

VINE (Victim Information and Notification Everyday)

This data exchange provides information from Contexte for the VINELink service. VINELink can be accessed 24 hours a day, seven days a week, to provide the most reliable information for custody status changes and criminal case.

- **Vendor for VINELink:** Appriss - Appriss pulls information for VINE from several sources, including courts. VINE is a nation-wide registration service. Link for registration: www.vinelink.com
- **Victim/Citizen Registration:** Any citizen may register with VINELink to track offenders, offender court case, or probationer/parolee. The VINE service provides information by phone, email, TTY, and text message, where available.
- **Court Data Exchanged:** Criminal event information is sent from Contexte when an event is scheduled, canceled, continued, or held. We also send future case events so that VINE can see any events that are currently scheduled but have not yet passed.
- **Criminal events (hearings, trials, etc.):** Only criminal events are currently being submitted for Appriss pickup.
- **Transmission:** Data is pushed to a secure server where it is monitored by Appriss, who downloads data every 15 minutes

Contexte Requirements:

- Enter case (CMAINIT), parties (CDAPRTY or CMAINIT), charges (CMAINIT), schedule events (CSAEVNT or CMAINIT), sentences (CMADISP), and dispositions (CMADISP).
- Events **MUST** be closed to determine event status of scheduled, canceled, continued, or held (CSAEOUT or CDAEVNT), which triggers the change in event status for VINE.

Vital Records

Divorce/Annulment Coupons:

This exchange removed the requirement to submit paper divorce/annulment coupons to Vital Records for all courts entering this information.

- **Data Exchanged:** Divorce/Annulment coupon and amendment data is electronically extracted from Contexte and transferred for Vital Records consumption.
- **Transmission:** Divorce/Annulment coupons and amendments are sent from Contexte on the 5th of each month for the divorces/annulments filed in the previous month.

Contexte Requirements:

- Enter case (CMAINIT), parties (CDAPRTY or CMAINIT)
- Enter decree/judgment (CDADOCT), DCINF (CDADOCT) and correct associations
 1. **DCINF COASITE Requirements:**
 - Date married
 - Alimony Granted – List of Values
 - Case contested – List of Values
 - Filing Party – Husband or Wife – List of Values
 - Divorced/Annulled Date
 - Alleged Cause – List of Values
 - Number of children - whole number
 - Amendment Date – This field is only populated if additional information is added/deleted/updated between data submissions. This will resend the information for a case on the 5th of the following month.

WHAT ARE THE CHANGES IN DATA EXCHANGES?

- Amendment Reason – This field is populated to explain the reason for the amendment.
2. **Other Requirements:**
 - Date married cannot be greater than the current date
 - Date married **MUST** be in format MM/DD/YYYY
 - Date married **MUST** be before the divorce date
 - Date divorce/annulment filed cannot be before date married.
 - Date divorced/annulled cannot be before date filed.
 3. If any of the requirements are not met, the court will receive a reject list for the purpose of data cleanup.

EXPLANATION OF DIVORCE/ANNULMENT COUPON REJECTS:

The electronic submission of Divorce and Annulment certificates to Vital Statistics will also include a reject process for the Courts to correct entry errors or include missing information. Starting October 1, 2015, all divorce and annulment certificate information entered in Contexte from September 1, 2015, and the future will be checked for missing information or errors on date entry. Below is a sample reject that will be sent via Email to your Court in the first few days of a month when missing information or an error with dates associated with certificate information entered in the previous month exist.

DOCKET_NUMBER: XXDR-XX-XXXX
 DATE FILED: 09/01/2015
 CLERK NAME: CLERK NAME, CIRCUIT CLERK DATE SIGNED: 09/30/2015
 DATE MARRIED: 01/01/2015 DATE DIVORCED 09/30/2015
 COUNTY: COUNTY NAME
 REASON: HERE IS WHERE THE REJECT REASONS ARE DISPLAYED

