and mentors assist the Veteran with an array of stabilization services, such as emergency financial assistance, mental health/trauma counseling, employment and skills training assistance, temporary housing, advocacy, and other referral services.

Garland County Veterans Treatment Court seeks to divert eligible Veteran-defendants with substance dependency and/or mental illness who are charged with misdemeanor criminal offenses, to a specialized criminal court docket. The court substitutes a treatment problem solving model for traditional court processing. Veterans are identified through evidence-based screening and assessments. The Veterans voluntarily participate in a judicially-supervised

treatment plan that a team of court staff, Veteran health care professionals, Veteran peer mentors, AOD health care professionals and mental health professionals develop with the veteran. At regular status hearings treatment plans and other conditions are periodically reviewed for appropriateness. Incentives are offered to reward adherence to court conditions, and sanctions for non-adherence are handed down. Completion of their program is defined according to specific criteria. Many will have their charges dismissed upon successful completions and others are assured of a non-incarceration sentence upon completion.

Many Veterans are known to have a warrior's mentality and often do not address their treatment needs for physical and psychological health care. Often those who are referred to the Veterans' Treatment Court are homeless, helpless, in despair, suffering from alcohol or drug addiction, and serious mental illnesses. Their lives have been spiraling out of control. Without the collaboration of the VA Health Care Network, "In The Company of Heroes" Veteran Mentor Program, the Veterans' Treatment Court, volunteer veteran mentors, and a coalition of community health care providers, many Veterans would continue suffering untreated, as well as suffering the consequences of the traditional criminal justice system of jail or prison. This collaboration of unique partners affords the opportunity for these Veterans to regain stability in their lives, to have their families strengthened, to have housing for the homeless, and to have employment for the employable. The treatment court team will find them, offer them assistance, assess their needs, manage their care and help them solve their problems.

Also, assisting the court is a team of rehabilitated and/or trouble-free volunteer Veteran mentors with whom they can relate. The mentors in Garland County created a non-profit organization "In the Company of Heroes". The pool of Veteran Mentors includes those who have served in Vietnam, Desert Shield, Operation Enduring Freedom and Operation Iraqi Freedom. While in court, a mentor will be assigned to meet with a Veteran participant, discuss any ongoing problems or issues of interest. They work to problem solve existing issues and bring to the attention of the court any issues that the court can assist in resolving. This relationship promotes and fosters through encouragement a "can do" attitude in the Veterans, and that they can accomplish their goals in treatment, they are not alone, and their mentors are there for them. Before and since the court operation, the volunteer Veteran mentors have not wavered in their commitment, time, or dedication, despite the fact they are not monetarily compensated for their time or expertise. Faithfully they are present, ready to serve at every Veterans Treatment Court session - without reservation.

This grant would allow the Garland County Veterans' Treatment Court to provide better services with more oversight, implementation of new ideas, and approaches is limited by the available resources. This system is overburdened which causes lapses in problem identification, identifying available services, linking those services appropriately, and receiving compliance and delivery of the service. The more review there is of a participant and their compliance with the services available by the court, the mentors and the family, the greater the likelihood of success.

Over the years it has become apparent that the criminal justice system, among others, did a poor job in addressing the problems of Veterans returning from Vietnam, resulting in long-term social problems and continued involvement in the criminal justice system at a huge cost to the

individual, the family and society. The overall purpose of this grant is to make sure the same mistakes are not made, that the justice system through the formulation and operation of a specialized problem solving oriented court identifies and addresses not only the outwardly apparent criminal justice issue, (e.g., drugs, alcohol, and violence), but also identifying and addressing the underlying causes.

The Garland County Veterans Treatment Court has adopted the “Veterans Treatment Court Ten Key Components”.

Key Component #1: Veterans Treatment Court integrate alcohol, drug treatment, and mental health services with justice system case processing.

Veterans Treatment Courts promotes sobriety, recovery and stability through a coordinated response to veteran’s dependency on alcohol, drugs, and/or management of their mental illness. Realization of these goals requires a team approach. This approach includes the cooperation and collaboration of the traditional partners found in drug treatment courts and mental health treatment courts with the addition of the Veteran Administration Health Care Network, veterans and veterans family support organizations, and veteran volunteer mentors.

Key Component #2: Using a non-adversarial approach, prosecution and defense counsel promote public safety while protecting participants' due process rights.

