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Section 14

The tests shall be as follows:

- (a) A written knowledge test consisting of spelling, vocabulary, punctuation, general knowledge, rules governing preparation of transcripts (Rules of the Supreme Court and Court of Appeals 3-1, 3-2, 3-3 and 3-4), and rules governing the regulation of the court reporting profession (Sections 19 and 22 of the Regulations of the Board of Certified Court Reporter Examiners) with a minimum of 75% accuracy.
- (b) (1) Five minutes of one-voice dictation of literary at 180 words per minute. (2) Five minutes of one-voice dictation of jury charge at 200 words per minute. (3) Five minutes of two-voice dictation of Q and A at 225 words per minute.
- (c) Applicants shall be required to transcribe each dictation test with 95% accuracy.
- (d) If an applicant passes one or more parts of the test but fails one or more parts, the applicant will not be required to retake the part or parts passed.
- (e) For in-state applicants, a new application and application fee of \$75.00 will be required for all subsequent testing. For out-of-state applicants, a new application and application fee of \$150.00 will be required for all subsequent testing.
- (f) Certification will be restricted to the method of reporting used by the applicant at the time of testing, and said method will be reflected on the certificate issued to the applicant upon successfully passing the certification examination.
- (g) Each individual successfully passing the certification examination shall, prior to receiving certification from the Board, participate in an orientation session at a time and place set by the Board.

History Text:

Section (a) amended and effective by per curiam order June 26, 2014; amended and effective September 21, 2017.

Associated Court Rules:

Regulations of the Board of Court Reporter Examiners

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