

**IN THE DISTRICT COURT OF THE
FIFTH JUDICIAL DISTRICT OF ARKANSAS
CRAWFORD COUNTY
ALL DIVISIONS**

On January 1, 2012, the Crawford County District Court, located in Van Buren, Arkansas was merged with the former city courts for the cities of Alma, Arkansas, Mountainburg, Arkansas, and Mulberry, Arkansas and these former city courts became departments of the Crawford County District Court. On January 1, 2013, the Crawford County District Court became a State District Court and was designated the Fifth Judicial District. The Crawford County District Court is the sole district court in Crawford County, has countywide jurisdiction with multiple venues, and is presided over by one judge, Hon. Steven G. Peer.

As a State District Court having multiple venues, the following Administrative Plan is submitted as required by Administrative Order Number 18, Section 9 as an explanation of the administration of the divisions and departments of the Crawford County District Court.

TRAFFIC DIVISIONS AND CRIMINAL DIVISIONS

CITY OF VAN BUREN, ARKANSAS

The court for the Department of Van Buren, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular "in court" arraignments for the Traffic Division and the Criminal Division are held on Monday, 1:00 p.m., Wednesday, 1:00 p.m., Thursday, 1:00 p.m., and Friday 10:00 a.m. Video arraignments for the Traffic Division and the Criminal Division are held on Monday, 3:30, p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials

for the Traffic Division and the Criminal Division are held on Monday, 1:00 p.m. and Thursday, 1:00 p.m.

CRAWFORD COUNTY, ARKANSAS

The court for the Department of Crawford County, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular "in court" arraignments of the Traffic Division and the Criminal Division are held on Monday, 9:30 a.m., Wednesday, 1:00 p.m., Thursday, 9:30 a.m. and Friday, 10:00 a.m. Video arraignments for the Traffic Division and the Criminal Division are held on Monday, 3:30 p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials for the Traffic Division and the Criminal Division are held on Monday, 9:30 a.m. and Thursday, 9:30 a.m.

KIBLER, ARKANSAS

The court for the Department of Kibler, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular "in court" arraignments for the Traffic Division and the Criminal Division are held on Wednesday, 1:00 p.m. Video arraignments for the Traffic Division and the Criminal Division are held on Monday, 3:30 p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials for the Traffic Division and the Criminal Division are held on the second Friday of each month at 10:30 a.m.

CEDARVILLE, ARKANSAS

The court for the Department of Cedarville, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular arraignments for the Traffic Division and the Criminal Division are held on Wednesday, 1:00 p.m. Video arraignments for the Traffic Division and the Criminal

Division are held on Monday, 3:30, p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials for the Traffic Division and the Criminal Division are held on the second Friday of each month at 1:30 p.m.

DYER, ARKANSAS

The court for the Department of Dyer, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular "in court" arraignments for the Traffic Division and the Criminal Division are held on Wednesday, 1:00 p.m. Video arraignments for the Traffic Division and the Criminal Division are held on Monday, 3:30, p.m., Wednesday, 3:30 p.m., Thursday, 3:30 p.m., and Friday, 10:00 a.m. Trials for the Traffic Division and the Criminal Division are held on the second Friday of each month at 2:30 p.m.

CHESTER, ARKANSAS

RUDY, ARKANSAS

Although there have been departments established for these cities, there has been only one case filed in the court. There has been no regular schedule established for hearing matters for these departments. In the event cases are filed, arraignments and trials would be held in the District Courtroom in Van Buren, Arkansas

ALMA, ARKANSAS

The court for the Department of Alma, Arkansas is held in the District Courtroom in Alma, Arkansas. Arraignments for the Traffic Division and the Criminal Division are held each Tuesday at 4:00 p.m. Trials for the Traffic Division and the Criminal Division are held on the fourth Tuesday of each month at 4:00 p.m.

MOUNTAINBURG, ARKANSAS

The court for the Department of Mountainburg, Arkansas is held in the District Courtroom in Alma, Arkansas. Arraignments and trials for the Traffic Division and the Criminal Division are held on the first Tuesday of each month at 4:00 p.m.

MULBERRY, ARKANSAS

The court for the Department of Mulberry, Arkansas is held in the District Courtroom in Mulberry, Arkansas. Arraignments and trials for the Traffic Division and the Criminal Division are held on the first and third Fridays of each month at 4:00 p.m.

OTHER TRAFFIC DIVISION AND CRIMINAL DIVISION MATTERS

Bond forfeiture hearings for the Traffic Division and the Criminal Division are held on the first, third, and fourth Fridays of each month at 10:30 a.m. in the District Courtroom in Van Buren, Arkansas.

CIVIL DIVISION

The court for the Civil Division is held in the District Courtroom in Van Buren, Arkansas. Civil cases are tried on the second, third and fourth Wednesdays of each month at 9:00 a.m. and on the first Friday of each month at 1:00 p.m. Beginning on January 1, 2013, the civil division's jurisdictional limit was increased to \$25,000 as authorized by Administrative Order Number 18.

SMALL CLAIMS DIVISION

The court for the Small Claims Division is held in the District Courtroom in Van Buren, Arkansas. Small claims cases are tried on the first Wednesday of each month at 9:00 a.m.

OTHER CIVIL DIVISION AND SMALL CLAIMS DIVISION MATTERS

Show cause hearings for civil contempt and hearings on Petitions for Writs of Possession are heard each Wednesday and Friday at 11:00 a.m. in the District Courtroom in Van Buren, Arkansas.

JURISDICTION UNDER ADMINISTRATIVE ORDER NUMBER 18

Beginning on January 1, 2013, the District Court commenced hearing uncontested divorces and Petitions for Final Orders of Protections assigned to it by the judges of the Twenty-First Judicial District, being the Crawford County Circuit Court. These cases are heard each Tuesday at 9:00 a.m. It is estimated that approximately 700 such cases will be assigned to the District Court. Currently these cases are being held in the District Courtroom in Van Buren, Arkansas. A new courtroom is being built in the building housing Division II of the Circuit Court in Van Buren, Arkansas and at some point in the future, these cases will be heard there.

DWI COURT

The Crawford County District Court has been approved for training for the establishment of a DWI Court to be administered from the court's facilities in Van Buren, Arkansas. The court is currently awaiting notification of the date for the training. At the point the court is ready to institute this specialty court, an amended Administrative Plan will be filed with the Supreme Court as required.

I, Steven G. Peer, the sole judge for the Fifth Judicial District, Crawford County District Court, hereby affix my signature to this Administrative Plan and respectfully submit the same for approval.

DATED:

6/25/13

A handwritten signature in black ink, appearing to read 'S. G. Peer', written over a horizontal line.

**HON. STEVEN G. PEER
DISTRICT JUDGE**