



ARKANSAS JUDICIARY

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eFile Instructions

Electronic filers must complete all three steps below to begin electronic filing.

1. Attend online training. Register at <http://www.tybera.com/support/arkansas-support/> [1].
2. Mail a one-time account registration fee of \$100, payable to the **Bar of Arkansas** to the following address:

Electronic Filing Registration
Administrative Office of the Courts
625 Marshall Street
Justice Building, Suite 1100
Little Rock, AR 72201
 - o If you are requesting an attorney or *pro hac vice* account, your name, bar number, and e-mail address must accompany the payment.
 - o If you are a *pro hac vice* attorney, you must also provide a letter of good standing from your local bar.
 - o If you are requesting a Pro Se account, AFFIDAVIT IN SUPPORT OF PRO SE REQUEST FOR ELECTRONIC FILING ACCOUNT [available at this link](#) [2] must accompany your payment.
3. Request an account online at and **Accept?** the Electronic Filing Account Request User Agreement at <https://efile.aoc.arkansas.gov> [3].

Payment for electronically filed documents with associated fees may be made by eCheck, Visa, MasterCard, Discover or INA Account (visit <https://www.ark.org/subscribe/index.php> [4])

Attachment	Size
 eFiling Instructions ^[5]	143.71 KB

Source URL: <https://courts.arkansas.gov/administration/acap/efile/efile-instructions>

Links:

- [1] <http://www.tybera.com/support/arkansas-support/>
[2] <https://efile.aoc.arkansas.gov/eflexResources/Affidavit%20for%20Pro%20Se%20Filer.pdf>
[3] <https://efile.aoc.arkansas.gov/>

[4] <https://www.ark.org/subscribe/index.php>

[5] <https://courts.arkansas.gov/sites/default/files/tree/eFiling%20Flyer%202016.pdf>