



ARKANSAS JUDICIARY

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## Rule 5. Duties Of The Director.

The Commission shall prescribe the duties and responsibilities of the director which shall include the authority to:

- (1) Consider information from any source and receive allegations and complaints;
- (2) Make preliminary evaluations;
- (3) Screen complaints;
- (4) Conduct investigations;
- (5) Maintain and preserve the Commission's records, including all complaints, files and written dispositions;
- (6) Maintain statistics concerning the operation of the Commission and make them available to the Commission and to the Supreme Court;
- (7) Prepare the Commission's budget for its approval and administer its funds;
- (8) Employ and supervise other members of the Commission's staff;
- (9) Prepare an annual report of the Commission's activities; and
- (10) Employ, with the approval of the Commission, special counsel, private investigators or other experts as necessary to investigate and process matters before the Commission and before the Supreme Court.

### **Associated Court Rules:**

Rules of Procedure of the Arkansas Judicial Discipline and Disability Commission

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