

Official Court Reporter
16th Judicial District, Circuit Court, Cleburne, Independence, Stone, IZard, and Fulton Counties,
Arkansas
Judge Lee Wisdom Harrod, Circuit Judge

Requirements:

Must be a Certified Court Reporter

Duties include but are not limited to:

Available in the Courtroom to Report all proceedings

Prepare transcripts

Maintain Exhibits and Court Records

Assist Judge and other staff with office duties

Professional, dependable and efficient in all duties performed

Position is a Grade C119 with the State of Arkansas.

To apply for this position please send resume to Trial Court Assistant, Tonya Benton at tonyabentontca@yahoo.com or mail to 368 East Main Street, Batesville, Arkansas 72501.

Closing Date: November 9, 2012