To facilitate the veterans’ progress in treatment, the prosecutor and defense counsel shed their traditional adversarial courtroom relationship and work together as a team. Once a veteran is accepted into the treatment court program, the team’s focus is on the veteran’s recovery and law-abiding behavior—not on the merits of the pending case.

Key Component #3: Eligible participants are identified early and promptly placed in the Veterans Treatment Court program.

Early identification of veterans entering the criminal justice system is an integral part of the process of placement in the Veterans Treatment Court program. Arrest can be a traumatic event in a person’s life. It creates an immediate crisis and can compel recognition of inappropriate behavior into the open, making denial by the veteran for the need for treatment difficult.

Key Component #4: Veterans Treatment Court provide access to a continuum of alcohol, drug, mental health and other related treatment and rehabilitation services.

While primarily concerned with criminal activity, AOD use, and mental illness, the Veterans Treatment Court team also consider co-occurring problems such as primary medical problems, transmittable diseases, homelessness; basic educational deficits, unemployment and poor job preparation; spouse and family troubles—especially domestic violence—and the ongoing effects of war time trauma. Veteran peer mentors are essential to the Veterans Treatment Court team. Ongoing veteran peer mentors interaction with the Veterans Treatment Court participants is essential. Their active, supportive relationship, maintained throughout treatment, increases the likelihood that a veteran will remain in treatment and improves the chances for sobriety and law-abiding behavior.

Key Component #5: Abstinence is monitored by frequent alcohol and other drug testing.

Frequent court-ordered AOD testing is essential. An accurate testing program is the most objective and efficient way to establish a framework for accountability and to gauge each participant's progress.

Key Component #6: A coordinated strategy governs Veterans Treatment Court responses to participants' compliance.

A veteran's progress through the treatment court experience is measured by his or her compliance with the treatment regimen. Veterans Treatment Court reward cooperation as well as respond to noncompliance. Veterans Treatment Court establishes a coordinated strategy, including a continuum of graduated responses, to continuing drug use and other noncompliant behavior.

Key Component #7: Ongoing judicial interaction with each Veteran is essential.

The Judge is the leader of the Veterans Treatment Court team. This active, supervising relationship, maintained throughout treatment, increases the likelihood that a veteran will remain in treatment and improves the chances for sobriety and law-abiding behavior. Ongoing judicial supervision also communicates to veterans that someone in authority cares about them and is closely watching what they do.

Key Component #8: Monitoring and evaluation measure the achievement of program goals and gauge effectiveness.

Management and monitoring systems provide timely and accurate information about program progress. Program monitoring provides oversight and periodic measurements of the program's performance against its stated goals and objectives. Information and conclusions developed from periodic monitoring reports, process evaluation activities, and longitudinal evaluation studies may be used to modify program.

Key Component #9: Continuing interdisciplinary education promotes effective Veterans Treatment Court planning, implementation, and operations.

All Veterans Treatment Court staff should be involved in education and training. Interdisciplinary education exposes criminal justice officials to veteran treatment issues, and Veteran Administration, veteran volunteer mentors, and treatment staff to criminal justice issues. It also develops shared understandings of the values, goals, and operating procedures of both the veteran administration, treatment and the justice system components. Education and training programs help maintain a high level of professionalism, provide a forum for solidifying relationships among criminal justice, Veteran Administration, veteran volunteer mentors, and treatment personnel, and promote a spirit of commitment and collaboration.

Key Component #10: Forging partnerships among Veterans Treatment Court, Veterans Administration, public agencies, and community-based organizations generates local support and enhances Veteran Treatment Court effectiveness.

Because of its unique position in the criminal justice system, Veterans Treatment Court is well suited to develop coalitions among private community-based organizations, public criminal justice agencies, the Veteran Administration, veterans and veterans families support organizations, and AOD and mental health treatment delivery systems. Forming such coalitions expands the continuum of services available to Veterans Treatment Court participants and informs the community about Veterans Treatment Court

concepts. The Veterans Treatment Court fosters system wide involvement through its commitment to share responsibility and participation of program partners.

**19th E. Circuit
District Court
Administrative
Plans**

**IN THE DISTRICT COURT OF
EASTERN DISTRICT OF CARROLL COUNTY, ARKANSAS**

DISTRICT COURT ADMINISTRATIVE PLAN

1. JUDGES: The Carroll County Eastern District Court is served by one local district judge.

The judge serve in the designated divisions of the court as follows:

Charles Scott Jackson	Berryville division	Berryville, Arkansas
Charles Scott Jackson	Green Forest division	Green Forest, Arkansas

2. COURT: Sessions of court are generally scheduled on:

Berryville division	Berryville, Arkansas
Court dates:	1st, 2nd and 3rd Wednesdays @ 9:00 A.M.