Reject Name	Reject Explanation
MISSING DEFENDANT PARTY	Defendant party has not been entered in a case
COASITE: MISSING PETITIONER	Petitioner value of Husband or Wife is missing from the DCINF docket code COASITE field
MISSING PLAINTIFF LAST NAME	A Petitioner or Plaintiff party is missing from the case
MISSING DECREE / NO DOCKET CODE JD20 OR JD10	No JD20 or JD10 docket code indicating the Decree of Divorce or Decree of Annulment exists on the case
COASITE: DATE MARRIED IS NULL	No Date Married has been entered in the DCINF docket code COASITE field
COASITE: MISSING ALLEGED CAUSE	Alleged Cause has not been entered in the DCINF docket code COASITE field
ALIMONY IS NULL	Alimony Granted has not been entered in the DCINF docket code COASITE field
COASITE: CASE CONTESTED IS NULL	Case Contested has not been entered in the DCINF docket code COASITE field
DATE MARRIED IS GREATER THAN TODAYS DATE	The date entered in the DCINF docket code COASITE field for Date Married is in the future
DATE DIVORCED IS ON OR BEFORE DATE MARRIED	The date entered on the JD10 or JD20 docket code filing date is the same or before the Date Married entered in the DCINF docket code COASITE field
DATE FILED IS BEFORE DATE MARRIED	Case filing date is before the Date Married in the DCINF docket code COASITE field
DATE DIVORCED/ANNULMENT IS BEFORE DATE FILED	The JD10 or JD20 docket code filing date is before the case filing date

WHAT ARE THE CHANGES IN DATA EXCHANGES?

Deceased Records:

The purpose of this exchange is to update Contexte with deceased dates received from Vital Records.

- **Data Exchanged:** Deceased date
- **Transmission:** On the 5th of each month beginning August 5, 2016

Contexte Requirements:

- Will populate the DOD field on CMAINIT (Demographics tab)
- Will not overwrite information previously entered by court staff

ACIC (Arkansas Crime Information Center)

This data exchange with ACIC is to create criminal history records for Felony and Misdemeanor offenders. Information is received by ACIC from several sources, including courts. The data provided assists ACIC in maintaining an updated arrest record for background checks, determining federal firearm eligibility, arrests, and dispositions to the FBI, and local, state, and national investigations.

- **Data Exchanged:** ACIC is provided with criminal conviction data containing an arrest tracking number (ATN) on case initiation, disposition, and correction/change.
- **Transmission:** Data is retrieved by ACIC from a Contexte every 3 minutes.

Contexte Requirements:

- **Key Requirements:** The Arst Number (ATN) field (CMAINIT - ARREST tab) is **REQUIRED** and is the number that triggers the data for ACIC retrieval. If there is not an ATN, no criminal history record can be created by ACIC.
- Enter case (CMAINIT), parties (CDAPRTY or CMAINIT), defendant demographics (CMAINIT - DEMOGRAPHIC tab), charges (CMAINIT), pleas (CMADISP), dispositions (CMADISP), conditions (CMADISP), fines and restitution information (CBAACCD or COASITE CRINF).
- **NOTES:**
 - Misdemeanor charges are also provided to ACIC.
 - Juvenile data is only sent to ACIC after the juvenile has been found delinquent or guilty, an ATN is available, and either of the criteria below is satisfied:
 1. The juvenile is between the age of 14 and 15 at the time of the alleged offense and charged with 1) capital murder 2) murder in the first degree 3) kidnapping 3) aggravated robbery 4) rape 5) battery in the first degree or 6) terroristic act.
 2. Juvenile is between the of age 16 and 17 and charge with any felony.

Other Information:

- Orders to seal **MUST** be entered into Contexte
- Paper orders to seal **MUST** still be submitted to ACIC

The following information are the error codes of the ACIC reject reasons that are emailed daily to clerks and/or their designated staff to verify the entered data and amend as necessary:

ACIC Errors			
ACIC Error 21 Included Items for SENTENCE UNIT NOT VALID Explanation			
Row	Item Description	Contexte Location	Notes
1	SENTENCE UNIT NOT VALID	Sentence Tab on CMADISP	Valid codes: H (Hours), M (months), D (days), Y (years) If the unit is anything besides these values, this reject will be created.
ACIC Error 22 Included Items for CONDITION UNIT NOT VALID Explanation			
Row	Item Description	Contexte Location	Notes

WHAT ARE THE CHANGES IN DATA EXCHANGES?

