

ARKANSAS SUPREME COURT
EMPLOYMENT NOTICE

Applications are now being accepted for the position of Assistant Criminal Justice Coordinator, a staff attorney position in the office of the Criminal Justice Coordinator for the Supreme Court of Arkansas. Applicants must hold an Arkansas law license in good standing and be available to begin employment on April 6, 2015. Experience in the area of postconviction procedure and remedies is desirable. The position is Grade 125 with a base salary of \$47,646.

Duties include researching criminal law, primarily in the area of postconviction remedies, and drafting detailed memoranda. Familiarity with Corel Word Perfect or Word is helpful as clerical assistance is very limited. Demonstration of excellent legal analytical and writing skills is essential. The staff attorney is eligible for State benefits and cannot be employed in any other position while in the employ of the Supreme Court without approval of the court. A cover letter, resume, and sample of legal writing are required.

Applications must be received by April 6, 2015, and should be submitted by email to Sue Newbery, sue.newbery@arkansas.gov. (Mailing address: Justice Building, Suite 1300, 625 Marshall St., Little Rock, AR 72201. Please include an email address in all correspondence.) Interviews will be conducted with selected applicants, and final candidates may be subject to testing of research, writing, and legal-analysis skills.