Green Forest division	Green Forest, Arkansas
Court dates:	1st and 3rd Fridays @ 9:00 A.M.

CHARLES SCOTT JACKSON

**19th W. Circuit
District Court
Administrative
Plans**

IN THE DISTRICT COURTS OF BENTON COUNTY, ARKANSAS

ADMINISTRATIVE PLAN

WHEREAS, Arkansas Supreme Court Administrative Order Number 18, Section 9. (a) provides that certain state district courts shall prepare an administrative plan, when the court operates a speciality court program or when multiple judges preside in the district or the court has multiple venues in the district; and

WHEREAS, the Arkansas Code allows for the division of cases among the four District Judges in Benton County, Arkansas; and

WHEREAS, the District Judges of Benton County, Arkansas, have taken into account geographical considerations, district boundaries, statistical data from the Administrative Office of the Courts and the various Benton County District Courts, the projected case load of each Judge, and the experience and abilities of the individual Judges to promote prompt and efficient resolution of cases; and

WHEREAS, the following Judges have been duly elected and qualified to the designated Divisions of Circuit Court in Benton County:

Paul Bridges

District One – Rogers

Ray Bunch

District Two – Bentonville

Stephen S. Thomas

District Three - Siloam Springs

Jeff R. Conner

District Four – Benton County West

IT IS THEREFORE, CONSIDERED, ORDERED AND AGREED by the
Benton County District Judges, as follows:

I.

DIVISIONS AND VENUE

The existence of Divisions shall not be construed to limit or preclude Judges from hearing other cases that may come before them. At times when one or more of the Judges may be absent or unavailable another Judge may be called upon to act upon matters assigned to another District Court. However, cases that originate within the boundaries of a particular Benton County District Court, shall at all times be heard in that District Court as provided by the venue provisions of said Code.

II.

ASSIGNMENT OF CASES

The Benton County District Courts shall be assigned responsibilities as follows:

1. District 1 – Rogers: All traffic and criminal cases originating by the City of Rogers; and all traffic and criminal cases originating by the County of Benton within the boundaries of said District 1.

2. District 2 – Bentonville: All traffic and criminal cases originating by the City of Bentonville; all civil and small claims cases within the boundaries of District 2; all traffic and criminal cases originating by the County of Benton within the boundaries of

said District 2; all traffic and criminal cases originating by the City of Pea Ridge; all traffic and criminal cases originating by the City of Cave Springs.

3. District 3 – Siloam Springs: All traffic and criminal cases originating by the City of Siloam Springs; all civil and small claims cases within the boundaries of District 3; all civil and small claims cases within the boundaries of District 1; all civil and small claims cases within the boundaries of District 4; all traffic and criminal cases originating by the County of Benton within the boundaries of said District 3; all traffic and criminal cases originating by the City of Bethel Heights.

4. District 4 – Benton County West: All traffic and criminal cases originating by the City of Gentry; all traffic and criminal cases originating by the City of Decatur; all traffic and criminal cases originating by the County of Benton within the boundaries of said District 4; all traffic and criminal cases originating by the City of Centerton; all traffic and criminal cases originating by the City of Gravette; all traffic and criminal cases originating by the city of Sulphur Springs; all traffic and criminal cases originating by the City of Lowell; all traffic and criminal cases originating by the City of Little Flock.

5. Additionally, the four Benton County District Judges consent to the reference of certain duties by the Nineteenth Judicial District – West Administrative Court Judge as provided for in Administrative Order of the Supreme Court, Number 18. The four Benton County District Judges shall share equally in the following duties:

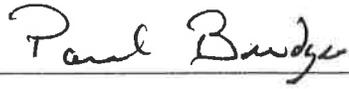
A) Issue a search warrant pursuant to Rule 13.1:

- B) Issue an arrest warrant pursuant to Rule 7.1 or Ark. Code Ann. Section 16-81-104, or issue a summons pursuant to Rule 6.1;
- C) Make a reasonable cause determination pursuant to Rule 4.1 (e)
- D) Conduct a first appearance hearing pursuant to Rule 8.1, at which the judge may appoint counsel pursuant to Rule 8.2; inform a defendant pursuant to Rule 8.3; conduct a pretrial release inquiry pursuant to Rules 8.4 and 8.5; or release a defendant from custody pursuant to Rules 9.1, 9.2, and 9.3;
- E) Conduct extradition proceedings pursuant to A.C.A. 16-94-101 et seq.

