

REQUEST FOR QUALIFICATIONS

The Arkansas Alternative Dispute Resolution Commission is scheduling mediation training courses for 2014 and seeks proposals from qualified trainers interested in contracting with the Commission to provide services. Required trainer qualifications and course curriculum are set out in the Commission's *Minimum Standards for Mediation Training* located on the Arkansas ADR Commission website at: <https://courts.arkansas.gov/administration/adr>.

In your proposal, please specify whether or not travel expenses and written materials are included in the fee. If not, please detail those expenses to the best of your ability.

The 40 Hour Basic Mediation Training will be held on a Monday through Friday schedule.

2014 TENTATIVE dates available for 40 Hour Basic Mediation Training:

June 9-13, 2014

July 7-11, 2014

July 14-18, 2014

July 21-25, 2014

July 28-August 1, 2014

August 11-15, 2014

The 20 Hour Family Mediation Training will be held mid-summer or early fall and is done over three concurrent weekdays, usually on a Wednesday-Friday schedule.

2014 TENTATIVE dates available for 20 Hour Family Mediation Training:

July 9-11, 2014

July 16-18, 2014

July 23-25, 2014

August 13-15, 2014

September 10-12, 2014

You may propose alternative dates, however we are limited by the availability of the training space in our facilities.

Deadline for submissions: 4:00 p.m., Friday, March 22, 2013

Submissions may be made by email to lynne.osborn@arkansas.gov or via U.S. mail to Arkansas Alternative Dispute Resolution, 625 Marshall Street, Little Rock, AR, 72201.