

BAXTER COUNTY DISTRICT COURT



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Van Gearhart
District Judge

Kim Vinson
Chief Clerk

May 15, 2013

District Court Of Baxter County, Arkansas

Administrative Plan

Pursuant to Administrative Order Number 18, Section 9, the District Court of Baxter County, Arkansas hereby submits the following Administrative Plan:

State District Judge

Van A. Gearhart is the elected State District Judge of the District Court of Baxter County.

Court Departments

The Baxter County District Court has 7 Departments:
Mountain Home, Cotter, Gassville, Norfolk, Briarcliff, Salesville and Lakeview.

District Court Jurisdiction

The jurisdiction of the Baxter County District Court is countywide. The court hears traffic and misdemeanor criminal cases in all Court Departments. The Court also hears Civil and Small Claims cases in the Mountain Home Department. This includes the civil jurisdiction set out in Administrative Order Number 18, Section 6 (a). Circuit Court cases are discussed below.

Court Sessions

Sessions of Court can vary, but generally are scheduled as follows:

- Monday:** 9 AM: Small Claims trials
10:30 AM: Prisoner arraignments
1 PM: Lakeview arraignments and trials on 1st Monday of each month
1 PM: Gassville arraignments on 2nd Monday of each month and trials on 4th Mondays.
1 PM: Cotter arraignments and trials on 3rd Monday of each month
- Tuesday:** 8:30 AM: City arraignments
1 PM: City trials and prisoner arraignments
- Wednesday:** 9 AM: Civil trials
1 PM: Circuit Court Order of Protection hearings
1 PM: Norfolk & Briarcliff arraignments and trials on 2nd Wednesday
- Thursday:** 8:30 AM: County arraignments
1 PM: County trials and prisoner arraignments
- Friday:** 10 AM: Circuit Court Order of Protection hearings

Note: Salesville cases are scheduled on an as needed basis.

Circuit Court uncontested matters are heard in chambers prior to or after Court sessions.

Circuit Court Cases

Pursuant to the Administrative Plan of the 14th Judicial Circuit and Administrative Order Number 18, State District Judge Van A. Gearhart is authorized to hear the following cases:

1. Consent jurisdiction. Matters filed in the civil, domestic relations or probate division of Circuit Court upon the consent authorized by Administrative Order 18, Section 6 (b) (1) and Section 6 (d); and
2. Protective Orders. Ark. Code Ann. 9-15-201-217; and
3. Forcible Entry and Detainers and Unlawful Detainer. Ark. Code Ann. 18-60-301-312; and
4. Other Matters. Matters of an emergency or uncontested nature pending in the civil, domestic relations or probate division of Circuit Court including *ex parte* emergency, involuntary commitments, decedent's estate administration, uncontested divorces and defaults under guidelines and procedures set out in the 14th Judicial Circuit Administrative Plan; and
5. Criminal Matters. Pursuant to Administrative Order 18, Section 6 (b) (5).

Compliance with Administrative Order 4

The District Court of Baxter County hereby certifies that it utilizes the digital audio recording equipment and procedures mandated by Administrative Order 4 and the Guidelines issued by the Administrative Office of the Courts.

WHEREFORE, the undersigned agrees to the above Administrative Plan and respectfully petitions the 14th Judicial Circuit Judges and the Supreme Court of Arkansas to approve said Plan.

Respectfully submitted,



Van A. Gearhart

State District Judge, Baxter County District Court