6. The Benton County District Judges shall rely on the County of Benton to provide necessary equipment and supplies, and either: video or audio link hook-up; or transportation of prisoners for said Rule 8.1 hearing. The individual Benton County District Judges shall have discretion whether to conduct such hearings at their various locales; or at the Benton County Detention Facility.

7. This Administrative Plan shall remain in effect, unless modified by the mutual agreement of Benton County District Court Judges.

IT IS SO ORDERED AND AGREED THIS 8 day of June, 2013.



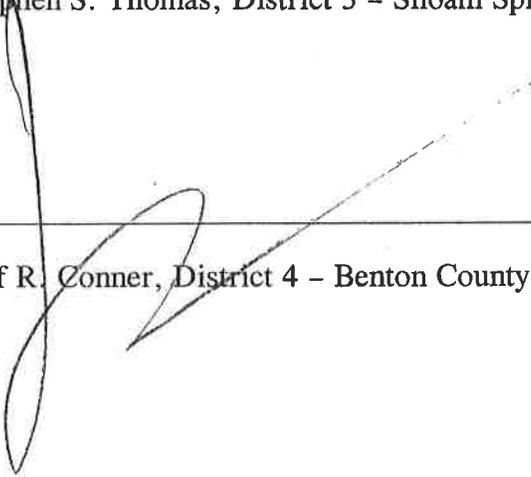
Paul Bridges, District 1 - Rogers



Ray Bunch, District 2 - Bentonville



Stephen S. Thomas, District 3 - Siloam Springs


Jeff R. Conner, District 4 - Benton County West

**20th Circuit
District Court
Administrative
Plans**

For The Ninth State District Court Of Arkansas

The District Judges for the Ninth State District Court purpose the following plan for allocation of caseload and specialty courts within this district.

ADMINISTRATIVE POLICY

The judges shall meet periodically (no less than quarterly) and shall consider case management, administrative procedures, forms, calendars, etc. Any modification of this plan shall be by written agreement signed by both judges of the district. Each year a calendar shall be printed and published indicating such courtroom assignments and court dates.

CASE ASSIGNMENT AND ALLOCATION

The clerk of each department shall assign newly filed cases by computer program as provided in the attached Case Allocation.

SPECIALTY COURTS

DOMESTIC VIOLENCE COURT - Judge Reynolds proposes creation of a "Domestic Violence Court" in District Court. Judge Reynolds has been presiding over "Domestic Violence Court" in Circuit Court for the past twelve years. It will require no additional resources other than time related to additional hearings associated with reviews. Eventually, this court will (with agreement of the Circuit Court judges) hear Order of Protection Cases filed in Circuit Court.

SOBRIETY COURT – PILOT COURT - Judge Weaver proposes creation of a "Sobriety Court" – a pilot court. It will require additional resources for training, monitoring and additional time related to reviews. However, much of the cost for training will be paid through grants. Costs for monitoring will be paid by users.

ARRAIGNMENTS, EMERGENCY AND UNCONTESTED HEARINGS. It is preferable for the division assigned to a case to handle all proceedings concerning the case. However, both judges may preside over arraignments, probations revocation and uncontested matters when presented and may sit on exchange when necessary. Emergency orders shall be presented to and heard by the judge assigned unless that judge is unavailable. In no event shall any Judge refuse to act on any case not part of their assignment for lack of jurisdiction.

SUBMITTED THIS 16TH DAY OF JULY, 2013.

DAVID L. REYNOLDS, 1ST DIVISION

SUSAN K. WEAVER, 2ND DIVISION

CASE ALLOCATION

9TH State District Court

1st Division – Judge David L. Reynolds

2nd Division – Judge Susan K. Weaver

CLINTON/ FAIRFIELD BAY/VAN BUREN COUNTY DEPARTMENT

Criminal division: All misdemeanor domestic violence cases*.

50% of all other criminal and traffic cases other than DWI.

Criminal division: All misdemeanor DWI cases.

50% of all other criminal and traffic cases other than domestic violence cases.

Civil Division: All Small Claims and all civil cases.

CONWAY/FAULKNER COUNTY DEPARTMENT

Criminal division: All misdemeanor domestic violence cases.*

50% of all other criminal and traffic cases other than DWI.

Criminal division: All misdemeanor DWI Cases.

