

REQUEST FOR QUALIFICATIONS

The Arkansas Alternative Dispute Resolution Commission is scheduling mediation training courses for 2015 and is seeking proposals from trainers interested in contracting with the Commission to provide the services. Required trainer qualifications and course curriculum are set out in the Commission's *Minimum Standards for Mediation Training* located at <https://courts.arkansas.gov/administration/adr/training>

In your proposal, please specify whether or not travel expenses and written materials are included in the fee. If not, please detail those expenses to the best of your ability.

2015 Tentative Training Schedule:

40 Hour Basic Mediation Training: July 13-17, 2015
July 20-24, 2015
July 27-31, 2015

20 Hour Family Mediation Training: September 9-11, 2015
September 14-16, 2015
September 30-October 2, 2015

You may propose alternative dates, however we are limited by the availability of the training space in our facilities.

Deadline for submissions: Friday, May 9, 2014 at 4:00 pm

Submissions may be made by email to Kim.L.Smith@arkansas.gov or via U.S. mail to Arkansas Alternative Dispute Resolution, 625 Marshall Street, Little Rock, AR, 72201.