REQUEST FOR QUALIFICATIONS

The Arkansas Alternative Dispute Resolution Commission is scheduling mediation training courses for 2016 and is seeking proposals from trainers interested in contracting with the Commission to provide the services. Required trainer qualifications and course curriculum are set out in the Commission's *Minimum Standards for Mediation Training* located at https://courts.arkansas.gov/administration/adr/training

In your proposal, please specify whether or not travel expenses and written materials are included in the fee. If not, please detail those expenses to the best of your ability.

2016 Tentative Training Schedule:

40 Hour Basic Mediation Training:	July 11-15, 2016
	July 18-22, 2016
	July 25-29, 2016
20 Hour Family Mediation Training:	September 14-16, 2016
	September 21-23, 2016
	September 28-30, 2016

You may propose alternative dates, however we are limited by the availability of the training space in our facilities.

Deadline for submissions: Monday, July 6, 2015 at 4:00 pm

Submissions may be made by email to Sarah.Smith@arkansas.gov or via U.S. mail to Arkansas Alternative Dispute Resolution, 625 Marshall Street, Little Rock, AR, 72201.