50% of all other criminal and traffic cases other than domestic violence cases.

Civil Division: 50% of all cases.

DAMASCUS DEPARTMENT

100 % of all Criminal, traffic and civil.

GREENBRIER DEPARTMENT

Criminal division: All misdemeanor domestic violence cases.*

50% of all other criminal and traffic cases other than DWI.

Criminal division: All misdemeanor DWI cases.

50% of all other criminal and traffic cases other than domestic violence cases.

Civil Division: 50% of all cases.

Civil Division: 50% of all cases

1st Division

2nd Division

GUY DEPARTMENT

100% of all criminal, traffic and civil cases.

MAYFLOWER DEPARTMENT

Criminal division: All misdemeanor domestic violence cases.*

50% of all other criminal and traffic cases other than DWI.

Civil Division: 50% of all cases.

Criminal division: All misdemeanor DWI cases.

50% of all other criminal and traffic cases other than domestic violence cases.

Civil Division: 50% of all cases

VILONIA DEPARTMENT

100% of all criminal, traffic and civil cases.

*Domestic Battery, Violation of Order of Protection, Assault on Family or household member.

**21st Circuit
District Court
Administrative
Plans**

**IN THE DISTRICT COURT OF THE
FIFTH JUDICIAL DISTRICT OF ARKANSAS
CRAWFORD COUNTY
ALL DIVISIONS**

On January 1, 2012, the Crawford County District Court, located in Van Buren, Arkansas was merged with the former city courts for the cities of Alma, Arkansas, Mountainburg, Arkansas, and Mulberry, Arkansas and these former city courts became departments of the Crawford County District Court. On January 1, 2013, the Crawford County District Court became a State District Court and was designated the Fifth Judicial District. The Crawford County District Court is the sole district court in Crawford County, has countywide jurisdiction with multiple venues, and is presided over by one judge, Hon. Steven G. Peer.

As a State District Court having multiple venues, the following Administrative Plan is submitted as required by Administrative Order Number 18, Section 9 as an explanation of the administration of the divisions and departments of the Crawford County District Court.

TRAFFIC DIVISIONS AND CRIMINAL DIVISIONS

CITY OF VAN BUREN, ARKANSAS

The court for the Department of Van Buren, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular "in court" arraignments for the Traffic Division and the Criminal Division are held on Monday, 1:00 p.m., Wednesday, 1:00 p.m., Thursday, 1:00 p.m., and Friday 10:00 a.m. Video arraignments for the Traffic Division and the Criminal Division are held on Monday, 3:30, p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials

for the Traffic Division and the Criminal Division are held on Monday, 1:00 p.m. and Thursday, 1:00 p.m.

CRAWFORD COUNTY, ARKANSAS

The court for the Department of Crawford County, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular "in court" arraignments of the Traffic Division and the Criminal Division are held on Monday, 9:30 a.m., Wednesday, 1:00 p.m., Thursday, 9:30 a.m. and Friday, 10:00 a.m. Video arraignments for the Traffic Division and the Criminal Division are held on Monday, 3:30 p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials for the Traffic Division and the Criminal Division are held on Monday, 9:30 a.m. and Thursday, 9:30 a.m.

KIBLER, ARKANSAS

The court for the Department of Kibler, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular "in court" arraignments for the Traffic Division and the Criminal Division are held on Wednesday, 1:00 p.m. Video arraignments for the Traffic Division and the Criminal Division are held on Monday, 3:30 p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials for the Traffic Division and the Criminal Division are held on the second Friday of each month at 10:30 a.m.

CEDARVILLE, ARKANSAS

The court for the Department of Cedarville, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular arraignments for the Traffic Division and the Criminal Division are held on Wednesday, 1:00 p.m. Video arraignments for the Traffic Division and the Criminal

Division are held on Monday, 3:30, p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials for the Traffic Division and the Criminal Division are held on the second Friday of each month at 1:30 p.m.

DYER, ARKANSAS

The court for the Department of Dyer, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular "in court" arraignments for the Traffic Division and the Criminal Division are held on Wednesday, 1:00 p.m. Video arraignments for the Traffic Division and the Criminal Division are held on Monday, 3:30, p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials for the Traffic Division and the Criminal Division are held on the second Friday of each month at 2:30 p.m.

