

DIVISIONS OF CIRCUIT COURTS  
Administrative Plan - as Amended effective January 1, 2009  
District 22

I. Circuit Judges

- A. Position One - Honorable Bobby McCallister
- B. Position Two - Honorable Gary M. Arnold
- C. Position Three - Honorable Grisham A. Phillips
- D. Position Four - Honorable Robert Herzfeld

II. Administrative Plan

A. Policy

- 1. Position One shall be primarily responsible for the following cases:
  - a. Domestic Relations 50%
  - b. Juvenile/FINS
  - c. Probate 50%
  - d. Criminal 20%
  
- 2. Position Two shall be primarily responsible for the following cases:
  - a. Criminal 30%
  - b. Civil 50%
  - c. DHS
  
- 3. Position Three shall be primarily responsible for the following cases:
  - a. Criminal 30%
  - b. Civil 50%
  - c. Child Support Enforcement
  
- 4. Position Four shall be primarily responsible for the following cases:
  - a. Domestic Relations 50%
  - b. Probate 50%
  - c. Final Orders of Protection
  - d. Drug Court
  - d. Criminal 20%

5. Each judge shall be available for exchange of cases with the other judges, and no judge shall refuse assignment of a case solely on the grounds that he is not responsible for that type of case.
6. The judges within this district have unanimously agreed upon the herein division of duties and further agree that this plan shall not be altered except upon unanimous agreement. The judges shall meet from time to time, and in any event, no less than once every six (6) months, for the purpose of reviewing this plan and ensuring the effective administration and assignment of cases, as well as the equal apportionment of cases within the district.
7. This plan was submitted to the Saline County Bar Association which unanimously endorsed the proposal.

B. Case Assignment and Allocation

1. Juvenile, DHS, Child Support Enforcement, Drug Court, and Final Orders of Protection shall be assigned as indicated under Policy above, and all other cases, including criminal and civil appeals from district court, shall be assigned randomly.
2. The Circuit Clerk shall be responsible for the assignment of cases in accordance with this plan. In the event the Clerk is unable to determine to what category a particular case belongs, or unsure as to which judge the case shall be assigned, the Clerk shall inquire with one of the judges for help in that determination. If the judge is unable to make such a determination, he shall consult with the other three judges, and, after agreement has been reached as to the case involved, the Clerk shall be properly advised, and the case assigned accordingly.
3. With regard to criminal cases, when a defendant has more than one active criminal case, the division to which the earliest filed case is assigned handles that case and all subsequently filed cases. If a case (or cases) has been closed, and subsequently reopened due to the filing of a new case, the division to which the new case is assigned handles all cases involving that defendant. For example, where a case has been closed because the defendant has been placed on probation, and the case is "reopened" because a petition to revoke has been filed due to the filing of new charges, the division to which the new case is assigned would also hear the probation revocation.

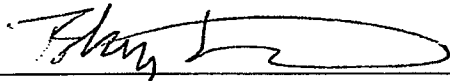
C. District Court Authority

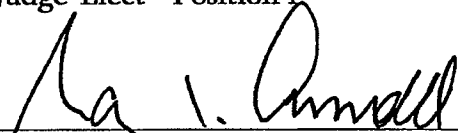
1. The judges of the District Courts of Saline County shall have the authority in felony criminal cases to conduct initial appearances, to arraign defendants, to accept "not guilty" pleas, to set bonds and other conditions of release, and to set initial circuit court appearances in accordance with this plan.
2. The judges of the District Courts of Saline County shall have the authority to grant *ex parte* temporary Orders of Protection pursuant to Arkansas Code Annotated §9-15-206 of the "Domestic Abuse Act of 1991."


D. Caseload Estimate

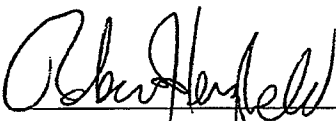
1. Division One - 1200 cases
2. Division Two - 1000 cases
3. Division Three - 1100 cases
4. Division Four - 1350 cases

APPROVED BY:

  
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Judge-Elect - Position I

  
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Judge - Position II

  
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Judge - Position III

  
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Judge-Elect - Position IV