1	INVALID SENTENCE LENGTH & UNIT	Sentence Tab on CMADISP	Valid sentence codes: CS, DCC, DOC, IMP, J, PRO, PS, PU, SEN, SIS, ZLC Valid Length: Greater than 0 or no spaces; 0 or space, will cause this error For ex. Length of 1; no unit, then will get an error code.
ACIC Error 23 Included Items for CONDITION UNIT NOT VALID Explanation			
Row	Item Description	Contexte Location	Notes
1	CONDITION UNIT NOT VALID	Conditions Tab on CMAINIT	Valid codes: H (Hours), M (months), D (days), Y (years) If the unit is anything besides these values, this reject will be created.
ACIC Error 24 Included Items for INVALID CONDITION LENGTH & UNIT Explanation			
Row	Item Description	Contexte Location	Notes
1	INVALID CONDITION LGTH & UNIT	Conditions Tab on CMAINIT	Valid codes: COMSRV, COMSRVCITY, COMSRVSHRF Valid Length: Greater than 0 or no spaces; 0 or space, will cause this error

UPDATE: Error description updated

ACIC Error 04 Included Items for Error Code 04 ATN NOT FOUND IN ACIC DATABASE Explanation			
Row	Item Description	Contexte Location	Notes
1	"ATN NOT FOUND IN ACIC DATABASE" - did not find matching ATN on Criminal History arrests table at ACIC	Arrest Tab on CMAINIT	This error indicates that even though the court may have an ATN number for this record, the ATN number is not in the criminal history database yet. Courts should make sure the ATN number they have is accurate according to the notes below. Once the ATN number is entered into the ACIC database, the criminal history record will go through to ACIC. See detailed note below about ATN number construct.
ACIC Error 05 Included Items for ERROR CODE 05 NOTFND CHARGE RECORD Explanations			
Row	Item Description	Contexte Location	Notes
1	"CHARGE" / "CHARGE_CLASS (LEVEL)" - did not find statute/type/class combination in ACIC Charge table in Criminal History database	Violation Tab on CMAINIT; CMADISP	See detailed note in error 15
ACIC Error 15 Included Items for ERROR CODE 15 FILED CHARGE NOT FOUND Explanation			
Row	Item Description	Contexte Location	Notes
1	"CHARGE" / "CHARGE_CLASS (LEVEL)" - did not find statute/type/class combination in ACIC Charge table in Criminal History database	Violation Tab on CMAINIT; CMADISP	See detailed note below

WHAT ARE THE CHANGES IN DATA EXCHANGES?

ACIC Error 19 Included Items for ERROR CODE 19 NOTFND ARREST REC, MORE ATNS Explanations			
Row	Item Description	Contexte Location	Notes
1	"ATN" - same as 04 but AOC sent additional ATNS.	Arrest Tab on CMAINIT	ACIC addresses multiple ATNs; The Court should just make sure there should be multiple ATNs.

Driver Services

This data exchange is a two-way exchange; meaning the AOC receives and sends data. Driver's License Numbers (DLN) are used as IDs in Contexte. The AOC receives driver person information. The AOC sends disposition, suspension, and reinstatement information. This exchange removes the requirement to submit paper suspension, revocation, and reinstatement forms to Driver Services (even for out-of-state drivers).

- **Data Exchanged:** Moving violations with a disposition of guilty (G) or guilty bond forfeiture (GBF) be transmitted from AOC to Driver Services.
- **Transmission:**
 - Person data (new drivers and updated driver record information) is received by the AOC weekly. Information on the demographics tab that is entered by a court will NOT be overwritten by the exchange.
 - AOC information is sent every 10 minutes.

