

ADMINISTRATIVE OFFICE OF THE COURTS  
SUPREME COURT OF ARKANSAS  
COURT INTERPRETER SERVICES



JUSTICE BUILDING  
625 MARSHALL STREET  
SUITE 1100  
LITTLE ROCK, AR 72201-1020  
TEL: 501-682-9400  
FAX: 501-682-7495  
EMAIL: aoc.interpreters@arkansas.gov

To: All Candidates for Certification  
From: Mara Simmons  
Re: Certification Examination Preparation Workshop

The Administrative Office of the Courts will offer the Oral Certification Exam twice in 2015: February 7, 2015 and October 3, 2015.

In order to assist each of you to be better prepared our office is offering a preparation workshop for the oral examination on **November 15, 2014**. Some of the topics covered will answer:

- Who develops the exam?
- What does the test measure?
- Who administers the exam?

**Participants MUST bring the Following Items to the Workshop:**

- CD Player
- Digital Recorder
- Practice Test Kit (must be NEW & unopened, you will open at the workshop).

You can purchase the Practice Test Kit at:

<http://www.ncsc.org/Education-and-Careers/State-Interpreter-Certification/Self-Assessment-Tools/Exam-Kits.aspx>

**Workshop Date: Saturday, November 15, 2014**

**Workshop Time: 8:30AM – 4:00PM**

**Workshop Location: 625 Marshall Street / Justice Building, Little Rock, AR 72201**

In addition, the presenter will offer skill building techniques and exercises on how to improve simultaneous, consecutive and sight translation interpreting. At the end of the afternoon, you will participate, under the same timed restraints as the oral exam, by taking the Practice Kit and recording yourselves. Each participant will take their recording home to grade. This allows each candidate to see how they scored. The workshop offers each candidate tools to be able to improve in whatever area they identify as needing improvement before taking the oral exam.

To ensure that Arkansas State Courts receive the highest quality of interpreters, we encourage all candidates to achieve certification.