



ARKANSAS ADMINISTRATIVE OFFICE OF THE COURTS

**OFFICIAL COURT REPORTERS FALL CONFERENCE
OCTOBER 16-17TH, 2009
EMBASSY SUITES, ROGERS**

FRIDAY, OCTOBER 16TH

12:00 – 12:30	Registration
12:30 -1:30	AOC Update: Legislative Review and Employee Handbook Krystal Mann Staff Attorney
1:30 - 1:45	Break
1:45 - 2:45	Update on the New Disciplinary Process Stark Ligon, Executive Director Office of Professional Conduct
2:45 - 3:00	Break
3:00 - 5:00	Keys To A Healthy, Stress Free Work Environment Andy Core, MS Lifestyle Realist

SATURDAY, OCTOBER 17TH

7:00 - 8:30	Breakfast in the Atrium
8:30 - 9:30	Tips for Managing the Record Panel of the Education Committee
9:30 - 9:45	Break
9:45 - 10:45	Staying Healthy as a Public Servant and New Pandemic Terminology Cathie Bodenhamer, R.N. Northwest Region - Arkansas Department of Health

10:45 - 11:00 **Break**

11:00 - 12:00 **Time Management Skills**
Martha L. Maurras
University of Phoenix

12:00 - 1:00 **Lunch Provided**

1:00 - 2:00 **Tips from an Occupational Therapist for Keeping your Body
Safe in the Workplace**
Kenny Ness, Occupational Therapist
Trinity Rehabilitation Center

2:00 - 3:30 **State Retirement and Benefits Update:**

Arkansas Diamond	Arkansas State Employee Association
Aflac	State Auditor