Contexte Requirements:

- **Key Requirements:**
 - A new or updated disposition code of Guilty (G) or Guilt Bond Forfeiture (GBF) will trigger data to be submitted for Driver Services retrieval. Deleted dispositions will also trigger the collection of disposition data.
 - If a suspension or Revocation is added, updated/changed, or deleted data will be triggered for Driver Services retrieval.
 1. A license suspension requires a condition of SUS to be entered on CMADISP. An ordered date is also required.
 - **Super Important:** If suspension entered for warrant e.g. FTA, FTP, do **NOT** delete suspension **unless** warrant entered in error. The deletion cancels the reinstatement fee.
 2. License revocations require a condition of REV to be entered on CMADISP. An ordered date is also required.
 - A license reinstatement requires that a Comp Date (completion date) be entered.

DATA SENT TO DRIVERS SERVICES:

Actions are sent to Driver's Services whenever a suspension (SUS) or revocation (REV) is entered in CMADISP on the Conditions tab. The completion date triggers the action of Reinstatement. The below information is captured and transmitted to Driver's Services when any add, delete, update or Reinstatement operation has occurred.

- **Super Important:** If the suspension is entered for a warrant, e.g. FTA, FTP, do **NOT** delete the suspension unless the warrant was entered in error. The deletion cancels the reinstatement fee.

CONTEXTE FORM	TAB	FIELD	COLUMN NAME	DESCRIPTION
CMAINIT/CVAQMV	Party	ID/Def ID (AR DL#) or D.L.#	DLN	Driver's License No.
CMAINIT/CVAQMV	Demographics	State/DL State	DL_STATE	State where License was issues

WHAT ARE THE CHANGES IN DATA EXCHANGES?

CONTEXTE FORM	TAB	FIELD	COLUMN NAME	DESCRIPTION
CMAINIT/CVAQMVI	Party	Last Name/ <i>NAME-Last</i>	Last Name	Driver's Last Name
CMAINIT/CVAQMVI	Party	First Name/ <i>First</i>	First Name	Driver's First Name
CMAINIT/CVAQMVI	Party	Middle Name/ <i>Mi</i>	Middle Name	Driver's Middle Name
CMAINIT/CVAQMVI	Party	Suffix/ <i>Sfx</i>	Suffix	Suffix
CMAINIT/CVAQMVI	Party	Address	Address	Driver's Street Address
CMAINIT/CVAQMVI	Party	City	CITY	CITY
CMAINIT/CVAQMVI	Party	State/Prov	STATE	STATE
CMAINIT/CVAQMVI	Party	ZIP/PC	ZIP	ZIP
CMAINIT/CVAQMVI	Demographics	DOB	DOB	Date Of Birth
CMAINIT/CVAQMVI	Demographics	Race	Race	Race
CMAINIT/CVAQMVI	Demographics	Sex	Sex	Sex
CMADISP	Conditions	Condition Code	Action	Type of Actions: Suspensions "SUS" or Revocations "REV".
CMAINIT/CVAQMVI	Violation	Violation/ <i>Violation Code</i>	ACD	The code section for the DOJ offense.
CMADISP	Conditions	Ordered Date	Effective Date	This is the date that the special condition is ordered.
CMADISP	Conditions	Assigned Length	Eligibility_Calc	This is the length of the special condition. The condition units may be H - hours, D - days, M - months, Y - years.
CMADISP	Conditions	Comp Date	Reinstatement Date	This is the date the special condition is completed.
CVAQMVI		Class	Class_Ind	This indicates if the driver has a commercial driver's license.
CMAINIT/CVAQMVI	Traffic Detail - Incident	HazMat/ <i>Haz-Mat</i>	Haz_Ind	A checkbox indicating if hazardous materials were involved in a traffic incident.
CVAQMVI		Commercial Vehicle	CV_Indicator	A checkbox indicating if the involved vehicle was a commercial vehicle.
CMAINIT/CVAQMVI	Top Block	Court Type/ <i>Court Code</i>	Court Code	The supplemental ID number.
CMAINIT/CVAQMVI	Violation	Violation/ <i>Violation Code</i>	Charge No	The Charge No.
CMAINIT/CVAQMVI	Top Block	Case ID	Case ID	Assigned Case ID
CMAINIT/CVAQMVI	Violation	Violation/ <i>Violation Code</i>	Statue_Code	This column specifies the code section for the DOJ offense.
CMAINIT/CVAQMVI	Violation	Vio Date/ <i>Violation Date</i>	Offense Date	Date the violation occurred
CMAINIT/CVAQMVI	Traffic Detail - Incident	BAC/ <i>B.A.C.</i>	BAC	This column stores the percentage of alcohol in a person's blood.