CHESTER, ARKANSAS

RUDY, ARKANSAS

Although there have been departments established for these cities, there has been only one case filed in the court. There has been no regular schedule established for hearing matters for these departments. In the event cases are filed, arraignments and trials would be held in the District Courtroom in Van Buren, Arkansas

ALMA, ARKANSAS

The court for the Department of Alma, Arkansas is held in the District Courtroom in Alma, Arkansas. Arraignments for the Traffic Division and the Criminal Division are held each Tuesday at 4:00 p.m. Trials for the Traffic Division and the Criminal Division are held on the fourth Tuesday of each month at 4:00 p.m.

MOUNTAINBURG, ARKANSAS

The court for the Department of Mountainburg, Arkansas is held in the District Courtroom in Alma, Arkansas. Arraignments and trials for the Traffic Division and the Criminal Division are held on the first Tuesday of each month at 4:00 p.m.

MULBERRY, ARKANSAS

The court for the Department of Mulberry, Arkansas is held in the District Courtroom in Mulberry, Arkansas. Arraignments and trials for the Traffic Division and the Criminal Division are held on the first and third Fridays of each month at 4:00 p.m.

OTHER TRAFFIC DIVISION AND CRIMINAL DIVISION MATTERS

Bond forfeiture hearings for the Traffic Division and the Criminal Division are held on the first, third, and fourth Fridays of each month at 10:30 a.m. in the District Courtroom in Van Buren, Arkansas.

CIVIL DIVISION

The court for the Civil Division is held in the District Courtroom in Van Buren, Arkansas. Civil cases are tried on the second, third and fourth Wednesdays of each month at 9:00 a.m. and on the first Friday of each month at 1:00 p.m. Beginning on January 1, 2013, the civil division's jurisdictional limit was increased to \$25,000 as authorized by Administrative Order Number 18.

SMALL CLAIMS DIVISION

The court for the Small Claims Division is held in the District Courtroom in Van Buren, Arkansas. Small claims cases are tried on the first Wednesday of each month at 9:00 a.m.

OTHER CIVIL DIVISION AND SMALL CLAIMS DIVISION MATTERS

Show cause hearings for civil contempt and hearings on Petitions for Writs of Possession are heard each Wednesday and Friday at 11:00 a.m. in the District Courtroom in Van Buren, Arkansas.

JURISDICTION UNDER ADMINISTRATIVE ORDER NUMBER 18

Beginning on January 1, 2013, the District Court commenced hearing uncontested divorces and Petitions for Final Orders of Protections assigned to it by the judges of the Twenty-First Judicial District, being the Crawford County Circuit Court. These cases are heard each Tuesday at 9:00 a.m. It is estimated that approximately 700 such cases will be assigned to the District Court. Currently these cases are being held in the District Courtroom in Van Buren, Arkansas. A new courtroom is being built in the building housing Division II of the Circuit Court in Van Buren, Arkansas and at some point in the future, these cases will be heard there.

DWI COURT

The Crawford County District Court has been approved for training for the establishment of a DWI Court to be administered from the court's facilities in Van Buren, Arkansas. The court is currently awaiting notification of the date for the training. At the point the court is ready to institute this specialty court, an amended Administrative Plan will be filed with the Supreme Court as required.

I, Steven G. Peer, the sole judge for the Fifth Judicial District, Crawford County District Court, hereby affix my signature to this Administrative Plan and respectfully submit the same for approval.

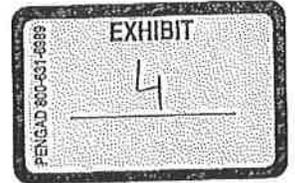
DATED:

6/25/13

A handwritten signature in black ink, appearing to read 'S. G. Peer', written over a horizontal line.

**HON. STEVEN G. PEER
DISTRICT JUDGE**

**22nd Circuit
District Court
Administrative
Plans**



DISTRICT COURT ADMINISTRATIVE PLAN

District Court, Divisions I and II, Saline County, Arkansas

1. JUDGES: The Saline County District Court is served by two state district judges. The judges serve in the designated departments and divisions of the court as follows:

<u>Mike Robinson</u>	<u>Division # 1</u>	<u>Benton</u>
<u>Stephanie Casady</u>	<u>Division # 2</u>	<u>Bryant, Haskell, Bauxite, Shannon Hills, Alexander and small claims in Benton Division</u>

