

# Arkansas Court Improvement Program Administrative Office of the Courts

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## Resource Social Worker

The Court Improvement Program is searching for an experienced candidate to fulfill a part-time, contract position with the Court Improvement Program. The contractor will act as a resource to the Attorney Ad Litem and Parent Counsel Programs and provide expertise in working with children and families.

### **Scope of Duties**

- Act as a resource to the Attorney ad Litem, Parent Counsel and Court Appointed Special Advocates (CASA) programs and provide expertise in working with children and families
- Assist attorneys in reviewing case files and offering recommendations about services, placement, permanency, etc...
- Provide referrals to services
- Conduct home visits and facilitate visitations with clients as needed
- Testify as necessary, including ability to be qualified as an expert witness
- Supervise master level social work students
- Develop and conduct trainings to court personnel, attorneys, judges, Department of Human Services personnel, CASA, and other stakeholders

### **Minimum Qualifications**

- Previous experience working with youth and families in the child welfare system
- Must have a Master's degree in Social Work and licensed as LMSW or LCSW
- Possess strong organizational skills
- Be able to work independently with minimum direction

### **Preferred Qualifications**

- Experience in conducting trainings or teaching groups
- Experience in program planning and management

Please submit cover letter, resume and three references to Kate Shufeldt, Court Improvement Program Director, via email at [kate.shufeldt@arcourts.gov](mailto:kate.shufeldt@arcourts.gov). No calls please.