WHAT ARE THE CHANGES IN DATA EXCHANGES?

CONTEXTE FORM	TAB	FIELD	COLUMN NAME	DESCRIPTION
CMAINIT/CVAQMVI	Traffic Detail - Vehicle	Plate Number/ <i>Vehicle License</i>	TAG Number	This is the vehicle license plate number.
CMAINIT/CVAQMVI	Traffic Detail - Vehicle	State/Prov./ <i>State</i>	Vehicle State Tag	This is a two-character field representing the State that issued the license plate for the vehicle.
CMAINIT/CVAQMVI	Traffic Detail - Vehicle	Year	Year Of Car	This is the year that the vehicle was manufactured.
CMAINIT/CVAQMVI	Traffic Detail - Vehicle	Make	Make Of Car	This code represents the make of the vehicle.
CMAINIT/CVAQMVI	Traffic Detail - Vehicle	Model	Model Of Car	Enter text in this field to further describe the vehicle. For example, Cadillac or Thunderbird might describe the model of the vehicle.
CMAINIT/CVAQMVI	Violation	Citation Number/ <i>Violation No</i>	Citation No	The citation number related to the violation.
CMAINIT/CVAQMVI	Traffic Detail - Incident	Location	Location of Violation	The County where the Violation occurred
CMAINIT	Party	ID	Judge	Active Judge on the Case

Convictions are sent to Driver's Services whenever a Guilty (G), Guilt Bond Forfeit (GBF) or Dismissed-Warning (DW) is entered on a charge in CMADISP on the disposition tab. The related information listed below is captured and transmitted to Driver's Services whenever the disposition codes have been added, deleted or updated a charge.

- **Super Important:** If the disposition code is changed from G, GBF or DW to Appeal to Circuit (A), this change will not send the "delete" to driver's services.

CONTEXTE FORM	TAB	FIELD	COLUMN NAME	DESCRIPTION
CMAINIT/CVAQMVI	Party	ID/Def ID (<i>AR DL#</i>) or <i>D.L.#</i>	DLN	Driver's License No.
CMAINIT/CVAQMVI	Demographics	State/ <i>DL State</i>	DL_STATE	State where License was issues
CMAINIT/CVAQMVI	Party	Last Name/ <i>NAME-Last</i>	Last Name	Driver's Last Name
CMAINIT/CVAQMVI	Party	First Name/ <i>First</i>	First Name	Driver's First Name
CMAINIT/CVAQMVI	Party	Middle Name/ <i>MI</i>	Middle Name	Driver's Middle Name
CMAINIT/CVAQMVI	Party	Suffix/ <i>Sfx</i>	Suffix	Suffix
CMAINIT/CVAQMVI	Party	Address	Address	Driver's Street Address
CMAINIT/CVAQMVI	Party	City	CITY	CITY
CMAINIT/CVAQMVI	Party	State/Prov	STATE	STATE
CMAINIT/CVAQMVI	Party	ZIP/PC	ZIP	ZIP
CMAINIT/CVAQMVI	Demographics	DOB	DOB	Date Of Birth
CMAINIT/CVAQMVI	Demographics	Race	Race	Race
CMAINIT/CVAQMVI	Demographics	Sex	Sex	Sex
CMAINIT/CVAQMVI	Violation	Violation/ <i>Violatio n Code</i>	ACD	The code section for the DOJ offense.

WHAT ARE THE CHANGES IN DATA EXCHANGES?