2. COURT: Sessions of court are generally scheduled on:

Division # 1 Benton

- Monday: 8:00 City of Benton plea and arraignment
11:00 felony and misdemeanor bond hearings
- Tuesday: 8:00 City of Benton trials
1:00 felony call backs
2:00 DWI Court
- Wednesday: 8:00 County trials
11:00 felony and misdemeanor bond hearings
- Thursday: 8:00 County plea and arraignment
9:00 Code Enforcement/Animal Control
- Friday: 8:00 Reviews (first Friday of the month)
10:00 felony and misdemeanor bond hearings

*civil cases are scheduled as needed with the clerk

Division # 2 Bryant, Haskell, Bauxite, Shannon Hills, Alexander, and small claims in Benton Division

- Monday: 9:00 civil trials (first and third Monday of the month)
10:30 orders of protection (first and third Monday of the month)
9:00 Alexander plea and arraignment (second Monday of the month)
1:00 Alexander trials (second Monday of the month)
- Tuesday: 9:00 Shannon Hills plea and arraignment (first Tuesday of the month)
9:00 Bauxite plea and arraignment (second Tuesday of the month)
9:00 Haskell plea and arraignment (third Tuesday of the month)
1:00 Shannon Hills trials (first Tuesday of the month)

1:00 Bauxite trials (second Tuesday of the month)
 1:00 Haskell trials (third Tuesday of the month)
 Wednesday: 9:00 Bryant plea and arraignment
 1:30 small claims (heard in Benton Division)
 Thursday: 9:00 Bryant plea and arraignment
 1:30 Bryant trials
 Friday: 10:30 orders of protection (as needed)
 *adoption hearings are scheduled as needed

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Division # 1</u>	<u>Benton</u>	<u>traffic, misdemeanors, felony bond/call backs, misdemeanor bond hearings, civil and DWI Specialty Court</u>
<u>Division # 2</u>	<u>Benton</u>	<u>small claims</u>
<u>Division # 2</u>	<u>Bryant</u>	<u>civil, traffic, misdemeanors, uncontested adoptions for circuit, and orders of protection –temporary and final for circuit</u>
<u>Division # 2</u>	<u>Haskell</u>	<u>traffic and misdemeanor</u>
<u>Division # 2</u>	<u>Alexander</u>	<u>traffic and misdemeanor</u>
<u>Division # 2</u>	<u>Shannon Hills</u>	<u>traffic and misdemeanor</u>
<u>Division # 2</u>	<u>Bauxite</u>	<u>traffic and misdemeanor</u>

4. SPECIALTY PROGRAMS: The following specialty programs are provided:
 DWI Court at Benton.

- a. In February 2012, a specialized docket was created as a subdivision of the criminal docket, the Saline County DWI Court (SCDC). The SCDC docket is a post-conviction, voluntary program geared toward repeat DWI offenses, primarily DWI 3's. The SCDC is a highly intensive monitoring program combined with treatment and patterned on the national drug court model.
- b. Statutory or legal authority on which it is based: Arkansas Supreme Court Administrative Orders 14 and 18, A.C.A. 5-65-103 et. Seq. and/or A.C.A. 16-98-303 et. Seq.
- c. I, Mike Robinson, hereby certify that the SCDC operates in compliance with all applicable laws, including fines, court costs, fees and supervision assessments.
- d. Use of court resources. The SCDC team includes a judge, deputy prosecuting attorney, court clerk, probation officer who serves as supervisor, three members of local counseling agencies, a

public defender, a local defense attorney, and five local law enforcement agencies. The team has attended a three day training program offered by the National Center for DWI Courts, a subdivision of the National Association of Drug Court Professionals, and in cooperation with the National Highway Traffic Safety Administration. The SCDC was implemented and follows the Ten Guiding Principles associated with the national drug court model and Arkansas law.

e. Sources of funding: The SCDC is funded through the use of personnel and programs already in place as well as offender funding through supervision fees and usage fees for technical and/or drug and alcohol detection equipment. In addition, the SCDC hopes to acquire grant funding through the National Highway Traffic Safety Administration.

