

APPELLATE STAFF ORIENTATION

SEPTEMBER 11, 2009

Justice Building – Court of Appeals Conference Room

- 8:30 – 8:40 **Welcome - Invited**
Hon. Jim Hannah, Chief Justice, Supreme Court
Hon. Larry Vaught, Chief Judge, Court of Appeals
- 8:45 – 9:00 **What Is an AOC?**
JD Gingerich, Director, Administrative Office of the Courts (A.O.C.)
- 9:00 – 9:45 **Importance of Confidentiality/Standards of Review**
Julie Cullen, Law Clerk for Chief Judge Larry Vaught
- 9:45 – 10:00 **The Supreme Court Library – A Research Tool**
Rod Miller, Supreme Court Library Public Services Coordinator
- 10:00 – 10:15 **Break**
- 10:15 – 11:00 **Publication of Court Decisions and House Style**
Susan P. Williams, Reporter of Decisions
Amy Johnson, Deputy Reporter of Decisions
- 11:00 – 11:15 **Internal Operating Procedures**
Hon. Robert Brown, Associate Justice of the Supreme Court
- 11:15 – 11:45 **Post Conviction Relief**
Sue Newbery, Criminal Justice Coordinator
- 11:45 – 12:30 **Lunch (provided)**
- 12:30 – 1:30 **Panel Discussion: Tips from Appellate Staff**
Raina Weaver, Law Clerk for Chief Justice Jim Hannah
Tina Bowers Lee, Law Clerk for Justice Corbin
Beth Cloud, Law Clerk for Justice Gunter
April Minor, Appellate Review Attorney
- 1:30 – 2:30 **Code of Professional Conduct and the Attorney Discipline Process**
Stark Ligon, Executive Director, Committee on Professional Conduct