CONTEXTE FORM	TAB	FIELD	COLUMN NAME	DESCRIPTION
CMAINIT/CVAQMVI	Violation	Vio Date/ <i>Violation Date</i>	Offense Date	Date Of Offense
CMADISP	Disposition	Disp Date	Conviction Date	Date G or GBF conviction was placed on the charge.
CVAQMVI		Class	Class Indicator	This indicates if the driver has a commercial driver's license.
CMAINIT/CVAQMVI	Traffic Detail - Incident	HazMat/ <i>Haz-Mat</i>	Haz Indicator	This indicates if hazardous materials were involved in a traffic incident.
CVAQMVI		Commercial Vehicle	CV_Indicator	This indicates if the involved vehicle was a commercial vehicle.
CMAINIT/CVAQMVI	Top Block	Court Type/ <i>Court Code</i>	Court Code	The supplemental ID number.
CMAINIT/CVAQMVI	Violation	Violation/ <i>Violation Code</i>	Charge No	The Charge No.
CMAINIT/CVAQMVI	Top Block	Case ID	Case ID	Assigned Case ID
CMAINIT/CVAQMVI	Traffic Detail - Incident	BAC/ <i>B.A.C.</i>	BAC	This column stores the percentage of alcohol in a person's blood.
CMAINIT/CVAQMVI	Traffic Detail - Incident	Posted Speed	Speed Limit	This is the speed limit that was posted for the area where the traffic violation occurred.
CMAINIT/CVAQMVI	Traffic Detail - Incident	Alleged Speed/ <i>Clocked Speed</i>	Clocked Speed	This is the speed at which the vehicle was clocked.

eCitation

Citation data is provided to the AOC for district courts from the Arkansas State Police Center for Advanced Public Safety, State of Alabama (CAPS) system. The purpose of this exchange is to decrease the amount of manual data entry required by court staff. Another benefit that is being seen is that even those courts that do not use Contexte have the ability to see typed citations instead of handwritten citations from law enforcement agencies that have adopted this system.

- **Data Exchanged:** This is a two-way data exchange where data is both sent to CAPS and received from CAPS.
- **Transmission:**
 - **Pull Transmission:** Daily at 5 a.m. and 7 a.m. the process is initiated by AOC to pull citation data from CAPS. All information entered by the law enforcement officer is submitted to Contexte and placed in a form for verification and approval by the court staff.
 - **Push Transmission:** Daily at 7 a.m. Case, driver, event, charge, plea, disposition, sentence, and fee data are sent from AOC to CAPS.

Contexte Requirements:

- Citation data is pulled into the CZAECIT form in Contexte. The court staff has several ways to inquire by status as a way to narrow down their daily action needs.
 - All – would show all citations that awaiting action
 - New – displays only citations that are new
 - Pending – those citations that are awaiting action

WHAT ARE THE CHANGES IN DATA EXCHANGES?

- Rejected – citations rejected by the court due to incorrect court/location or other issues with the citation
- Error – an error occurred when the data was matched in Contexte. There may be more than one error on a record. The error messages that display provides hints as to the issue. These will need to be cleaned up and validated before approval. They will not go into Contexte until the data is corrected.
- Approved – once the citation is checked for accuracy and approved, the status will change to approved.
- Once data is populated in the CZAECIT form, the users have the following navigation frame options:
 - Select all – this option selects all cases to be processed (approved, rejected, etc.)
 - Approval
 1. Once a citation is approved the following occurs in Contexte automatically:
 - A case is created
 - The parties are added to the case – defendant, officer, judge
 - The CT10 – TRAFFIC CITATION FILED docket code is added
 - The court date is scheduled
 - Charges are added to the case
 - Incident and Vehicle information are added
 - Bail is added, and cald'd
 - The case is ready to process
 2. The amount of data entry is reduced significantly. Also, the data is being collected from the originator (law enforcement), thus improving data quality.
 - Reject – if a user rejects a citation, there is no information that returns to CAPS – the clerk should contact the court (if that is the reason for rejection) so they can contact law enforcement and have the citation re-submitted to the correct court/location
 - Validate –during the error message cleanup process, the user will select the record and choose edit data. After the data is corrected, validate is used to make sure there are no further problems with the record
 - Show Detail – shows the data details for the citation
 - Edit Data - allows the user to edit information such as distribution area, distribution agency, officer, etc.