Mike Robison Date 6/3/13
Mike Robison

Stephanie Casady Date 6/3/2013
Stephanie Casady

23rd Circuit
District Court
Administrative
Plans

DISTRICT COURT ADMINISTRATIVE PLAN

Northern District Court, Lonoke County, Arkansas

1. JUDGES: The District Court, Northern District of Lonoke County, is served by one local district judges. The judge serves in the designated departments of the court as follows:

Cabot Department	Cabot, Arkansas
Austin Department	Austin, Arkansas
Ward Department	Ward, Arkansas

2. COURT: Sessions of court are generally scheduled on:

<u>DEPARTMENT</u>	<u>Session</u>	<u>days</u>	<u>time</u>
Cabot	Plea and Arraignment	First and Third	9:00 AM Wednesday
	City Trials	First and Second	1:00 PM Thursday
	Small Claims/ Civil	Third Tuesday	1:00 PM
	State/ County Trials	Third Thursday	1:00 PM
Austin	Plea and Arraignment	Second Wednesday	10:00 AM
	Trials	Second Monday	5:00 PM
Ward	Affidavits and Contempts (hearings)	First Monday	1:00 PM
	City and County Trials	First Tuesday	5:00 PM
	City and County Pleas	Second Tuesday	5:00 PM
	State Pleas	Third Tuesday	5:00 PM
	State Trials	Fourth Tuesday	5:00 PM

3. TYPES OF CASES: The following cases are heard at these locations:

Cabot	State Traffic, County Traffic, City Traffic, State Misdemeanors, County Misdemeanors, City Misdemeanors, Civil and Small Claims
Austin	State Traffic, County Traffic, City Traffic, State Misdemeanors, County Misdemeanors, City Misdemeanors
Ward	State Traffic, County Traffic, City Traffic, State Misdemeanors, County Misdemeanors City Misdemeanors

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

North Lonoke County DWI Court

a. This is a specialty court targeting hardcore drunk drivers, which are individuals facing their 3rd DWI charge. In some cases, a second offender may be accepted into the program, if it appears that such an offender would benefit. The program features very intensive monitoring with a treatment program based on the drug court model.

b. Administrative Order Nos. 14 and 18 provide the legal authority for specialty courts. It may also fall under Ark. Code §16-98-303.

c. The North Lonoke County DWI Court complies with all applicable laws, including fines, fees, court costs, and probation assessments.

d. The court team consists of a judge, prosecutor, defense attorney, treatment provider, law enforcement officer, and court coordinator. The members have been trained through programs offered by the National Center for DWI Courts which is a division of the National Association of Drug Court Professionals (NADCP).

e. The North Lonoke County DWI Court initially received funding from a grant from the Arkansas State Police Highway Safety Office, which was used for training in Springfield, Missouri, in June 2012. The cost of treatment is presently being borne by the individual participants. The court formally began operation in 2013.


DISTRICT JUDGE

DATE: May 23, 2013

DISTRICT COURT ADMINISTRATIVE PLAN

Lonoke District Court, Lonoke County, Arkansas

1. JUDGES: The Lonoke District Court, Southern Division is served by two local district judges. The judges serve in the designated divisions of the court as follows:

NAME	DIVISION	CITY
Joseph V. Svoboda	England Division	City of England
Joseph V. Svoboda	Carlisle Division	City of Carlisle
Teresa M. Smith	Lonoke Division	City of Lonoke

2. COURT: Sessions of court are generally scheduled on:

DIVISION	CITY	DAYS	TIMES
England Division	England	1 st and 3 rd Wednesday 3 rd Wednesday – Small Claim First Appearances as needed	9:00 a.m. 12:00 p.m.
Carlisle Division	Carlisle	2 nd and 4 th Wednesday 4 th Wednesday – Small Claim First Appearances as needed	5:00 p.m. 3:00 p.m.
Lonoke Division	Lonoke	1 st and 3 rd Tuesday – Arraignments a.m. Small Claims/Civil a.m.	8:30 10:00
	Lonoke Lonoke	1 st and 3 rd Wednesday – Trials First Appearances as needed	9:00 a.m.

3. TYPES OF CASES: The following cases are heard at these locations:

DIVISION	CITY	TYPES OF CASES
England	England	all misdemeanors, traffic, small claims
Carlisle	Carlisle	all misdemeanors, traffic, small claims

Lonoke

Lonoke

all misdemeanors, traffic, small claims
Civil within jurisdictional limits

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

None at the England, Carlisle or Lonoke Division

a. Type of program and description of its operation.

b. Statutory or legal authority on which it is based.

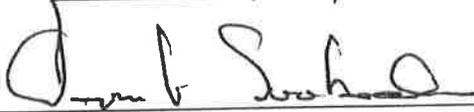
c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*

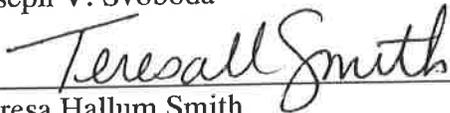
e. Sources of funding.

DATE:

6/12/13



Joseph V. Svoboda



Teresa Hallum Smith