ARKANSAS JUDICIARY
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Court Management Program

Initially begun as a judicial education project, the Arkansas Certified Court Manager Program is being opened to broader constituencies every year. The Arkansas certification program is part of the Court Management Program (CMP) available through the National Center for State Courts? Institute for Court Management. This program provides training specific to trial court management and administration. Participants who successfully complete the program receive a nationally recognized certification as a Certified Court Manager.

The Arkansas Administrative Office of the Courts is one of seven states participating in a program to update and enhance the Court Management Program.

Program Content:

Six courses, all consisting of 2 ½ day seminars taught by certified Arkansas and National Faculty:

- Court Performance Standards: CourTools
- Fundamental Issues of Caseflow Management
- Purposes and Responsibilities of Courts
- Managing Technology Projects
- Managing Human Resources
- Managing Financial Resources

Classes:

- Participants in the 2012 Class are 14 Trial Court Assistants and 10 AOC Staff
- Participants in the 2013 Class are 18 Trial Court Assistants, 3 AOC Staff, and 2 Elected

Circuit Clerks

Length and Format of the Courses:

- Students in each class take two courses per year for three years
- All courses are held in Little Rock to limit travel time and expenses

Program Cost to the Local Courts:

$150.00 tuition fee for each course, plus travel, lodging, and evening meal currently covered by participant?s local court. Breakfast and lunch are provided during the course. The AOC currently covers tuition for AOC employees.

Graduation:

Arkansas? first graduation ceremony for its CMP class was held August 26, 2011. It was presided over by the Chief Justice and streamed live from the Arkansas Supreme Courtroom.

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